



TOWN OF ALAMEDA
Regular Meeting December 19, 2023

The regular meeting of the Council of the Town of Alameda met in the Town Office on Tuesday, December 19, 2023. The meeting was called to order at 6:59 pm by Mayor Cobham.

PRESENT: Mayor Jennifer Cobham, Councillors Alaina Buchanan, Dean Copeland, Janelle Dorrance, Michelle Krieger, Dallas Forseth and Matt Faber
Administrator – Sheri Carritt

ABSENT:

DELEGATIONS:

CONFLICT:

STATEMENTS OF PUBLIC DISCLOSURE – completed and signed : Dallas Forseth

AGENDA:

286/12/23

Made by: Councillor Copeland

That Council approve the Agenda as presented.

CARRIED

MINUTES:

287/12/23

Made by: Councillor Faber

That the minutes of November 22, 2023, Regular Meeting are approved as presented.

CARRIED

CORRESPONDENCE:

- a. Moose Creek Regional Park Authority Minutes of Meeting – October 14, 2023

WORKERS COMPENSATION BOARD

288/12/23

Made by: Councillor Dorrance

That we acknowledge that the WCB employer premium for 2024 remains unchanged from 2023 at \$1.28 per one hundred dollars.

CARRIED

JF

FIRE DISPATCH SERVICES

289/12/23

Made by: Councillor Copeland

That the Town pay \$724.50 to the Ministry of Finance for Fire Dispatch Services which is an increase from \$633.94 in 2023, furthermore this invoice will be paid in 2024.

CARRIED

SOUTH EAST REGIONAL LIBRARY FEES

290/12/23

Made by: Councillor Buchanan

That the Town pay the 2024 annual library fees of \$10,358.15 to the Southeast Regional Library which is an increase from \$9,703.15 in 2023, furthermore this invoice will be paid in 2024.

CARRIED

SUMA 2024 MEMBERSHIP FEE

291/12/23

Made by: Councillor Faber

That the Town pay the 2024 Membership Fee of \$881.69 to SUMA which is an increase from \$864.01 in 2023, furthermore this invoice will be paid in 2024.

CARRIED

SUMA VOLUNTEER FIRE FIGHTER /FIRST RESPONDER INSURANCE

292/12/23

Made by: Mayor Cobham

That the Town pay to SUMA the 2024 Volunteer Firefighter/First Responder Insurance Fee of \$2,983.28 which increased from \$2,732.67 in 2023, furthermore this invoice will be paid in 2024.

CARRIED

2024 MUNISOFT FEES

293/12/23

Made by: Councillor Forseth

That the Town pay Munisoft the 2024 Software Maintenance Fees of 4,754.13 which is an increase from \$4,687.53 in 2023 and the Equipment Maintenance Fees of \$724.00 which is a increase from \$356.31 in 2023, furthermore this invoice will be paid in 2024.

CARRIED

FIRST RESPONDER TRAINING

294/12/23

Made by: Councillor Faber

That the Town pay \$600.00 for First Responder training and hotel accommodations for Shawn Laporte, Kara Schiestel and Anita Warriner to attend the South Saskatchewan First Responder Conference in Moose Jaw January 26-28, 2024.

J *sl*

CARRIED

ACCEPT AND FILE THE CORRESPONDENCE

295/12/23

Made by: Councillor Forseth

That the correspondence has been dealt with and now is filed.

CARRIED

ACCOUNTS FOR APPROVAL:

BANK RECONCILIATION

296/12/23

Made by: Councillor Krieger

That the November Bank Reconciliation is accepted as circulated and forms part of the Minutes of this regular meeting of Council.

CARRIED

FINANCIAL STATEMENT

297/12/23

Made by: Councillor Dorrance

That the Detailed Statement of Financial Activities for November 2023 is accepted as circulated and forms part of the Minutes of this regular meeting of Council.

CARRIED

APPROVED AND ONLINE PAYMENTS

298/12/23

Made by: Councillor Faber

That the accounts as presented at this meeting are approved for payment from cheques #6084 to #6108 for \$20,081.17 and online payments in the amount of \$50,428.64 and that it forms part of the minutes of this regular meeting of Council.

CARRIED

UNFINISHED BUSINESS:

GRASS CUTTING

299/12/23

Made by: Councillor Faber

That the outstanding grass cutting invoice of \$150.00 from July 2023 be added to owner #929 tax card.

ADMINISTRATORS REPORT

VERBAL REPORT

300/12/23

Made by: Councillor Faber

That we approve the Administrator and Acting Administrator's verbal report.

CARRIED

Jc

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WATERWORKS DAILY REPORT

301/12/23

Made by: Councillor Dorrance

That we acknowledge and sign the daily Waterworks report for November.

CARRIED

NEW BUSINESS:

DONATION

302/12/23

Made by: Councillor Buchanan

That the Town donate \$1530 to the Alameda Cemetery, \$500.00 to the Alameda Rec Board, \$550.00 to the Alameda Museum and \$500 to the Alameda Library.

