

TOWN OF ALAMEDA
Regular Meeting January 16, 2019

PRESENT: Mayor Perry Kinder
Jennifer Cobham, Tim Freitag, Dwayne Henderson,
Doug Walls, Beth Lischynski,
Administrator Michelle Needham

ABSENT: Ken Best

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5th Street, Alameda, SK, January 16, 2019.

Meeting called to order at 7:00pm.

AGENDA:

Agenda 01/01/19 Motion Cobham that we approve the agenda. **CARRIED**

BOND:

Bond 02/01/19 Motion Freitag that we acknowledge the Bond for the office. **CARRIED**

MINUTES:

Minutes 03/01/19 Motion Cobham that the minutes of the December 17, 2018 regular meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- Moose Creek Regional Park Oct 23, 2018 Minutes
- Saskatchewan Workers' Compensation Board 2019 Premium Rate
- Carlyle Observer – Minor Hockey Feature \$30.00
- Membership request FCM \$166.24 plus GST
- Membership request Southeast Transportation Planning Committee \$142.00
- Membership request Hudson Bay Route \$100.00
- Letter from Labour Relations and Workplace Safety re proposed amendment to *The Workers' Compensation Act, 2013*

Corresp 04/01/19 Motion Lischynski that the correspondence be filed as dealt with. **CARRIED**

ACCOUNTS FOR APPROVAL:

Bank Rec 05/01/19 Motion Freitag that we approve the December Bank Reconciliation. **CARRIED**

Financial Statement 06/01/19 Motion Lischynski that we accept the December Financial Statement as presented. **CARRIED**

Payments 07/01/19 Motion Henderson that we approve cheques #4647- 4663 in the amount of \$11,030.10, and online payments in the amount of \$11,290.53, the proposed payments from the December meeting, in the amount of \$22,320.63. **CARRIED**

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Payments 08/01/19 Motion Lischynski that we approve December 17-31, 2018 payments
Dec of cheques #4664-4672 in the amount of \$13,275.19 and on-line payments in the
amount of \$37,973.45, for a total of \$51,248.64. **CARRIED**

Payments 09/01/19 Motion Freitag that we approve January on-line payments in the amount
Jan of \$5,746.79 and proposed payments in the amount of \$19,021.69, for a total of
\$24,768.48. **CARRIED**

**BYLAW 01-19 A Bylaw to Authorize Temporary Borrowing for the Purpose of Financing
Operating Expenditures:**

1st Reading 10/01/19 Motion Lischynski that Bylaw 01-2019 To Authorize Temporary
Borrowing for the Purpose of Financing Operating Expenditures be read a first
time. **CARRIED**

2nd Reading 11/01/19 Motion Cobham that Bylaw 01-2019 To Authorize Temporary
Borrowing for the Purpose of Financing Operating Expenditures be read a second
time. **CARRIED**

3rd Reading 12/01/19 Motion Walls that Bylaw 01-2019 To Authorize Temporary Borrowing
for the Purpose of Financing Operating Expenditures be given a third reading at
this meeting. **CARRIED UNANIMOUSLY**

Bylaw 01-19 13/11/19 Motion Henderson that Bylaw 01-2019 To Authorize Temporary
Borrowing for the Purpose of Financing Operating Expenditures be read a third
time and adopted; attached to and forming a part of these minutes. **CARRIED**

ORGANIZATION FOR 2019:

Meetings 14/01/19 Motion Walls that Council meetings be held on the third Wednesday of
each month at 7:00pm as per Bylaw #4-2018. **CARRIED**

Council 15/01/19 Motion Walls that Council Indemnity for 2019 be as follows:

Indemnity Council meetings - Mayor \$200.00
Council meetings – Councillors \$150.00
Committee meetings \$75.00 under 4 hours
Committee meetings \$150.00 over 4 hours

CARRIED

Deputy 16/01/19 Motion Lischynski that the Deputy Mayor for 2019 be Councillor Tim
Mayor Freitag. **CARRIED**

Banking/ 17/01/19 Motion Cobham that banking services be with Prairie Pride Credit
Signing Union, Alameda and that signing authority be Mayor Perry Kinder or Deputy
Mayor Tim Freitag and Administrator Michelle Needham for 2019. **CARRIED**

Solicitor 18/01/19 Motion Lischynski that James F. Trobert, Trobert Law Firm, 305-1133-
4th Street, Estevan, SK, S4A 0W6 be appointed as solicitor for 2019. **CARRIED**

Mileage 19/01/19 Motion Henderson that mileage for Town of Alameda business be \$0.65
per kilometer for 2019. **CARRIED**

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Meals 20/01/19 Motion Walls that meals for Councillors and staff on Town business for 2019 be \$60.00 per day as per Policy 2-2018. **CARRIED**

Office keys 21/01/19 Motion Walls that Mayor Perry Kinder, Administrator Michelle Needham and Glenda Johnston have keys to the Town of Alameda Office for 2019. **CARRIED**

COUNCIL COMMITTEES:

General Government 22/01/19 Motion Lischynski that the General Government Committee for 2019 be Councillors Ken Best, Tim Freitag, Jennifer Cobham and Mayor Perry Kinder. **CARRIED**

Protective Services 23/01/19 Motion Walls that the Protective Services Committee for 2019 be Councillors Beth Lischynski, Dwayne Henderson, Jennifer Cobham and Mayor Perry Kinder. **CARRIED**

