

**TOWN OF ALAMEDA**  
**Regular Meeting December 18, 2019**

**PRESENT:** Mayor Perry Kinder, Councillors Tim Freitag,  
Dwayne Henderson, Ken Best, Doug Walls, Beth Lischynski  
Administrator Michelle Needham

**ABSENT:** Jennifer Cobham

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5<sup>th</sup> Street,  
Alameda, SK, December 18, 2019.

Meeting called to order at 6:58pm.

**AGENDA:**

*Agenda* 378/12/19 Motion Lischynski that we approve the agenda. **CARRIED**

**MINUTES:**

*Minutes* 379/12/19 Motion Lischynski that the minutes of the November 20, 2019 regular  
meeting be approved as presented. **CARRIED**

**CORRESPONDENCE:**

- Saskatchewan Public Safety
- SUMA Group Benefits 2020 increase
- Letter from RM of Browning re City of Estevan Rink Facilities

*SE Rinks* 380/12/19 Motion Walls that the Town respond to the RM of  
Browning and Town of Lampman supporting utilizing existing rink facilities in  
the South East. **CARRIED**

*Corresp* 381/12/19 Motion Best that the correspondence be filed as dealt with.  
**CARRIED**

**ACCOUNTS FOR APPROVAL:**

*Bank Rec* 382/12/19 Motion Lischynski that we approve the November Bank Reconciliation  
as presented. **CARRIED**

*Financial Statement* 383/12/19 Motion Freitag that we approve the November Financial Statement  
as presented. **CARRIED**

*Payments* 384/12/19 Motion Lischynski that we approve cheques #4928-4948 voided due to  
error; cheques #4950-4969 in the amount of \$18,641.64; online payments in the  
amount \$1,121.94, for a total of \$19,763.58, the proposed payments from the  
November meeting. **CARRIED**

*Payments* 385/12/19 Motion Freitag that we approve cheque #4970 in the amount of  
\$1,417.50, on-line payments in the amount of \$33,558.68 and proposed payments  
of \$17,378.82, for a total of \$52,355.00. **CARRIED**

PLK  
MN

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**ADMINISTRATORS REPORT:**

*Admin Report* 386/12/19 Motion Best that we approve the administrator's verbal report. **CARRIED**

*Office Assistant* 387/12/19 Motion Lyschinski that Office Assistant Sheri Carritt receive \$2.50 per hour wage increase to \$17.50 per hour effective January 1, 2020. **CARRIED**

*Public Works* 388/12/19 Motion Walls that Public Works employee Jeremy Burness receive \$2.50 per hour wage increase to \$25.00 per hour effective January 1, 2020. **CARRIED**

*Administrator* 389/12/19 Motion Best that Administrator Michelle Needham receive \$1.00 per hour wage increase to \$31.00 per hour effective January 1, 2020. **CARRIED**

*Office Consultant* 390/12/19 Motion Lischynski that Office Consultant Glenda Johnston be contracted until the 2019 year end audit, and then as requested. **CARRIED**

**TENDERS:** 2 tenders received  
Mayor Perry Kinder declared a personal conflict of interest and left the meeting at 7:35pm  
No tenders were accepted as they did not meet the requirement of construction of taxable improvements within 1 year  
Mayor Perry Kinder returned to the meeting at 7:44pm

**PUBLIC WORKS:** Jeremy Burness 7:45pm-7:53pm

*Class 1 Water* 391/12/19 Motion Best that Public Works employee Jeremy Burness attend ATAP Class 1 Water Treatment & Distribution in Regina March 2-6 at a cost of \$1,160.00 plus taxes; and furthermore that he will provide his own accommodations as per his offer, and the Town will pay meals and mileage as per Town policy. **CARRIED**

Allen Schiestel 8:17pm – 8:37pm

*Waterworks Report* 392/12/19 Motion Best that we acknowledge and sign the Waterworks Daily reports for November. **CARRIED**

*Report* 393/12/19 Motion Lischynski that we approve the verbal reports from public works. **CARRIED**

**UNFINISHED BUSINESS:**

*Rink Supper* 394/12/19 Motion Lischynski that the Town purchase and serve KFC supper on March 2 instead of January 27, as requested. **CARRIED**

Councillor Dwayne Henderson declared a conflict of interest and left the meeting at 8:03pm

*PLK*  
*MN*

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*Fine* 395/12/19 Motion Best that the Town levy a \$500.00 fine to the owner of a dog complaint. **CARRIED**

Councillor Dwayne Henderson returned to the meeting at 8:08pm

*IIP* 396/12/19 Motion Freitag that Town submit to the Federal Gas Tax Fund Infrastructure Investment Plan the 2016 paving and curbing of 5<sup>th</sup> Avenue project. **CARRIED**

**TAX ENFORCEMENT:**

*Tax Enforcement* 397/12/19 Motion Best that the Town proceed with tax enforcement on 3 properties for 2018 tax arrears. **CARRIED**

*Tax Enforcement* 398/12/19 Motion Freitag that the Town proceed with tax enforcement on one property to send letter to collect rent and receive legal advice. **CARRIED**

**NEW BUSINESS:**

*Facebook* 399/12/19 Motion Lischynski that the Town create a Facebook page. **CARRIED**

*Website* 400/12/19 Motion Walls that Town pay \$20.00 per year for the renewal of the website domain name. **CARRIED**

*Rescind 58/02/2019* 401/12/19 Motion Walls that the Town rescind motion 58/02/19. **CARRIED**

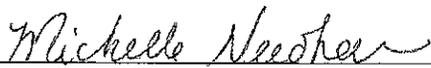
*Vacation* 402/12/19 Motion Freitag that the Administrator carry four 2019 vacation days to 2020 and be granted vacation leave on March 5, 6, 9, 10 & 11, 2020. **CARRIED**

*Committee* 403/12/19 Motion Henderson that we acknowledge the MCRPA report by Tim Freitag and Fire Board report by Dwayne Henderson. **CARRIED**

**NEXT MEETING:** Wednesday, January 15 at 7:00pm.

**ADJOURN:** 404/12/19 Motion Freitag that the meeting adjourn at 9:02pm. **CARRIED**

  
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Mayor

  
\_\_\_\_\_  
Administrator