

TOWN OF ALAMEDA
Regular Meeting June 13, 2018

PRESENT: Mayor Perry Kinder
Tim Freitag, Beth Lischynski June 13 and absent June 25, Jennifer Cobham
Doug Walls, Ken Best, Dwayne Henderson
Acting Administrator Glenda Johnston.

Minutes of the regular meeting of council held in the Alameda Town Office, Alameda, SK, June 13, 2018. The meeting was continued on June 25 to complete the entire business of the meeting.

Meeting called to order at 7:30 pm on June 13, and at 7:15 pm on June 25.

AGENDA:

99/06/18 Motion: Lischynski/Henderson that we approve the amended agenda.
CARRIED

MINUTES:

100/06/18 **Motion:** Cobham/Best that the minutes of the May 9 regular meeting be approved with one amendment: motion 92/18 will include the mill rate to read 8 mills.
CARRIED

101/06/18 **Motion:** Lischynski/Walls that the minutes of the Special Meeting of May 15 be approved.
CARRIED

CORRESPONDENCE:

Federal Gas Tax Fund Bulletin
Moose Creek Regional Park Minutes April 10
SUMA Webinar for Municipalities and Cannabis Legalization
RM of Moose Creek invitation to Golf Tournament June 25.

102/06/18 **Motion:** Cobham/Henderson that we put an ad in the Alameda Year Book for \$25.
CARRIED

103/06/18 **Motion:** Henderson/Cobham that we acknowledge the Revenue Sharing Grant for \$75,182.
CARRIED

104/06/18 **Motion:** Best/Freitag that we acknowledge the 2018 SAMA Assessment Certificate.
CARRIED

105/06/18 **Motion:** Cobham/Lischynski that the correspondence be filed as dealt with.
CARRIED

ACCOUNTS FOR APPROVAL:

106/06/18 **Motion:** Cobham/Best that we approve cheques #4439-4476 in the amount of \$60,016.56, on-line payments in the amount of \$19,059.91, and proposed payments \$22,507.13 for a total of \$101,583.60.
CARRIED

PUBLIC WORKS:

107/06/18 **Motion:** Lischynski/Cobham that we approve the verbal report from the foreman.
CARRIED

ADMINISTRATOR'S REPORT:

108/06/18 **Motion:** Walls/Freitag that we apply for a new credit card in the name of the mayor.
CARRIED

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109/06/18 **Motion:** Walls/Lischynski that we abate \$1,500 on the Grant-in-Lieu for R#48 Lots 26-27 Block 3 Plan 14947 due to an over charge in 2017.

CARRIED

110/06/18 **Motion:** Freitag/Henderson that we authorize the purchase of a laptop computer from Munisoft in the range of \$2,000. **CARRIED**

111/06/18 **Motion:** Lischynski/Freitag that we approve June 22 as a medical day off for the administrator. **CARRIED**

112/06/18 **Motion:** Lischynski/Cobham that we approve of direct deposit for the Council Indemnity. **CARRIED**

113/06/18 **Motion:** Freitag/Henderson that we approve the administrator's verbal report. **CARRIED**

NEW BUSINESS:

PDAP 114/06/18 **Motion:** Freitag/Henderson that we ratify the motion re PDAP as follows: "Moved by Mayor Kinder: That the community of the Town of Alameda apply to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by excessive wind and rain, more than 8", on the dates of June 1st and 2nd, 2018." **CARRIED**

Scholarship 115/06/18 **Motion:** Walls/Freitag that the 2018 Oxbow School Scholarship be awarded to Emily Lesy. **CARRIED**

Employment Contract 116/06/18 **Motion:** Best/Walls that we approve the Employment Contract with the Acting Administrator. **CARRIED**

Modified Work Agmt 117/06/18 **Motion:** Cobham/Henderson that we implement a Modified Work Arrangement effective May 15, 2018 for 160 hours in a four-week period. **CARRIED**