CARRIED

LAGOON UPGRADE TENDER

303/12/23

Made by: Councillor Copeland

That the Town approves the Request for Proposal for Consulting Engineering Services for the Town of Alameda Lagoon Upgrades and that Lorri Mathewson from Mathewson Consulting will be posting to SaskTenders December 22, 2023 with a closing date of February 2, 2024.

CARRIED

ADMINISTRATOR SALARY

304/12/23

Made by: Councillor Krieger

That Administrator Sheri Carritt is paid a yearly salary of \$63,000 in 2024 which is a 5% increase from 2023.

CARRIED

OFFICE ASSISTANT SALARY

305/12/23

Made by: Councillor Buchanan

That Office Assistant Lisa Drummond is given a \$1500.00 bonus in lieu of a \$2.00 per hour wage increase.

CARRIED

FOREMAN SALARY

306/12/23

Made by: Councillor Copeland

That Foreman Dennis Peet is given a \$2500 bonus in lieu of a 5% wage increase.

CARRIED

JC SL

SUMA CONVENTION

307/12/23

Made by: Councillor Faber

That Voting Delegates for the SUMA Convention April 14-17 will be Mayor Cobham and that the registration fee in the amount of \$550.00/person is paid for Mayor Cobham, Councillor Krieger, Councillor Buchanan and Administrator Sheri Carritt and that all expenses associated with this Convention is covered.

CARRIED

Mayor Jennifer Cobham left the meeting at 7:30 pm.

WATER REPAIR

308/12/23

Made by: Councillor Faber

That the town pay \$915.75 which is half of the Hydrovac Invoice of \$1,831.50 from Monster Enterprise for the water repair at 201-5th street.

CARRIED

Mayor Jennifer Cobham returned to the meeting at 7:36 pm.

COMMITTEE REPORTS

309/12/23

Made by: Councillor Faber

That we acknowledge the following committee reports:

Alameda Cemetery – Councillor Dorrance

Alameda Rec Board – Councillor Dorrance

Alameda School Council Committee – Mayor Cobham

Alameda Library Board – Councillor Buchanan

SE Health Care & Retention Committee – Councillor Krieger & Councillor Dorrance

CARRIED


ADJOURNMENT AND NEXT MEETING

310/12/23

Made by: Councillor

That the meeting adjourns at 7:54 pm and that the next meeting will be held on Wednesday, January 17, 2024, at 7:00 p.m.

CARRIED



Mayor



Administrator

**Town of Alameda
Bank Reconciliation - Detailed**

General Chequing Account
For Ending Date 11/30/2023

110-110-120 - Cash - PPCU - Chequing

GL Balance to 11/30/2023 **597,873.40**

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 0.00

Adjusted Book Balance **597,873.40**

Bank Statement Balance: **603,625.05**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	11/23/2023	Ch 6070	Alameda United Church	AP	-75.00
2	11/23/2023	Ch 6071	Alameda Legion No 267	AP	-75.00
3	11/23/2023	Ch 6073	Brenda Jacobson	AP	-7.06
4	11/23/2023	Ch 6074	Carlyle Observer Ltd.	AP	-52.50
5	11/23/2023	Ch 6076	Mr.G's Lock and Key	AP	-326.95
6	11/23/2023	Ch 6077	Oxbow Tire	AP	-1,647.01
7	11/23/2023	Ch 6083	Two Canuck's Holding Ltd	AP	-1,724.30
8	11/30/2023	Oth 678970	Ministry of Finance	AP	-1,843.83
Subtotal:					-5,751.65

Total Uncleared: **-5,751.65**

Adjusted Bank Balance **597,873.40**

Notes

Town of Alameda Bank Reconciliation - Detailed

Investments

For Ending Date 11/30/2023

110-110-130 - Cash - Bank - Term Deposit

GL Balance to 11/30/2023 **93,184.20**

Service Charges: 0.00

Interest Charges: 0.00

Interest Revenue: 0.00

Adjusted Book Balance **93,184.20**

Bank Statement Balance: **93,184.20**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance **93,184.20**

Notes



Town of Alameda
Bank Reconciliation - Detailed

Water Infrastructure
For Ending Date 11/30/2023

110-110-140 - Cash - Special Savings

GL Balance to 11/30/2023 **150,698.82**

Service Charges: 0.00

Interest Charges: 0.00

Interest Revenue: 0.00

Adjusted Book Balance **150,698.82**

Bank Statement Balance: **150,698.82**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance **150,698.82**

