



**TOWN OF ALAMEDA**  
**Regular Meeting January 19, 2022**

The regular meeting of the Council of the Town of Alameda met in the Fire Hall on Wednesday, January 19, 2021. The meeting was called to order at 6:59 p.m. by Mayor Kinder. Councillor Jeff Cameron joined the meeting at 7:02 pm

**PRESENT:** Mayor Perry Kinder, Councillors Donna Griffin, Jeff Cameron, Dean Copeland, Dwayne Henderson  
Mentor Administrator – Myrna-Jean Babbings  
Administrator – Sheri Carritt

**ABSENT:** Councillor Jennifer Cobham  
Councillor Janelle Dorrance

**DELEGATIONS:** none

**BOND:**

01/01/22

*Made by:* Councillor Henderson

That we acknowledge the Municipal Errors and Omissions Liability Insurance through SGI for the office staff included in Policy Z85002111-2 for \$5,000,000 effective to June 13, 2022

**CARRIED**

**AGENDA:**

02/01/22

*Made by:* Councillor Henderson

That Council approve the Agenda as presented.

**CARRIED**

*Mayor Kinder declared a conflict of interest and left the meeting at 7:06 p.m.*

**APPOINTMENTS:**

**SOLICITOR**

03/01/22

*Made by:* Councillor Griffin

That the Town obtain appointments for a Solicitor for 2022 and that interest letters be sent to Merrilee Swanson and Orłowski Law Office.

**CARRIED**

*Mayor Kinder returned to meeting at 7:09 p.m.*

*PKK*

**AUDIT**

04/01/22

*Made by:* Councillor Griffin

That the Town obtain auditor quotes for the 2022 audit and interest letters be sent to MNP-Moosomin, Sensus Partnership of Chartered Accountants-Yorkton and Virtus Group-Estevan.

**CARRIED**

**MINUTES**

05/01/22

*Made by:* Councillor Henderson

That the minutes of the December 16, 2021, Regular Meeting are approved as presented.

**CARRIED**

06/01/22

*Made by:* Councillor Cameron

That the minutes of the January 4, 2022, Special Meeting are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

- a. Swayze Concrete has salt sand at \$35.50/yard delivered
- b. Joint meeting with the R.M. of Moose Creek No. 33 at 7:00 pm, Tuesday January 25, 2022

**DONATION**

07/01/22

*Made by:* Councillor Cameron

That we donate \$500.00 to Stars.

**CARRIED**

**ACCEPT AND FILE THE CORRESPONDENCE**

08/01/22

*Made by:* Councillor Copeland

That the correspondence has been dealt with and now is filed.

**CARRIED**

**ACCOUNTS FOR APPROVAL:**

**BANK RECONCILIATION**

09/01/22

*Made by:* Councillor Copeland

That we approve of the December Bank Reconciliation as presented.

**CARRIED**

*PLK.*

**FINANCIAL STATEMENT**

10/01/22

*Made by:* Councillor Griffin

That we approve of the December Detailed Statement of Financial Activities as presented.

**CARRIED**

**APPROVED AND ONLINE PAYMENTS**

11/01/22

*Made by:* Councillor Cameron

That the accounts as presented at this meeting and adjoined to these Minutes are approved for payment from cheques #5575 to #5602 for \$45,026.44 and online payments in the amount of \$54,079.05

**CARRIED**

**UNFINISHED BUSINESS:**

**SNOW BLADE**

12/01/22

*Made by:* Councillor Henderson

That the Town purchase a 4-in-1 400 Series Snow Blade for the loader from Redhead for \$21,201.00 ( taxes included).

**CARRIED**

**ACTING ADMINISTRATORS REPORT:**

**VERBAL REPORT**

13/01/22

*Made by:* Councillor Henderson

That we approve the Mentor Administrator's verbal report.

**CARRIED**

**PUBLIC WORKS REPORT:**

**FORMAN RESIGNATION**

14/01/22

*Made by:* Councillor Copeland

That with regret, Council has accepted Jeremy Burness's resignation as Public Works Foreman as of January 7, 2022.

**CARRIED**

**MAINTENACE KEYS**

15/01/22

*Made by:* Councillor Cameron

That Colby Ricard will be given a set of maintenance keys.

*PLK*

**CARRIED**

**WATER OPERATOR**

16/01/22

*Made by:* Councillor Henderson

That we enter into a contract with Diana Morin to be a relief Level 2 Water Operator and that she is paid \$30/hour and mileage at 0.60 cents/km and all deductions will be paid by herself.

**CARRIED**

**USE OF EQUIPMENT**

17/01/22

*Made by:* Councillor Cameron

That Council is approved and are insured to operate Town equipment through SGI.

**CARRIED**

**NEW BUSINESS:**

**SUMMER STUDENT**

18/01/22

*Made by:* Councillor Copeland

That the administrator will apply through the Canada Summer Jobs Program to hire a summer student.

**CARRIED**

**TAX ENFORCEMENT**

19/01/22

*Made by:* Councillor Griffin

That in accordance to Section 22 of *The Tax Enforcement Act* the files for Owners No. 203 and No. 1044 now allows the administrator to request the title(s) and all associated costs will be added to their prospective tax cards.

**CARRIED**

**PROVINCIAL MEDIATION**

20/01/22

*Made by:* Councillor Griffin

That in accordance with Section 24 of *The Tax Enforcement Act* the Provincial Mediation Board have given consent to make application for Title along with a Conditional Order for Owner No. 1038 and all associated costs will be added to this prospective tax card.

**CARRIED**

**CUSTOM RATES**

21/01/22

*Made by:* Councillor Copeland

That the custom rates for 2022 will remain as follows:

Truck and 1 public works person - \$100/hr

Tractor and 1 public works person - \$125/hr

PLK.

Loader and 1 public works person - \$125/hr

**CARRIED**

**DOGS RUNNING AT LARGE**

22/01/22

*Made by:* Mayor Kinder

That owner No. 975 be written a second and last letter of concern regarding their dogs running at large and furthermore, the next warning will be a \$500 fine in accordance to Bylaw No.6-21.

**CARRIED**

**SNOW REMOVAL CONCERN**

23/01/22

*Made by:* Councillor Cameron

That a letter be written to Owner No. 146 and Owner No. 301 to not park in the back alley as it hinders snow removal and if not removed these trucks will be removed and the charges for towing will be added to the respective tax cards.

**CARRIED**

**UTILITY PAYMENT PLAN**

24/01/22

*Made by:* Councillor Griffin

That as per request of Owner No.1066 that he is permitted to enter into a payment plan of 4 equal payments to cover a water leak in the amount of \$416.69 with no overdue charges to be added.

**CARRIED**

**TOWN DONATION**

25/01/22

*Made by:* Councillor Copeland

That we purchase 20 to-go coffee cups from JF Custom Engraving to be used as a donation on behalf of the town when requested.

**CARRIED**

*At 9:19 p.m. Councillor Hendeson left the meeting for personal reasons and did not return.*

**FUEL ACCOUNT**

26/01/22

*Made by:* Councillor Copeland

That the town set up on an account with Girard Bulk for fuel and diesel.

**CARRIED**

*PLK.*

**ADJOURNMENT AND NEXT MEETING**

27/01/22

*Made by:* Councillor Griffin

That the meeting adjourns at 9:32 p.m. and that the next meeting will be held on Wednesday, February 16, 2022, at 7:00 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator