

# TOWN OF ALAMEDA

Regular Meeting July 11, 2018

**PRESENT:** Mayor Perry Kinder  
Tim Freitag, Beth Lischynski, Jennifer Cobham  
Doug Walls, Ken Best, Dwayne Henderson  
Acting Administrator Glenda Johnston.

Minutes of the regular meeting of council held in the Alameda Town Office, Alameda, SK,  
July 11, 2018.

Meeting called to order at 7:29 pm.

## AGENDA:

132/07/18 Motion: Cobham/Lischynski that we approve the amended agenda. **CARRIED**

## MINUTES:

133/07/18 **Motion:** Henderson/Best that the minutes of the June 13 regular meeting be approved as presented. **CARRIED**

## CORRESPONDENCE:

- Sask Municipal Awards – Moose Creek Regional Park
- MP Kitchen – council meetings
- SUMA Insurance update
- SUMA Advantage – Capital Purchase Program
- UMAAS notification about break ins
- Vermilion Energy Inc amalgamated with Spartan Energy Corp
- SUMA Webinar – Municipalities and Cannabis Legalization
- EFA Insurance for Fire Fighters

134/07/18 **Motion:** Freitag/Lischynski that we apply for the EFA Insurance, through SUMA, for the Firefighters. **CARRIED**

135/07/18 **Motion:** Best/Walls that the correspondence be filed as dealt with. **CARRIED**

## ACCOUNTS FOR APPROVAL:

136/07/18 **Motion:** Freitag/Cobham that we approve cheques #4476-4508, the proposed payments from the June meeting, in the amount of \$22,507.13. **CARRIED**

137/07/18 **Motion:** Cobham/Walls that we approve cheque #4509 in the amount of \$1,575.00, on-line payments in the amount of \$114,284.52, and proposed payments \$14,570.46 for a total of \$130,429.98 plus online Utility payments of \$4,468.83 **CARRIED**

## PUBLIC WORKS:

138/07/18 **Motion:** Walls/Cobham that we approve the verbal report from the foreman. **CARRIED**

## ADMINISTRATOR'S REPORT:

139/07/18 **Motion:** Walls/Freitag that we rescind Motion 50/18 to give a receipt for the donation-in-kind of material and labour to the rec board. **CARRIED**

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# TOWN OF ALAMEDA

Regular Meeting July 11, 2018

- 140/07/18 **Motion:** Freitag/Lischynski that we approve July 25 as a day off for the administrator. **CARRIED**
- 141/07/18 **Motion:** Freitag/Walls that we write off the utility bill for the rec board / rink and cease charging them effective January 1, 2018. **CARRIED**
- 142/07/18 **Motion:** Lischynski/Freitag that we approve the administrator's verbal report. **CARRIED**
- OLD BUSINESS:**
- 143/07/18 **Motion:** Cobham/Henderson that we accept the Agreements from GFL Environmental as presented. **CARRIED**
- NEW BUSINESS:**
- Employment Offer** 144/07/18 **Motion:** Walls/Henderson that we ratify the Offer of Employment with Michelle Needham for full time employment as the administrator, effective August 1, 2018 at a rate of \$30.00 per hour and four weeks of holidays. **CARRIED**
- Abate Taxes** 145/07/18 **Motion:** Cobham/Lischynski that the we abate the Grant-in-Lieu on Roll #205 in the amount of 1,738.16. **CARRIED**
- Local Improvement** 146/07/18 **Motion:** Best/Freitag that we proceed with the proper steps to complete the Local Improvement project, with a lump sum payment of \$3,600 before December 1; or 6 annual payments of \$749.45 added to the taxes for the years 2019-2024. **CARRIED**
- Policy - Property Lines** 147/07/18 **Motion:** Cobham/Lischynski that public works does not stake property lines any more. If the Town sells property and a survey is required, the cost will be split 50/50 between vendor and purchaser. **CARRIED**
- Public Works** 148/07/18 **Motion:** Freitag/Henderson that we pay staff 3 hours regular time for doing the water check on weekends, or 1 hour O/T and 2 hours regular time on a Stat Holiday. **CARRIED**
- Assistant Foreman** 149/07/18 **Motion:** Cobham/Freitag that we authorize a raise for the assistant foreman to \$22 per hour effective July 1. **CARRIED**
- Payments** 150/07/18 **Motion:** Cobham/Walls that we approve payment of the insurance in the amount of \$7,529.18 and the paving bill before the next meeting. **CARRIED**
- Fence** 151/07/18 **Motion:** Best/Henderson that we approve Permit #2018-05 for the construction of a fence at 714 – 5<sup>th</sup> Avenue, stipulating that the fence cannot be over 6', must not obstruct vision, and it is the property owner's responsibility to make sure the fence is on their property. **CARRIED**
- TTP** 152/07/18 **Motion:** Walls/Lischynski that we get a listing of salvageable items in the hotel and advertise the items for tender. **CARRIED**



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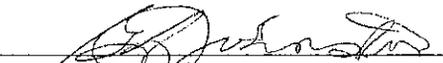
**Rec Bd - Sweeper** 153/07/18 **Motion:** Cobham/Freitag that we authorize the public works to use the sweeper to clean the rink cement as requested by the committee. **CARRIED**

**Group Plan** 154/07/18 **Motion:** Freitag/Henderson that effective July 1, the group plan premiums will be split 50/50 with the staff paying all disabilities and life premiums up to 50% of the total amount, and the Town paying up to 50% of the total premiums but none of the disability or life **CARRIED**

**Committee Reports** 155/07/18 **Motion:** Freitag/Henderson that we acknowledge the committee report by Doug Walls for the Rec Board; and by Ken Best for the Moose Creek Regional Park. **CARRIED**

**ADJOURN:** 156/07/18 **Motion:** Cobham that the meeting adjourn at 10:32 pm **CARRIED**

  
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Mayor

  
\_\_\_\_\_  
Acting Administrator

TOWN OF ALAMEDA  
List of Accounts for Approval  
As of 7/11/2018  
Batch: 2018-00055

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - ACCT.S PAYABLE</b>					
Computer Cheques:					
4477	6/27/2018	<b>Alameda Cemetery</b>			
		Bell	Donation - Bell	400.00	
		Wood	Donation from Audrey Wood	400.00	
		S Clark	Perpetual S Clark	400.00	1,200.00
4478	6/27/2018	<b>Alameda Ventures</b>			
		1869	Postage	178.50	178.50
4479	6/27/2018	<b>Alameda Yearbook</b>			
		Yearbook 2018	Advertising in Yearbook	25.00	25.00
4480	6/27/2018	<b>Alameda Recreation Board</b>			
		Aencies	Donation - Alameda Agencies	1,050.00	1,050.00
4481	6/27/2018	<b>Carlyle Observer Ltd.</b>			
		CODI00020957	Tender TTP, Foreman	246.75	
		CODI00020992	Foreman, Administrator	341.25	
		CODI00021044	Foreman, Administrator	341.25	
		CODI00021094	Foreman, Administrator	341.25	
		21226	Administrator	183.75	1,454.25
4482	6/27/2018	<b>Clartech Industries Inc.</b>			
		170407JJP	Container Returns	110.25-	
		173716MCW	Container Return	78.75-	
		750200	Chlorine	500.98	311.98
4483	6/27/2018	<b>Dirt 'n Daisys</b>			
		191	plants for town planters	829.17	829.17
4484	6/27/2018	<b>Southern Plains Co-op Ltd.</b>			
		May Stmt	Monthly Statement	634.85	634.85
4485	6/27/2018	<b>Energy City Locksmithing</b>			
		5502	Reset locks, combinations	781.91	781.91
4486	6/27/2018	<b>Estevan Sandblasting Ltd</b>			
		5731	Sandblasting tank	2,442.00	2,442.00
4487	6/27/2018	<b>Federated Co-Op Limited</b>			
		Feb Stmt	Gas	168.11	
		May Stmt	Gas	409.24	577.35
4488	6/27/2018	<b>Freitag, Kuno</b>			
		2018	Over Paid Taxes	122.91	122.91
4489	6/27/2018	<b>House Of Stationery</b>			
		327025	Storage, misc office	401.52	
		327413	Self inking stamps	196.97	598.49
4490	6/27/2018	<b>Jamieson Carl</b>			
		2018	Over Paid Taxes	42.75	42.75
4491	6/27/2018	<b>Johnston, Glenda</b>			
		016151	Keurig	129.87	
		023951	Safe	110.99	240.86
4492	6/27/2018	<b>MCCOMB AUTOMOTIVE SUPPLY 15</b>			