Notes



Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		370,068.02	370,070.00	(1.98)	
410-130-100 - Discount on Municipal Tax - Property		(9,533.21)	(10,540.00)	1,006.79	9.55
	0.00	360,534.81	359,530.00	1,004.81	0.28
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears		3,127.24	3,130.00	(2.76)	0.09-
410-400-290 - Penalty on Pavement Arrears		473.57	480.00	(6.43)	1.34-
	0.00	3,600.81	3,610.00	(9.19)	0.25-
TOTAL TAXATION:	0.00	364,135.62	363,140.00	995.62	0.27
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work	156.25	156.25	1,000.00	(843.75)	84.38-
420-100-110 - F&C - Custom Work - Snow Removal		312.50	320.00	(7.50)	2.34-
420-100-130 - F&C - Tax Enforcement Costs Recover		165.92	440.00	(274.08)	62.29-
	156.25	634.67	1,760.00	(1,125.33)	63.94-
Sale of Supplies and Gravel					
420-200-900 - F&C - Misc Revenue	(100.00)	10,000.00	10,000.00		
	(100.00)	10,000.00	10,000.00	0.00	0.00
Rentals					
420-300-100 - F&C - Rentals - Building/Room		(500.00)		(500.00)	
	0.00	(500.00)	0.00	(500.00)	0.00
Recreation Fees					
Recreation Centre Fees					
420-500-800 - F&C - Rec Fees - Trailer Park/Campgr		11,480.00	8,000.00	3,480.00	43.50
	0.00	11,480.00	8,000.00	3,480.00	43.50
	0.00	11,480.00	8,000.00	3,480.00	43.50
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees		250.00	250.00		
	0.00	250.00	250.00	0.00	0.00
Licenses and Permits					
420-700-200 - F&C - Licenses - Business		50.00	50.00		
420-700-210 - F&C - Licenses - Pets		40.00	40.00		
420-710-100 - F&C - Building Permits		10,737.00	300.00	10,437.00	3479.00
	0.00	10,827.00	390.00	10,437.00	2676.15
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	20.00	160.00	180.00	(20.00)	11.11-
	20.00	160.00	180.00	(20.00)	11.11-
General Office Services Provided					
420-800-210 - F&C - Alameda History Book		140.00		140.00	
	0.00	140.00	0.00	140.00	0.00

Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees		193.00	200.00	(7.00)	3.50-
	0.00	193.00	200.00	(7.00)	3.50-
	20.00	493.00	380.00	113.00	29.74
TOTAL FEES AND CHARGES:	76.25	33,184.67	20,780.00	12,404.67	59.70
UTILITIES					
Water					
440-110-100 - Water - Water Sales Billings		48,105.65	58,100.00	(9,994.35)	17.20-
440-120-100 - Water - Tap Water Sales	388.00	3,869.00	4,740.00	(871.00)	18.38-
440-130-100 - Water - Sales - Large Volumes	956.70	9,029.35	7,000.00	2,029.35	28.99
440-140-100 - Water - Connection Fees		50.00	100.00	(50.00)	50.00-
440-160-500 - Utility - Interest Charges		350.00	530.00	(180.00)	33.96-
440-190-900 - Water - Infrastructure		17,625.17	23,770.00	(6,144.83)	25.85-
	1,344.70	79,029.17	94,240.00	(15,210.83)	16.14-
Sewer					
440-220-100 - Sewer - Billings		37,400.33	49,590.00	(12,189.67)	24.58-
	0.00	37,400.33	49,590.00	(12,189.67)	24.58-
Other Utilities					
40-330-100 - UT - Refuse and Recycling Revenue	138.96	38,112.21	52,300.00	(14,187.79)	27.13-
	138.96	38,112.21	52,300.00	(14,187.79)	27.13-
TOTAL UTILITIES:	1,483.66	154,541.71	196,130.00	(41,588.29)	21.20-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		85,378.00	85,380.00	(2.00)	
	0.00	85,378.00	85,380.00	(2.00)	0.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	85,378.00	85,380.00	(2.00)	0.00
CONDITIONAL GRANTS					
Provincial					
450-330-100 - Conditional - Prov - Rink Afford. Grants			5,000.00	(5,000.00)	100.00-
450-350-100 - Conditional - Federal - CCBF - (Gas Tax)		24,870.60	13,030.00	11,840.60	90.87
	0.00	24,870.60	18,030.00	6,840.60	37.94
TOTAL CONDITIONAL GRANTS:	0.00	24,870.60	18,030.00	6,840.60	37.94
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal - Canada Post		1,649.18	1,650.00	(0.82)	0.05-
	0.00	1,649.18	1,650.00	(0.82)	0.05-
Provincial					
450-600-100 - GIL - Provincial - Sasktel			2,390.00	(2,390.00)	100.00-
450-600-150 - GIL - Provincial-SPMC Accomodations		4,517.61	6,230.00	(1,712.39)	27.49-
	0.00	4,517.61	8,620.00	(4,102.39)	47.59-
Other					

