

TOWN OF ALAMEDA
Regular Meeting January 15, 2020

PRESENT: Mayor Perry Kinder, Councillors Jennifer Cobham,
Tim Freitag, Dwayne Henderson, Doug Walls, Beth Lischynski,
Administrator Michelle Needham

ABSENT: Ken Best

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5th Street,
Alameda, SK, January 15, 2020.

Meeting called to order at 6:57pm.

AGENDA:

Agenda 01/01/20 Motion Henderson that we approve the agenda. **CARRIED**

BOND:

Bond 02/01/20 Motion Walls that we acknowledge the Fidelity Bond for the
Administrator included in Policy Z85002111-2. **CARRIED**

MINUTES:

Minutes 03/01/20 Motion Lischynski that the minutes of the December 18, 2020 regular
meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- Sask Workers' Comp 2020 Premium Rate Notice
- Southeast Transportation Planning Committee (SETPC) request for membership \$156.20
- Southeast Region SUMA – request for donation to convention gift baskets
- Choose Life Ministry request for donation
- MCRPA Oct 8 Minutes
- Mutual Aid meeting Jan 21 @ Oxbow Legion 313 Prospect Ave 7:00pm
- Sask Water meeting regarding regional potable water supply system Tuesday, January 28 @ 6:30pm at Oxbow Legion 313 Prospect Ave
- Infrastructure Grant Program (ICIP) deadline March 31
- South Sask First Responder Conference Jan 24-26

1st Responder Conference 04/01/20 Motion Cobham that the Town pay mileage and hotel rooms for 2 nights
for 3 first responders to attend the South Saskatchewan First Responder
Conference in Moose Jaw January 24 – 26, 2020. **CARRIED**

Corresp 05/01/20 Motion Lischynski that the correspondence be filed as dealt with.
CARRIED

ACCOUNTS FOR APPROVAL:

Bank Rec 06/01/20 Motion Lischynski that we approve the December Bank Reconciliation.
CARRIED

TOWN OF ALAMEDA
Regular Meeting January 15, 2020

- Financial Statement* 07/01/20 Motion Freitag that we accept the December Financial Statement as presented. **CARRIED**
- Payments* 08/01/20 Motion Henderson that we approve cheques #4971- 4991 in the amount of \$17,378.82, and online payments in the amount of \$20,556.23, the proposed payments from the December meeting, in the amount of \$37,935.05. **CARRIED**
- Payments Dec* 09/01/20 Motion Lischynski that we approve December 17-31, 2019 payments of cheques #4992-5009 in the amount of \$10,954.84 and on-line payments in the amount of \$44,822.78, for a total of \$55,777.62. **CARRIED**
- Payments* 10/01/20 Motion Cobham that we approve January on-line payments in the amount of \$6,435.98 and proposed payments in the amount of \$17,684.96, for a total of \$24,120.94. **CARRIED**
- Infrastructure* 11/01/20 Motion Cobham that the Town transfer \$20,000.00 from the Maximizer Account into the Water Infrastructure account at Prairie Pride Credit Union. **CARRIED**

ADMINISTRATORS REPORT:

- Admin Report* 12/01/20 Motion Freitag that we approve the administrator's verbal report. **CARRIED**

ORGANIZATION FOR 2020:

- Meetings* 13/01/20 Motion Lischynski that Council meetings be held on the third Wednesday of each month at 7:00pm. **CARRIED**
- Council Indemnity* 14/01/20 Motion Cobham that Council Indemnity for 2020 be as follows:
Council meetings - Mayor \$200.00
Council meetings – Councillors \$150.00
Committee meetings \$75.00 under 4 hours
Committee meetings \$150.00 over 4 hours
Convention \$200.00 per day **CARRIED**
- Deputy Mayor* 15/01/20 Motion Lischynski that the Deputy Mayor for 2020 be Councillor Tim Freitag. **CARRIED**
- Banking/ Signing* 16/01/20 Motion Cobham that banking services be with Prairie Pride Credit Union, Alameda and that signing authority be Mayor Perry Kinder or Deputy Mayor Tim Freitag and Administrator Michelle Needham for 2020. **CARRIED**
- Solicitor* 17/01/20 Motion Lischynski that James F. Trobert, Trobert Law Firm, 305-1133-4th Street, Estevan, SK, S4A 0W6 be appointed as solicitor for 2020. **CARRIED**