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Report Date  
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TOWN OF ALAMEDA  
List of Accounts for Approval  
As of 7/11/2018  
Batch: 2018-00055

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		312768	Bags, centre feed	196.41	196.41
4493	6/27/2018	<b>Meyers Norris Penny</b> 8419348	Accounting 2017	4,940.62	4,940.62
4494	6/27/2018	<b>Municipal Sewer Mtce. Ltd.</b> 1709	Curb Stop	668.25	668.25
4495	6/27/2018	<b>Munisoft</b> 2018/19-01026 2018/19-01194	Tax Notices Norton	46.46 87.69	134.15
4496	6/27/2018	<b>Petty Cash</b> May - June	Toilet paper, towels, bags	49.35	49.35
4497	6/27/2018	<b>RAKS Plumbing Ltd.</b> Overpaid Taxes	Over Paid Taxes	57.44	57.44
4498	6/27/2018	<b>RCAP Leasing Inc.</b> 1620659	Copier Lease June - August	476.19	476.19
4499	6/27/2018	<b>Redhead Equipment Ltd.</b> P49332 P49827	Blade, Spring Spring, Blade, Filters	132.84 324.02	456.86
4500	6/27/2018	<b>R Q H R - Financial Services</b> 3293749 3295573 1097629 1097630 1097631 3296797	Water Sample Water Sample Sewer Sample Sewer Sample Sewer Sample Water Sample	23.00 23.00 98.25 98.25 121.25 23.00	386.75
4501	6/27/2018	<b>Allan Schiestel</b> 8953	Operator Certification	150.00	150.00
4502	6/27/2018	<b>SUMA</b> 83212 83431 June July	Admin Posting Envelopes, Paper Monthly Group Monthly Group Benefits	157.50 346.76 663.47 538.25	1,705.98
4503	6/27/2018	<b>Saskatchewan Workers Comp. Brd</b> 2017-2018 2015-2017 Audit	2017 - 2018 Premiums 2015 - 2017 Audit	1,279.31 171.05	1,450.36
4504	6/27/2018	<b>T&amp;C Oilfield Maintenance Co.</b> 15827 15829	Town Wells Cut road during flood	599.40 133.20	732.60
4505	6/27/2018	<b>TS &amp; M Supply</b> 912187070	2" Threaded Brass	80.24	80.24
4506	6/27/2018	<b>Warner, Anthony</b> 180031-020	Over Paid Taxes	92.50	92.50
4507	6/27/2018	<b>Webb's Office Equipment Ltd.</b> 27346	Copier	291.93	291.93
4508	6/27/2018	<b>Wil-Tech Industries Ltd.</b>			

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Report Date  
7/11/2018 6:46 PM

TOWN OF ALAMEDA  
List of Accounts for Approval  
As of 7/11/2018  
Batch: 2018-00057 to 2018-00059