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Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
450-800-100 - GIL - Other - SaskPower Surcharge	1,815.83	19,999.28	21,700.00	(1,700.72)	7.84-
450-900-100 - GIL - Other - SK Energy	358.88	9,375.36	15,700.00	(6,324.64)	40.28-
	2,174.71	29,374.64	37,400.00	(8,025.36)	21.46-
TOTAL GRANTS IN LIEU OF TAXES:	2,174.71	35,541.43	47,670.00	(12,128.57)	25.44-
CAPITAL ASSET PROCEEDS					
Capital Asset Proceeds					
460-100-160 - R&C - Donations	1,630.00	4,120.00	2,240.00	1,880.00	83.93
	1,630.00	4,120.00	2,240.00	1,880.00	83.93
TOTAL CAPITAL ASSET PROCEEDS:	1,630.00	4,120.00	2,240.00	1,880.00	83.93
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	407.78	6,238.12	5,000.00	1,238.12	24.76
470-120-100 - Dividends Revenue		215.89	220.00	(4.11)	1.87-
470-140-100 - Royalty Revenue	53.60	370.62	150.00	220.62	147.08
	461.38	6,824.63	5,370.00	1,454.63	27.09
TOTAL INVESTMENT INCOME AND COMMIS	461.38	6,824.63	5,370.00	1,454.63	27.09
OTHER REVENUES					
ther Revenue					
480-100-100 - Sask Lotteries		6,754.00	6,750.00	4.00	0.06
480-190-100 - GG- Other revenue		912.98	900.00	12.98	1.44
	0.00	7,666.98	7,650.00	16.98	0.22
TOTAL OTHER REVENUES:	0.00	7,666.98	7,650.00	16.98	0.22
TOTAL REVENUES:	5,826.00	716,263.64	746,390.00	(30,126.36)	4.04-

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Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity		9,800.00	15,250.00	5,450.00	35.74
	0.00	9,800.00	15,250.00	5,450.00	35.74
510-110-140 - GG - Council - Indemnity Committee		3,201.92	4,500.00	1,298.08	28.85
510-110-230 - GG - Salaries - Administrator	5,019.91	56,261.15	62,150.00	5,888.85	9.48
510-110-330 - GG - Salaries - Assistant	1,785.61	16,819.20	18,000.00	1,180.80	6.56
510-110-530 - GG - Contract Admin		2,701.00	3,000.00	299.00	9.97
	6,805.52	88,783.27	102,900.00	14,116.73	13.72
Benefits					
510-120-110 - GG - Benefits - Council		1,369.19	1,000.00	(369.19)	36.92-
	0.00	1,369.19	1,000.00	(369.19)	36.92-
510-130-230 - GG - Benefits - Administrator	1,183.11	13,693.71	14,700.00	1,006.29	6.85
510-130-234 - GG - Benefits - Worker Compensation	21.43	21.43		(21.43)	
510-140-330 - GG - Benefits - Assistant	464.57	4,820.99	5,000.00	179.01	3.58
	1,669.11	19,905.32	20,700.00	794.68	3.84
	8,474.63	108,688.59	123,600.00	14,911.41	12.06
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		5,605.00	2,500.00	(3,105.00)	124.20-
510-200-130 - GG - Cont. - Audit/Accounting	2,968.00	8,792.70	8,800.00	7.30	0.08
510-200-150 - GG - Cont. - SAMA and Assessment E		6,118.00	6,500.00	382.00	5.88
510-200-170 - GG - Cont. - Advertising	125.00	334.00	500.00	166.00	33.20
510-210-100 - GG - Council Mileage & Meals		373.77	200.00	(173.77)	86.89-
510-210-150 - GG - Council - Convention Hotels/Reg.	40.00	5,529.44	5,490.00	(39.44)	0.72-
510-210-160 - GG - Admin Travel, Meals & Subsisten		1,223.22	1,230.00	6.78	0.55
510-210-170 - GG - Admin. - Training		1,211.00	1,420.00	209.00	14.72
510-230-100 - GG - Cont. - Insurance - General & Boi		3,419.56	2,890.00	(529.56)	18.32-
510-230-110 - GG - Cont. - Insurance - Post Office			160.00	160.00	100.00
510-240-100 - GG - Cont. - Memberships & Subscript		2,079.36	2,000.00	(79.36)	3.97-
510-260-100 - GG - Cont. - Tax Enforcement/Collectic			500.00	500.00	100.00
510-260-150 - GG - Cont. - Elections		1,302.52	1,300.00	(2.52)	0.19-
510-270-100 - GG - Cont. - Office Maintenance		32.30	550.00	517.70	94.13
510-280-100 - GG - Cont. - Equipment Leases & Supj		258.64	1,200.00	941.36	78.45
510-280-130 - GG - Donations,gifts	75.00	464.75	1,100.00	635.25	57.75
510-280-150 - GG - Mineral Tax		124.80	130.00	5.20	4.00
510-290-100 - GG - Cont. - Bank Charges	221.64	1,471.17	1,550.00	78.83	5.09
510-290-200 - GG - Misc Expenses		1,087.28	1,600.00	512.72	32.05
	3,429.64	39,427.51	39,620.00	192.49	0.49
Utilities					
510-300-110 - GG - Utility - Heat	197.74	1,156.64	1,200.00	43.36	3.61
510-300-120 - GG - Utility - Power	87.25	1,234.05	1,400.00	165.95	11.85
510-300-140 - GG - Utility - Telephone	162.48	1,794.11	1,960.00	165.89	8.46
	447.47	4,184.80	4,560.00	375.20	8.23
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage		1,128.76	2,390.00	1,261.24	52.77

Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
510-410-140 - GG - Maint. - Office Supplies	126.60	4,812.49	4,000.00	(812.49)	20.31-
510-420-100 - GG - Maint. - Janitor Supplies	15.34	368.61	150.00	(218.61)	145.74-
510-490-100 - GG - Maint. - Office Repairs & Maint.			100.00	100.00	100.00
	141.94	6,309.86	6,640.00	330.14	4.97
Grants and Contributions					
510-500-120 - GG - Grants Paid - Sask Lotteries		6,754.00	6,750.00	(4.00)	0.06-
510-500-150 - GG - Scholarships		500.00		(500.00)	
	0.00	7,254.00	6,750.00	(504.00)	7.47-
Capital Expenditures					
510-600-199 - GG - Amortization			6,130.00	6,130.00	100.00
	0.00	0.00	6,130.00	6,130.00	100.00
TOTAL GENERAL GOVERNMENT SERVICES	12,493.68	165,864.76	187,300.00	21,435.24	11.44

PROTECTIVE SERVICES

POLICE PROTECTION

Professional/Contractual Services

520-210-110 - PS - Police - Contracted Services		19,835.89	19,950.00	114.11	0.57
	0.00	19,835.89	19,950.00	114.11	0.57
TOTAL POLICE PROTECTION:	0.00	19,835.89	19,950.00	114.11	0.57

FIRE PROTECTION

Professional/Contractual Services

525-210-100 - PS - Fire - EMS Contract - 911			610.00	610.00	100.00
525-220-100 - PS - Fire - Travel, Meals & Subsistence		387.29	390.00	2.71	0.69
525-230-100 - PS - Fire - Insurance		6,912.46	5,900.00	(1,012.46)	17.16-
525-260-100 - PS - Fire - Training		2,229.68	2,230.00	0.32	0.01
525-260-110 - PS - Fire - Fire Board Operating Fund			5,000.00	5,000.00	100.00
525-270-100 - PS-First Responder Training		663.40		(663.40)	
	0.00	10,192.83	14,130.00	3,937.17	27.86

Utilities

525-300-110 - PS - Fire - Utility - Heat	34.60	936.08	1,600.00	663.92	41.50
525-300-120 - PS - Fire - Utility - Power		1,716.65	2,340.00	623.35	26.64
525-300-140 - PS - Fire - Utility - Telephone	76.50	841.50	920.00	78.50	8.53
	111.10	3,494.23	4,860.00	1,365.77	28.10

TOTAL FIRE PROTECTION:

	111.10	13,687.06	18,990.00	5,302.94	27.92
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TOTAL PROTECTIVE SERVICES:

	111.10	33,522.95	38,940.00	5,417.05	13.91
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TRANSPORTATION SERVICES

MAINTENANCE

Wages & Benefits

Wages

530-110-130 - TS - Maint. - Salaries - Foreman	2,281.21	24,042.09	26,500.00	2,457.91	9.28
530-110-150 - TS - Maint. - Salaries - Seasonal		11,859.05	13,500.00	1,640.95	12.16
	2,281.21	35,901.14	40,000.00	4,098.86	10.25