Abatements 118/06/18 **Motion:** Best/Freitag that we abate the following Commercial Taxes as per the listing attached to and forming a part of these minutes. **CARRIED**

Development Permit 119/06/18 **Motion:** Cobham/Henderson that we approve Permit #2018-01 for the construction of a garage at 606 – 4th Avenue as per application.. **CARRIED**

120/06/18 **Motion:** Best/Henderson that we approve Permit #2018-02 for the demolition of the house at 612 – 1st Avenue, and moving in a modular home as per application.. **CARRIED**

121/06/18 **Motion:** Cobham/Walls that we approve Permit #2018-03 for the construction of a shop at 805 South Boundary Road as per application.. **CARRIED**

122/06/18 **Motion:** Freitag/Lischynski that we approve Permit #2018-04 for a house to be moved to 317 – 7th Street as per application. **CARRIED**

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Dog Complaints 123/06/18 **Motion:** Cobham/Best that we write letters to the owners of the dogs that are non-compliant to the bylaw giving them till July 1 to be compliant or the \$500 penalty will be enforced. **CARRIED**

AdLan Ventures 124/06/18 **Motion:** Cobham/Walls that the invoice from Ad Lan Ventures for May 2018 be approved as presented. **CARRIED**

Asst Foreman 125/06/18 **Motion:** Freitag/Henderson that we continue to advertise for an assistant foreman on Job Bank. **CARRIED**

Administrator 125606/18 **Motion:** Walls/Lischynski that we authorize the administrator to set up interviews with administrator applicants for June 25. **CARRIED**

Tender 127/06/18 **Motion:** Freitag/Walls that we acknowledge there were no tenders for Lots 21-24 Block 3 Plan 14647. **CARRIED**

3 Way Stop 128/06/18 **Motion:** Cobham/Freitag that we approve a Three Way Stop at the corner of 7th Street and 4th Avenue. **CARRIED**

Nuisance Bylaw 129/06/18 **Motion:** Cobham/Henderson that we write letters to the following property owners that are non-compliant with the Nuisance bylaw giving them until July 6 to be compliant: 301-6th Street; 405-4th Street; 314-1st Avenue; and the elevator. **CARRIED**

Committee Reports 130/06/18 **Motion:** Walls/Best that we acknowledge the committee report by Jen Cobham for the Rec Board; and by Dwayne Henderson for the Fire Department. **CARRIED**

ADJOURN:

131/06/18 **Motion:** Freitag that the meeting adjourn at 10:34 pm on June 13;
Cobham that the meeting adjourn at 9:30 pm on June 25.

CARRIED



Mayor



Administrator

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TOWN OF ALAMEDA
List of Accounts for Approval
As of 6/25/2018
Batch: 2018-00043 to 2018-00055

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - ACCT.S PAYABLE					
Computer Cheques:					
4438	5/07/2018	Alameda Cemetery			
		Morrow plot	perpetual cremation morrow	550.00	
		J. Ball Perpetu	perp. care j. ball	400.00	950.00
4439	5/07/2018	Voided by the print process			
4440	5/07/2018	SOUTHERN PLAINS CO-OPERATIVI			
		3012	led diamond plate	86.51	
		3033	trpl grnd cube, clevis	25.84	
		1475	diesel antifreeze	177.56	
		3261	sask flag	59.92	
		3363	sparkles cleaner	12.29	
		3343	quick grip plug	9.98	
		3415	cooper conector, tape	13.17	
		3384	oil filter	12.75	
		3686	black paint	20.80	
		3857	hose clamp	8.84	
		3856	hose kit	13.31	
		3847	load binder, bolts	46.60	
		3843	poly coupling	6.85	
		4147	dap kitchen/bath	7.54	
		4040	fuel filters	38.82	
		4183	blades	8.65	
		4274	keyed knob, pushfit cap	54.37	
		4364	hex bolt	43.73	
		4439	galvanized coupling	3.54	651.07
4441	5/07/2018	Alameda Ventures			
		1831	postage	267.75	
		1852	postage	21.02	288.77
4442	5/07/2018	Carlyle Observer Ltd.			
		20730	advertising tender	89.25	
		20842	advertising tender	89.25	178.50
4443	5/07/2018	VOID - duplicate			
4444	5/07/2018	Extreme Excavating Inc.			
		6043	clean storm drains	1,252.13	1,252.13
4445	5/07/2018	Federated Co-Op Limited			
		668922	fuel	391.67	391.67
4446	5/07/2018	Viktorla Forseth			
		2017 scholarshi	2017 scholarship winner	500.00	500.00
4447	5/07/2018	Lynne Hewitt			
		2018 meetings	meeting per diem	1,000.00	
		april 20/18 sem	asset management seminar	127.00	1,127.00
4448	5/07/2018	Information Services Corp.			
		April 2018	title transfer charges	97.00	97.00
4449	5/07/2018	Saskatchewan Health Authority			