TOWN OF ALAMEDA
Regular Meeting January 15, 2020

- Mileage* 18/01/20 Motion Walls that mileage for Town of Alameda business be \$0.65 per kilometer for 2020. **CARRIED**
- Meals* 19/01/20 Motion Walls that meals for Councillors and staff on Town business for 2020 be \$60.00 per day. **CARRIED**
- Office keys* 20/01/20 Motion Walls that Mayor Perry Kinder, Administrator Michelle Needham and Office Assistant Sherri Carritt have keys to the Town of Alameda Office for 2020. **CARRIED**

COUNCIL COMMITTEES:

- Committees* 21/01/20 Motion Freitag that the Committees for 2020 be:
General Government Committee: Best, Freitag, Cobham
Protective Services Committee: Lischynski, Henderson, Cobham
Transportation Services Committee: Best, Walls, Henderson
Water & Sewer Services Committee: Best, Lischynski, Henderson
Emergency Contract Services: Kinder, Freitag, Best
Mayor Perry Kinder is a member of all committees **CARRIED**

BOARD APPOINTMENTS:

- Appointments* 22/01/20 Motion Walls that the Board Appointments for 2020 be:
Borderline Housing: Lischynski
Galloway Trust: Lischynski
Alameda Cemetery: Walls
Alameda Recreation Board: Cobham (alternates – Walls, Kinder)
Alameda Museum Board: Walls
Alameda Library Board: Cobham
Southeast Regional Library: Cobham
Moose Creek Regional Park Authority: Best and Freitag
Friends of the Park: Walls
Alameda/Moose Creek Fire Department: Henderson
Municipal Board Services: Gord Krismer & Associates **CARRIED**

- Custom Rates* 23/01/20 Motion Freitag that we set 2020 custom rates as follows:
Truck and 1 public works person – \$100.00 per hour
Tractor and 1 public works person - \$125.00 per hour
Grader and 1 public works person - \$125.00 per hour **CARRIED**

NEW BUSINESS:

Councillor Beth Lischynski declared a conflict of interest as Chris Lischynski is her father-in-law and left the meeting at 7:46pm

- Damage* 24/01/20 Motion Cobham that the Town pay Chris Lischynski the amount of \$1,393.80 for damage to his camper during Town mowing. **CARRIED**

Councillor Beth Lischynski returned to the meeting at 7:55pm

TOWN OF ALAMEDA
Regular Meeting January 15, 2020

Library 25/01/20 Motion Henderson the members at large appointed to the Alameda Library Board are Karla Haygarth, Murray Rossow, Skylar Russell and Carmen Farnden. **CARRIED**

Ag Society 26/01/20 Motion Walls that the Town clean and maintain the Ag Society washroom for 2020. **CARRIED**

PUBLIC WORKS: Allen Schiestel 8:04pm-8:30pm

Waterworks Report 27/01/20 Motion Lischynski that we acknowledge and sign the Waterworks Daily reports for December. **CARRIED**

Public Works Report 28/01/20 Motion Henderson that we acknowledge the public works verbal report. **CARRIED**

NEW BUSINESS:

Tax Arrears 29/01/20 Motion Henderson that the Town send letters to advise that 2019 tax arrears will be brought to the February meeting to advertise. **CARRIED**

Workshop 30/01/20 Motion Henderson that we approve Administrator Michelle Needham and Office Assistant Sheri Carritt to attend the Election/Dealing with Difficult Conversations Workshop in Weyburn on March 26 at a cost of \$100.00 per person. **CARRIED**

Medical Leave 31/01/20 Motion Cobham that we approve February 27 medical leave for the Administrator. **CARRIED**

Committee Reports 32/01/20 Motion Walls that we acknowledge the committee report by Dwayne Henderson for the Alameda Fire Department. **CARRIED**

NEXT MEETING: Wednesday, February 19th at 7:00pm.

ADJOURN: 33/01/20 Motion Freitag that the meeting adjourn at 8:40 pm. **CARRIED**

Mayor

Administrator