Benefits

530-120-124 - TS - Maint. - Benefits - Worker's Comp		2,780.50	2,780.00	(0.50)	0.02-
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Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
530-130-130 - TS - Maint. - Benefits - Foreman	438.56	3,931.12	4,500.00	568.88	12.64
530-150-150 - TS - Maint. - Benefits - Seasonal		213.68	300.00	86.32	28.77
	438.56	6,925.30	7,580.00	654.70	8.64
	2,719.77	42,826.44	47,580.00	4,753.56	9.99
Professional/Contractual Services					
530-200-200 - TS - Maint - Shop Bldg Maintenance		7,732.59	15,400.00	7,667.41	49.79
530-200-250 - TS - Maint - Shop Bldg Insurance		3,095.20	2,780.00	(315.20)	11.34-
530-210-100 - TS - Maint. - Contract - Dust Control		7,341.03	7,340.00	(1.03)	0.01-
530-210-110 - TS - Maint. - Contract - Surfacing		51,497.77	55,360.00	3,862.23	6.98
530-210-120 - TS - Maint. - Contract - Tree Trimming			8,330.00	8,330.00	100.00
530-210-140 - TS - Maint. - Contract - RM Moose Cre			500.00	500.00	100.00
530-220-110 - TS - Maint.- Office Supplies	95.21	417.21	90.00	(327.21)	363.57-
530-240-100 - TS - Maint. - Advertising		182.50		(182.50)	
530-250-100 - TS - Maint. - Travel, Meal		464.66	3,200.00	2,735.34	85.48
530-250-105 - TS - Maint - Training		275.60	3,650.00	3,374.40	92.45
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		2,128.64	2,130.00	1.36	0.06
530-265-100 - TS - Maint - Purchase of Equipment		3,511.48	1,330.00	(2,181.48)	164.02-
530-290-100 - TS - Maint. - Contracted Repairs		296.80	1,500.00	1,203.20	80.21
	95.21	76,943.48	101,610.00	24,666.52	24.28
Utilities					
530-300-110 - TS - Maint. - Utility - Heat	34.60	936.10	1,620.00	683.90	42.22
30-300-120 - TS - Maint. - Utility - Power		1,716.64	2,340.00	623.36	26.64
530-300-140 - TS - Maint. - Utility - Telephone	187.08	2,220.14	2,400.00	179.86	7.49
530-310-100 - TS - Maint. - Utility - Street Lights	813.99	8,882.19	9,630.00	747.81	7.77
	1,035.67	13,755.07	15,990.00	2,234.93	13.98
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Shop Supplies	133.34	2,446.83	2,500.00	53.17	2.13
530-410-100 - TS - Maint. - Small Tools	34.97	558.38	530.00	(28.38)	5.35-
530-410-115 - TS - Maint. - Kubota Payment	484.98	1,454.94	8,850.00	7,395.06	83.56
530-410-120 - TS - Maint. - Misc		433.75	450.00	16.25	3.61
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	1,617.12	8,455.78	8,000.00	(455.78)	5.70-
530-420-110 - TS - Maint. - Oil, Gas, Diesel	3,112.26	9,538.49	10,000.00	461.51	4.62
530-430-130 - TS - Maint. - Other		153.72	160.00	6.28	3.93
530-440-100 - TS - Maint. - Gravel/Sand		932.80	1,000.00	67.20	6.72
530-450-100 - TS - Maint. - Culverts/Drainage			1,000.00	1,000.00	100.00
	5,382.67	23,974.69	32,490.00	8,515.31	26.21
Capital Expenditures					
530-600-199 - TS - Amortization			46,990.00	46,990.00	100.00
	0.00	0.00	46,990.00	46,990.00	100.00
TOTAL MAINTENANCE:	9,233.32	157,499.68	244,660.00	87,160.32	35.63
TOTAL TRANSPORTATION SERVICES:	9,233.32	157,499.68	244,660.00	87,160.32	35.63
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Recycle	2,621.13	22,175.06	23,400.00	1,224.94	5.23
540-200-120 - EH - Cont - Landfill Expenses		264.78	470.00	205.22	43.66
	2,621.13	22,439.84	23,870.00	1,430.16	5.99

Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
Grants and Contributions					
540-500-130 - EH&W-Doctor Recruitment		5,410.36		(5,410.36)	
	0.00	5,410.36	0.00	(5,410.36)	0.00
TOTAL ENVIRONMENTAL SERVICES:	2,621.13	27,850.20	23,870.00	(3,980.20)	16.67-
PUBLIC HEALTH AND WELFARE SERVICES					
Professional/Contractual Services					
550-220-100 - H&W - Cont. - Housing Authority/Nursi		170.00		(170.00)	
	0.00	170.00	0.00	(170.00)	0.00
Grants and Contributions					
550-540-100 - H&W - Housing -Deficits			1,660.00	1,660.00	100.00
	0.00	0.00	1,660.00	1,660.00	100.00
Total PUBLIC HEALTH AND WELFARE SERV	0.00	170.00	1,660.00	1,490.00	89.76
PLANNING AND DEVELOPMENT SERVICES					
Professional/Contractual Services					
560-240-100 - P&D - Cont. - Memberships/Subscriptio			50.00	50.00	100.00
	0.00	0.00	50.00	50.00	100.00
Maintenance, Materials and Supplies					
560-400-130 - P&D - Beautification		190.32	190.00	(0.32)	0.17-
	0.00	190.32	190.00	(0.32)	0.17-
TOTAL PLANNING AND DEVELOPMENT SERV	0.00	190.32	240.00	49.68	20.70
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-230-100 - R&C - Cont. - Insurance		3,212.86	1,700.00	(1,512.86)	88.99-
570-250-100 - R&C - Cont. - Campground Expenses	1,069.03	3,202.23	1,650.00	(1,552.23)	94.07-
570-280-100 - R&C - Cont. - Contracted Repairs			500.00	500.00	100.00
570-290-100 - R&C - Cont -Regional Library Requisiti		9,703.15	9,700.00	(3.15)	0.03-
	1,069.03	16,118.24	13,550.00	(2,568.24)	18.95-
Maintenance, Materials and Supplies					
570-430-170 - R&C - Alameda Library Expenses	312.22	4,193.68	6,500.00	2,306.32	35.48
	312.22	4,193.68	6,500.00	2,306.32	35.48
Capital Expenditures					
570-600-199 - RC - Amortization			6,420.00	6,420.00	100.00
	0.00	0.00	6,420.00	6,420.00	100.00
Other					
570-900-100 - R&C - OTHER		4,040.00	4,240.00	200.00	4.72
570-900-110 - R&C - grants and contributions -Health			5,640.00	5,640.00	100.00
	0.00	4,040.00	9,880.00	5,840.00	59.11
TOTAL RECREATION AND CULTURAL SERV	1,381.25	24,351.92	36,350.00	11,998.08	33.01
TILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	2,533.64	31,141.23	34,200.00	3,058.77	8.94
580-120-110 - UT - Water - Benefits	453.00	4,647.02	5,500.00	852.98	15.51

Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
	2,986.64	35,788.25	39,700.00	3,911.75	9.85
Professional/Contractual Services					
580-210-100 - UT - Water - Advertising		103.04		(103.04)	
580-220-100 - UT - Water - Training		470.00	500.00	30.00	6.00
580-240-100 - UT - Water - Insurance - Bldg etc		197.16	190.00	(7.16)	3.77-
580-285-100 - UT - Water - Cont.	1,425.00	1,425.00		(1,425.00)	
580-285-120 - UT - Water - Cont. Repairs - Equip.			1,000.00	1,000.00	100.00
580-285-130 - UT - Water - Cont. Repairs - Wells			3,000.00	3,000.00	100.00
580-285-140 - UT - Water - Cont. Repairs - W.T.P.			8,000.00	8,000.00	100.00
580-285-150 - UT - Water - Cont. Repairs - Line Repa		27,892.67	2,000.00	(25,892.67)	1294.63-
580-290-100 - UT - Water - Laboratory Testing	132.91	1,990.25	2,300.00	309.75	13.47
580-295-100 - UT - Water - Custom Work		3,680.57	5,000.00	1,319.43	26.39
580-295-300 - UT - Water - Contract Position		1,149.20	550.00	(599.20)	108.95-
	1,557.91	36,907.89	22,540.00	(14,367.89)	63.74-
Utilities					
580-300-110 - UT - Water - Heat	75.00	1,143.80	1,600.00	456.20	28.51
580-300-120 - UT - Water - Power	334.17	8,868.43	7,950.00	(918.43)	11.55-
	409.17	10,012.23	9,550.00	(462.23)	4.84-
Maintenance, Materials and Supplies					
580-400-110 - UT - Water - Stationary & Postage		1,286.85	1,500.00	213.15	14.21
580-430-100 - UT - Water - Materials & Supplies		5,464.35	11,000.00	5,535.65	50.32
580-430-120 - UT - Water - Matls & Suppl - Public We			800.00	800.00	100.00
580-430-130 - UT - Water - Matls & Suppl - WTP		199.50	22,000.00	21,800.50	99.09
580-440-100 - UT - Water - Shop Supplies		14.48		(14.48)	
580-450-100 - UT - Water - Chemicals	109.17	2,939.70	3,190.00	250.30	7.85
	109.17	9,904.88	38,490.00	28,585.12	74.27
Capital Expenditures					
580-600-199 - UT - Water - Amortization			9,250.00	9,250.00	100.00
	0.00	0.00	9,250.00	9,250.00	100.00
TOTAL WATER:	5,062.89	92,613.25	119,530.00	26,916.75	22.52
SEWER					
Wages and Benefits					
585-110-110 - UT - Sewer - Foreman -Salaries	1,140.61	12,021.04	12,900.00	878.96	6.81
585-120-110 - UT - Sewer - Foreman -Benefits	219.28	2,082.88	3,000.00	917.12	30.57
	1,359.89	14,103.92	15,900.00	1,796.08	11.30
Professional/Contractual Services					
585-220-100 - UT - Sewer - Training		640.00	640.00		
585-285-110 - UT - Sewer - Cont Repairs - Lift Stator			2,000.00	2,000.00	100.00
585-285-120 - UT - Sewer - Cont Repairs - Line Repa		4,309.44	5,300.00	990.56	18.69
585-290-100 - UT - Sewer - Laboratory Testing			200.00	200.00	100.00
	0.00	4,949.44	8,140.00	3,190.56	39.20
Utilities					
585-300-120 - UT - Sewer - Power	94.39	1,756.26	2,560.00	803.74	31.40
585-300-140 - UT - Sewer - Telephone	52.17	573.87	630.00	56.13	8.91
	146.56	2,330.13	3,190.00	859.87	26.96
Maintenance, Materials and Supplies					
585-430-110 - UT - Sewer - Lift Stations		32,859.48	20,000.00	(12,859.48)	64.30-
585-430-115 - UT - Sewer - Bldg Insurance etc		337.08	310.00	(27.08)	8.74-

Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
Grants and Contributions	0.00	33,196.56	20,310.00	(12,886.56)	63.45-
585-500-110 - UT - Sewer - Grants and Contributions		26,820.00	1,000.00	(25,820.00)	2582.00-
	0.00	26,820.00	1,000.00	(25,820.00)	2582.00-
TOTAL SEWER:	1,506.45	81,400.05	48,540.00	(32,860.05)	67.70-
TOTAL UTILITIES:	6,569.34	174,013.30	168,070.00	(5,943.30)	3.54-
TOTAL EXPENDITURES:	32,409.82	583,463.13	701,090.00	117,626.87	16.78
CHANGE IN NET-FINANCIAL ASSETS	(26,583.82)	132,800.51	45,300.00	87,500.51	193.16
Change in Non-Financial Assets	(100.00)	37,952.48		37,952.48	
CHANGE IN NET ASSETS	(26,483.82)	94,848.03	45,300.00	49,548.03	109.38
CHANGE IN SURPLUS	(26,483.82)	94,848.03	45,300.00	49,548.03	109.38