in last month 75/18

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950.00

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		3288674	water testing	23.00	
		3290246	water testing	23.00	
		3290732	water testing	23.00	
		3291925	water testing	23.00	
		3292876	water testing	23.00	115.00
4450	5/07/2018	Munisoft 2210	maint. contract on desk top	111.00	111.00
4451	5/07/2018	Oxbow Agencies 41451	town truck polcy	217.30	217.30
4452	5/07/2018	Petty Cash April18 petty	morrow donation, office supp	79.99	79.99
4453	5/07/2018	Publications Saskatchewan 234538	notice of assessment ad	30.00	30.00
4454	5/07/2018	GFL Environmental Inc. 279547	garbage and recycling	2,023.53	2,023.53
4455	5/07/2018	Allen Schiestel elec. cable hoi	electric hoist cable	177.59	177.59
4456	5/07/2018	Southeast Regional Library 2018 pmt 2	2nd pmt for 2018	4,959.34	4,959.34
4457	5/09/2018	Ad Lan Ventures 1013	April 2018	8,364.83	8,364.83
4458	5/09/2018	Lynne Hewitt Vacation payout	2017-2018 vacation payout	4,750.06	4,750.06
4459	5/09/2018	Mun Employees Pension Plan May 2018	Lynne's final remittance	551.04	551.04
4460	5/09/2018	Oxbow Building Supplies 096920	halogen bulb	10.55	10.55
4461	5/09/2018	Suma 83049	assistant foreman ad	157.50	157.50
4462	5/09/2018	Sun Country Health Region u106481	John Berger plumbing permit	190.00	190.00
4463	5/09/2018	TS & M Supply 912109266	rubber 1-3/4"	159.84	159.84
4464	5/11/2018	Alameda Agricultural Society 2018 donation	donation to alameda fair	500.00	500.00
4465	5/11/2018	Alameda Cemetery Ethel Efford	efford perpetual care	400.00	400.00
4466	5/11/2018	Alameda School 2018 lotteries	2018 lotteries allocation	1,025.00	1,025.00
4467	5/11/2018	Alameda Library 2018 lotteries	2018 lotteries allocation	1,200.00	1,200.00
4468	5/11/2018	Alameda Museum 2018 alotteries	2018 lotteries grant	400.00	400.00