Transportation Services 24/01/19 Motion Lischynski that the Transportation Services Committee for 2019 be Councillors Ken Best, Doug Walls, Dwayne Henderson and Mayor Perry Kinder. **CARRIED**

Water/Sewer 25/01/19 Motion Freitag that the Water & Sewer Services Committee for 2019 be Councillors Ken Best, Beth Lischynski, Dwayne Henderson and Mayor Perry Kinder. **CARRIED**

PUBLIC WORKS: Foreman Allen Schiestel 8:00pm-8:25pm

Diesel 26/01/19 Motion Walls that the Town set up a credit account for diesel fuel at the Krazy Canuck Food Store & Gas Bar at Highway 9 & 18. **CARRIED**

Waterworks Report 27/01/19 Motion Henderson that we acknowledge and sign the Waterworks Daily reports for December. **CARRIED**

Report 28/01/19 Motion Cobham that we approve the verbal report from the foreman. **CARRIED**

BOARD APPOINTMENTS:

Borderline Housing 29/01/19 Motion Freitag that Councillor Beth Lischynski be named as representative to Borderline Housing for 2019; and that Councillor Doug Walls be named as alternate. **CARRIED**

Councillor Beth Lischynski declared a conflict of interest and left the meeting at 8:30pm

Mileage 30/01/19 Motion Henderson that the Borderline Housing representatives be paid by the Town the difference in mileage. **CARRIED**

Councillor Beth Lischynski returned to the meeting at 8:35pm

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- Galloway Trust* 31/01/19 Motion Cobham that Councillor Beth Lischynski be named as representative to Galloway Trust Committee for 2019. **CARRIED**
- Cemetery Board* 32/01/19 Motion Lischynski that Councillor Doug Walls be named as representative to Alameda Cemetery Board for 2019. **CARRIED**
- Recreation Board* 33/01/19 Motion Lischynski that Councillor Jennifer Cobham be named as representative to the Alameda Recreation Board for 2019; and that Councillor Doug Walls and Mayor Perry Kinder be named as alternates. **CARRIED**
- Museum* 34/01/19 Motion Kinder that Councillor Doug Walls be named as representative to the Alameda Museum Board for 2019. **CARRIED**
- Library* 35/01/19 Motion Freitag that Councillor Jennifer Cobham be named as representative to Alameda Library Board and Southeast Regional library for 2019. **CARRIED**
- MCRPA* 36/01/19 Motion Walls that Councillors Ken Best and Tim Freitag be named as representatives to the Moose Creek Regional Park Authority for 2019. **CARRIED**
- Friends of the Park* 37/01/19 Motion Henderson that Councillor Doug Walls be named as representative to Friends of the Park for 2019. **CARRIED**
- Fire Dept* 38/01/19 Motion Kinder that Councillor Dwayne Henderson be named as representative to the Alameda/Moose Creek Fire Department for 2019. **CARRIED**
- Municipal Board Serv* 39/01/19 Motion Freitag that we appoint Clint Krismer, Gord Krismer, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang and Gail Wartman of Gord Krismer & Associates Ltd. for Municipal Board Services for 2019. **CARRIED**

ADMINISTRATORS REPORT:

- Safety courses* 40/01/19 Motion Freitag that we amend Motion #321/12/18 to read that Assistant Foreman Blair Young start safety classes as soon as possible and will be reviewed each month. **CARRIED**
- Tax Arrears* 41/01/19 Motion Lischynski that the Administrator advise property owners that 2018 tax arrears will be brought to the February 20 Council meeting and advertised. **CARRIED**
- Admin Report* 42/01/19 Motion Walls that we approve the administrator's verbal report. **CARRIED**

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UNFINISHED BUSINESS:

Contract Consulting 43/01/19 Motion Cobham that the Town sign the Contract Consulting Agreement with Glenda Johnston. **CARRIED**

Collections 44/01/19 Motion Henderson that 3 demand letters be sent for outstanding 2018 payments which are to be paid to the Town by February 15, 2019. **CARRIED**

Emergency Response Plan 45/01/19 Motion Freitag the Town adopt the Emergency Response Plan as presented; and furthermore that a copy be sent to the Ministry of Environment as per Approval To Operate a Transfer Station No. PO18-181. **CARRIED**

NEW BUSINESS:

First Resp. 46/01/19 Motion Cobham that the Town acknowledge the Certificate of Licensure and appoint Michael Meyer as a First Responder. **CARRIED**

Vacation 47/01/19 Motion Henderson that we approve February 8, 2019 vacation leave for the Administrator. **CARRIED**

Committee Reports 48/01/19 Motion Walls that we acknowledge the committee reports by Jennifer Cobham for the Alameda Rec Board and Beth Lischynski for Borderline Housing. **CARRIED**

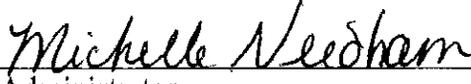
Custom Rates 49/01/19 Motion Lischynski that we set 2019 custom rates as follows:
Truck and 1 public works person -- \$100.00 per hour
Tractor and 1 public works person - \$125.00 per hour
CARRIED

NEXT MEETING: Wednesday, February 20th at 7:00pm.

ADJOURN: 50/01/19 Motion Cobham that the meeting adjourn at 9:15 pm. **CARRIED**



Mayor



Administrator