Town of Alameda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			200.00		
110-110-115 - Landfill Float			50.00		
110-110-120 - Cash - PPCU - Chequing	(22,494.02)	30,824.41	597,873.40		
110-110-130 - Cash - Bank - Term Deposit	99.46	(148,797.91)	93,184.20		
110-110-140 - Cash - Special Savings	6,118.11	25,189.63	150,698.82		
Total Cash and Investments:	(16,276.45)	(92,783.87)	842,006.42		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(5,087.01)	99,915.54	98,550.80		
110-200-110 - Municipal - Tax Receivable - Arrears		(13,150.29)	13,687.14		
110-200-120 - GIL Receivable - Municipal			1,190.96		
110-200-130 - GIL Receivable - School			517.80		
110-200-180 - Municipal - 5th Ave Paving - Tax Roll		13,282.61	16,439.74		
110-200-190 - Municipal - 6th Street Paving - Tax Rol		1,498.90	1,498.90		
110-200-400 - Municipal 5th Avenue Paving Future		(20,949.41)			
110-200-410 - Municipal - 6th Street Paving Future		(3,380.12)	2,058.67		
Total Municipal Taxes Receivable:	(5,087.01)	77,217.23	133,944.01		

Certified correct and in accordance with the records

Presented to council on

December 19, 2023

(Date)


Chief Administrative Officer


Mayor/Deputy Mayor

Town of Alameda
List of Accounts for Approval
Batch: 2023-00161 to 2023-00178

Bank Code: AP - ACCT.S PAYABLE

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
6084	12/20/2023	Alameda Cemetery	1,530.00
6085	12/20/2023	Alameda Library	500.00
6086	12/20/2023	Alameda Museum	550.00
6087	12/20/2023	Alameda Recreation Board	500.00
6088	12/20/2023	Cleartech Industries Inc.	57.95
6089	12/20/2023	Spencer Dyer	200.00
6090	12/20/2023	Information Services Corp.	175.00
6091	12/20/2023	JF Custom Engraving	228.22
6092	12/20/2023	Minister of Finance	724.50
6093	12/20/2023	Monster Enterprise Ltd.	1,831.50
6094	12/20/2023	Municode Services Ltd.	10,437.00
6095	12/20/2023	R.M. Of Moose Creek No. 33	532.80
6096	12/20/2023	Saskatchewan Health Authority	23.00
6097	12/20/2023	Saskatchewan Housing	395.62
6098	12/20/2023	Southern Plains Co-op	821.13
6099	12/20/2023	Taylor's Electric	216.45
6100	12/29/2023	VOID - Cheque Confirmation	0.00
6101	12/29/2023	VOID - Cheque Confirmation	0.00
6102	12/29/2023	VOID - Cheque Confirmation	0.00
6103	12/29/2023	VOID - Cheque Confirmation	0.00
6104	12/29/2023	VOID - Cheque Confirmation	0.00
6105	12/29/2023	Alameda Ventures	572.75
6106	12/29/2023	Municode Services Ltd.	210.00
6107	12/29/2023	R.M. Of Moose Creek No. 33	529.25
6108	12/29/2023	Saskatchewan Health Authority	46.00

Total Computer Cheque: 20,081.17

JC *JK*

Town of Alameda
List of Accounts for Approval
Batch: 2023-00161 to 2023-00178

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
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OTHER

Payment #	Date	Vendor Name	Payment Amount
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269.26	12/04/2023	Collabria Mastercard	269.26
622907	12/31/2023	Ministry of Finance	35,606.72
623168	12/12/2023	Canada Revenue Agency	2,245.50
624269	12/28/2023	Collabria Mastercard	322.92
624557	12/13/2023	Success Office Systems	36.35
625030	12/20/2023	Mun Employees Pension Plan	804.58
625923	12/20/2023	Canada Revenue Agency	2,323.78
627025	12/13/2023	Sask Power/Energy	707.76
627027	12/13/2023	Sask Power/Energy	75.75
627031	12/13/2023	Sask Power/Energy	82.42
627034	12/13/2023	Sask Power/Energy	852.77
627038	12/13/2023	Sask Power/Energy	52.89
627042	12/13/2023	Sask Power/Energy	132.77
627044	12/13/2023	Sask Power/Energy	355.39
627047	12/13/2023	Sask Power/Energy	110.87
627050	12/13/2023	Sask Power/Energy	60.51
627054	12/13/2023	Sask Power/Energy	441.40
627057	12/13/2023	Sask Tel	390.06
627061	12/13/2023	Sask Tel	114.70
629453	12/12/2023	Mun Employees Pension Plan	1,197.60
632855	12/21/2023	Canada Revenue Agency	634.49
646276	12/05/2023	GFL Environmental Inc.	2,273.42
646298	12/04/2023	SUMA	1,336.73

Total Other: 50,428.64

Town of Alameda
List of Accounts for Approval
Batch: 2023-00161 to 2023-00178

Total AP: 70,509.81

Certified Correct



Mayor



Administrator