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4469	5/11/2018	Alameda Merry Makers 2018 lotteries	2018 lotteris allocaton	500.00	500.00
4470	5/11/2018	Alameda Recreation Board 2018 lotteries	2018 lotteries grant allocatio	2,910.00	2,910.00
4471	5/11/2018	Friends of the Park 2018 lotteries	lotteries allocation	250.00	250.00
4472	5/11/2018	VOID - duplicate pmt			
4473	5/11/2018	Janai Ricard 2017 scholarshi	2017 scholarship alotment	500.00	500.00
4474	5/15/2018	Municipal Sewer Mtce. Ltd. 1706	annual maintenance	4,254.59	4,254.59
4475	6/20/2018	Ad Lan Ventures 1017	May 2018	7,979.21	7,979.21
4476	6/20/2018	HWY. ONE DRILLING LTD. 5394 5393	Well #2 Well #1	7,131.75 6,582.30	13,714.05
Other:				<i>60,016.35</i>	<u> </u>
1-Man	5/15/2018	Sharon Wells april 30/18	april 30/18 payroll	166.19	166.19
1-Man	5/15/2018	Blair Young may 15/18 payro	may 15/18 payroll	1,430.81	1,430.81
1-Man	5/15/2018	Lynne Hewitt may 15/18 payro	may 15/18 payroll	2,269.27	2,269.27
2-Man	5/31/2018	Blair Young may 31/18	may 31/18 payroll	1,514.92	1,514.92
615-Man	6/15/2018	Glenda Johnston May 16-31 June 1--15	Salary June 1-15	1,721.94 2,963.49	4,685.43
615-Man	6/15/2018	Blair Young June 1-15	June 1-15	1,426.71	1,426.71
60818-Man	6/08/2018	Minister of Education Property May 2018	Monthly Remittance	969.27	969.27
61118-Man	6/11/2018	MasterCard May 31	2007 GMC Plates	1,126.94	1,126.94
611300-Man	5/31/2018	Receiver General For Canada Wells may 2018	may 2018 remits	6.74	6.74
620725-Man	5/07/2018	CU Credit April 2018	flowers for tomorrow	73.25	73.25
620880-Man	5/07/2018	Sask Tel may 2018	shop, office, fire	301.07	301.07
639565-Man	5/10/2018	Sask Power/Energy 192000438558	office	100.61	100.61

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639569-Man	5/10/2018	Sask Power/Energy 195300449894	water plant	248.52	248.52
639573-Man	5/10/2018	Sask Power/Energy 195300449912 195300449911	campground campground	41.46 21.61	63.07
639575-Man	5/10/2018	Sask Power/Energy 211800422302	firehall and shop	309.40	309.40
639577-Man	5/10/2018	Sask Power/Energy 254700385602-1	water pump	1,237.01	1,237.01
639682-Man	5/10/2018	Sask Tel may 8/2018	cellular phone	90.08	90.08
639773-Man	5/10/2018	Sask Power/Energy may9/18-2	office	81.38	81.38
639777-Man	5/10/2018	Sask Power/Energy 05/09/2018-2	shop and firehall	124.72	124.72
639781-Man	5/10/2018	Sask Power/Energy may2018-1	water plant	75.74	75.74
639989-Man	5/31/2018	Receiver General For Canada May 2018	may 2018 remits	2,758.78	2,758.78

Proposed Payments:

1 9059 21

Ch	Alameda Cemetery Bell Wood S Clark	Donation - Bell Donation from Audrey Wood Perpetual S Clark		400.00 400.00 400.00	1,200.00
Ch	Alameda Ventures 1869	Postage		178.50	178.50
Ch	Alameda Yearbook Yearbook 2018	Advertising In Yearbook		25.00	25.00
Ch	Alameda Recreation Board Aencies	Donation - Alameda Agencies		1,050.00	1,050.00
Ch	Carlisle Observer Ltd. CODI00020957 CODI00020992 CODI00021044 CODI00021094 21226	Tender TTP, Foreman Foreman, Administrator Foreman, Administrator Foreman, Administrator Administrator		246.75 341.25 341.25 341.25 183.75	1,454.25
Ch	Cleartech Industries Inc. 170407JJP 173716MCW 750200	Container Returns Container Return Chlorine		110.25- 78.75- 500.98	311.98
Ch	Dirt 'n Daisys 191	plants for town planters		829.17	829.17
Ch	Southern Plains Co-op Ltd. May Stmt	Monthly Statement		634.85	634.85