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - ACCT.S PAYABLE</b>					
Computer Cheques:					
4509	6/29/2018	Tim Freitag Jan - June	Indemnity	1,575.00	1,575.00
Other:					
62918-Man	6/29/2018	Ken Best Jan - June	Indemnity	1,425.00	1,425.00
62918-Man	6/29/2018	Jennifer Cobham Jan - June	Indemnity	2,175.00	2,175.00
62918-Man	6/29/2018	Beth Lischynski Jan - June	Indemnity	1,575.00	1,575.00
62918-Man	6/29/2018	Dwayne Henderson Jan - June	Indemnity	1,800.00	1,800.00
62918-Man	6/29/2018	Glenda Johnston June 16-30	June 16-30	2,533.98	2,533.98
62918-Man	6/29/2018	Perry Kinder Jan - June	Indemnity	1,875.00	1,875.00
62918-Man	6/29/2018	Doug Walls Jan - June	Indemnity	1,500.00	1,500.00
62918-Man	6/29/2018	Blair Young June 16-30	June 16-30	1,400.61	1,400.61
71118-Man	7/11/2018	Minister of Education Property June	June	96,329.75	96,329.75
71118-Man	7/11/2018	Receiver General For Canada June	June	3,670.18	3,670.18
Proposed Payments:					
Ch		SOUTHERN PLAINS CO-OPERATIVE June	June	182.27	182.27
Ch		Ad Lan Ventures 1021	June	7,919.89	7,919.89
Ch		Applied Estevan 1509758539	Bearing - water	179.05	179.05
Ch		Aquifer Distribution Ltd. 732609	Seal	102.12	102.12
Ch		Alameda Ventures 1891	LED Sign, WJF Pump freight	274.41	274.41
Ch		Borderline Housing 2018	4.92%	2,169.77	2,169.77
Ch		Brent & Peggy Dunnigan 180035-035	Overpaid Taxes	21.54	21.54
Ch		Southern Plains Co-op Ltd. 180035-030	Over Paid Taxes	119.80	119.80

1575.00

114,284.53

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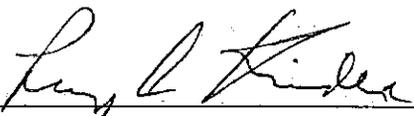
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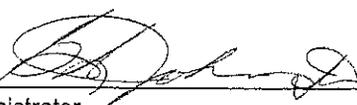
TOWN OF ALAMEDA  
**List of Accounts for Approval**  
As of 7/11/2018  
Batch: 2018-00057 to 2018-00059

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
Ch		<b>Federated Co-Op Limited</b>				
		19580010	Regular		202.62	
		19720010	Regular		150.54	
		19760010	Regular		206.91	560.07
Ch		<b>Alameda Fish Derby</b>				
		180035-025	Sask Tel Donation		350.00	
		180035-026	Loelle Griffin Donation		100.00	
		180035-027	E&M Hammermeister Donation		100.00	
		180035-028	623617 Sask Ltd Donation		150.00	700.00
Ch		<b>Gibson, Gail and Lindsay</b>				
		180035-032	Overpaid Taxes		16.10	16.10
Ch		<b>House Of Stationery</b>				
		328886	Office Supplies		142.75	142.75
Ch		<b>Munisoft</b>				
		01464	LapTop		2,131.04	2,131.04
Ch		<b>Redhead Equipment Ltd.</b>				
		50581	Spring		28.65	28.65
Ch		<b>R Q H R - Financial Services</b>				
		3298624	Water Sample		23.00	23.00
					Total for AP:	130,429.98

14,570.46

Certified Correct This July 11, 2018

  
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Reeve *copy of*

  
\_\_\_\_\_  
Administrator

*PK*

Report Date  
2018-08-03 12:23 PM

TOWN OF ALAMEDA  
**List of Accounts for Approval**  
As of 2018-08-03  
Batch: 2018-00061

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - ACCT.S PAYABLE</b>					
Other:					
60818-Man	2018-06-08	<b>Sask Power/Energy</b> 208500423365	Street Lights	797.57	797.57
62518-Man	2018-06-25	<b>Sask Power/Energy</b> 2547-0038-5602	Water Pump	1,237.01	
		Office/Shop/Fir	Office/Shop/Fire	316.69	
		June Office	Office	45.80	
		1689-0046-4264	Street Lights	797.57	
		20190044-4855	Office	120.48	
		1986-0043-9955	Water Plant	413.90	
		1887-0045-5097	Sewer Lift	166.57	
		1887-0045-5098	Campground	135.88	
		1953-0045-4756	Fire Hall	291.22	
		June Shop	Shop	56.26	3,581.18
62518-Man	2018-06-25	<b>Sask Tel</b> Mobility	Shop	90.08	90.08
				Total for AP:	4,468.83

Certified Correct This August 3, 2018

  
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Mayor

  
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Administrator