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Ch		Energy City Locksmithing 5502	Reset locks, combinations	781.91	781.91
Ch		Estevan Sandblasting Ltd 5731	Sandblasting tank	2,442.00	2,442.00
Ch		Federated Co-Op Limited Feb Stmt May Stmt	Gas Gas	168.11 409.24	577.35
Ch		Freitag, Kuno 2018	Over Paid Taxes	122.91	122.91
Ch		House Of Stationery 327025 327413	Storage, misc office Self inking stamps	401.52 196.97	598.49
Ch		Jamieson Carl 2018	Over Paid Taxes	42.75	42.75
Ch		Johnston, Glenda 016151 023951	Keurig Safe	129.87 110.99	240.86
Ch		MCCOMB AUTOMOTIVE SUPPLY 11 312768	Bags, centre feed	196.41	196.41
Ch		Meyers Norris Penny 8419348	Accounting 2017	4,940.62	4,940.62
Ch		Municipal Sewer Mtce. Ltd. 1709	Curb Stop	668.25	668.25
Ch		Munisoft 2018/19-01026 2018/19-01194	Tax Notices Norton	46.46 87.69	134.15
Ch		Petty Cash May - June	Toilet paper, towels, bags	49.35	49.35
Ch		RAKS Plumbing Ltd. Overpaid Taxes	Over Paid Taxes	57.44	57.44
Ch		RCAP Leasing Inc. 1620659	Copier Lease June - August	476.19	476.19
Ch		Redhead Equipment Ltd. P49332 P49827	Blade, Spring Spring, Blade, Filters	132.84 324.02	456.86
Ch		R Q H R - Financial Services 3293749 3295573 1097629 1097630 1097631 3296797	Water Sample Water Sample Sewer Sample Sewer Sample Sewer Sample Water Sample	23.00 23.00 98.25 98.25 121.25 23.00	386.75
Ch		Allen Schiestel 8953	Operator Certification	150.00	150.00
Ch		SUMA			

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		83212	Admin Posting	157.50	
		83431	Envelopes, Paper	346.76	
	June		Monthly Group	663.47	
	July		Monthly Group Benefits	538.25	1,705.98
Ch		Saskatchewan Workers Comp. Brd			
		2017-2018	2017 - 2018 Premiums	1,279.31	
		2015-2017 Audit	2015 - 2017 Audit	171.05	1,450.36
Ch		T&C Oilfield Maintenance Co.			
		15827	Town Wells	599.40	
		15829	Cut road during flood	133.20	732.60
Ch		TS & M Supply			
		912187070	2" Threaded Brass	80.24	80.24
Ch		Warner, Anthony			
		180031-020	Over Paid Taxes	92.50	92.50
Ch		Webb's Office Equipment Ltd.			
		27346	Copier	291.93	291.93
Ch		Wil-Tech Industries Ltd.			
		62869	Water Hose	147.48	147.48

~~22,507~~¹³ Total for AP: 102,533.60

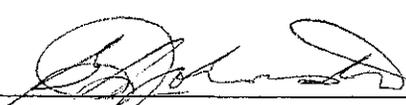
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101,583.60

Certified Correct This June 25, 2018



Reeve



Administrator

Town of Alameda
Abatements 2018

R#	Legal	Civic	Amount Municipal	Amount School
18	PT 9-10 02 14947	100 5th Street	200.00	
44	18-19 03 14947	135 2nd Ave	200.00	
45	20 03 14947	131 5th Street	200.00	
47	25 03 14947	121 5th Street	200.00	
51	30-31 03 14947	109 5th Street	200.00	
65	02 05 39743	204 5th Street	200.00	
102	20 07 B1763	201 5th Street	200.00	
155	PT 1-12 14 T6756	7th Street	200.00	
197	22 21 60A010741		200.00	
201	23 21 60A010741		200.00	
219	21-24 03 14947		5,599.68	1,672.66
			7,599.68	1,672.66

118/06/18

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