

TOWN OF ALAMEDA
Regular Meeting March 20, 2019

PRESENT: Mayor Perry Kinder
Jennifer Cobham, Tim Freitag, Dwayne Henderson,
Ken Best, Doug Walls, Beth Lischynski (arrived at 7:05pm),
Administrator Michelle Needham

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5th Street,
Alameda, SK, March 20, 2019.

Meeting called to order at 7:01pm.

AGENDA:

Agenda 70/03/19 Motion Cobham that we approve the agenda. **CARRIED**

MINUTES:

Minutes 71/03/19 Motion Freitag that the minutes of the February 20, 2019 regular
meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- Notification SaskEnergy Underground Line Easement SW 01-04-03 W2
- Letter from SUMA re 2019 membership
- Saskatchewan 4-H Foundation Request for donation
- SE Transportation Planning Committee AGM March 26 @ Kenosee
- Safety Breakfast April 9 @ Carlyle; April 11 @ Oxbow
- SAMA Annual Meeting 9:30am, April 10 @ Regina
- Moose Creek Regional Park Dec 11/18 Minutes
- Upper Souris Watershed membership request
- Museums Association of Saskatchewan membership 2019 \$50.00
- Alameda Minor Hockey special occasion request

SK Museum membership 72/03/19 Motion Walls that the Town pay \$50.00 for 2019 membership fee to
Museums Association of Saskatchewan. **CARRIED**

Minor Hockey 73/03/19 Motion Best that the Town approve Alameda Minor Hockey
Association's request for a special occasion permit on May 4, 2019 from 5:00pm
through 2:00am at the Alameda Rink. **CARRIED**

Permit Cobham 74/03/19 Motion Freitag that the Town approve Jennifer Cobham's request for a
special occasion permit on May 11, 2019 from 4:00pm through 1:00am at the
Alameda Rink. **CARRIED**

Fire Dept Rodeo 75/03/19 Motion Lischynski that the Town approve closure of 1st Avenue for the
Alameda/Moose Creek Fire Department's rodeo on June 1, 2019. **CARRIED**

Corresp 76/03/19 Motion Cobham that the correspondence be filed as dealt with.
CARRIED

PLK
MNU

TOWN OF ALAMEDA
Regular Meeting March 20, 2019

ACCOUNTS FOR APPROVAL:

- Bank Rec* 77/03/19 Motion Henderson that we approve the February Bank Reconciliation. **CARRIED**
- Financial Statement* 78/03/19 Motion Lischynski that we approve the January Financial Statement as presented. **CARRIED**
- Financial Statement* 79/03/19 Motion Cobham that we approve the February Financial Statement as presented. **CARRIED**
- Payments* 80/03/19 Motion Best that we approve cheques #4688- 4704 in the amount of \$12,473.83, and online payments in the amount of \$6,552.37, the proposed payments from the February meeting, in the amount of \$19,026.20. **CARRIED**
- Payments* 81/03/19 Motion Best that we approve cheque #4705 in the amount of \$3,796.80, on-line payments in the amount of \$17,952.91 and proposed payments of \$10,462.87, for a total of \$32,212.58. **CARRIED**

ADMINISTRATORS REPORT:

- EOI* 82/03/19 Motion Henderson that the Town file Expressions of Interest due April 30, 2019 in the Investing in Canada Infrastructure Program for the following projects: Priority #1 - Sewer/Lagoon; Priority #2 - decommission landfill; and Priority #3 -Town Hall. **CARRIED**
- Asset Man Training* 83/03/19 Motion Best that the Administrator attend the 3 day Asset Management Training Workshop in Regina on April 23, 24 and 25 at a cost of \$499.00 plus GST and related costs. **CARRIED**
- Admin Report* 84/03/19 Motion Lischynski that we approve the administrator's verbal report. **CARRIED**

PUBLIC WORKS: Foreman Allen Schiestel 8:00pm-8:20pm

- Trees* 85/03/19 Motion Walls that Allen Schiestel obtain quotes for cutting and trimming Town trees. **CARRIED**
- Waterworks Report* 86/03/19 Motion Lischynski that we acknowledge and sign the Waterworks Daily reports for February. **CARRIED**
- Report* 87/03/19 Motion Cobham that we approve the verbal report from the foreman. **CARRIED**

UNFINISHED BUSINESS:

- Thermostat* 88/03/19 Motion Lischynski that the Town accept the quote from Rak's Plumbing & Heating to install in the Town Office a Honeywell T-Stat Square Wi-Fi Thermostat at a cost of \$330.90 plus taxes. **CARRIED**

PLK.
MN

TOWN OF ALAMEDA
Regular Meeting March 20, 2019

Resignation 89/03/19 Motion Lischynski that the Town accept the resignation of Blair Young effective March 29, 2019. **CARRIED**

Assistant Foreman 90/03/19 Motion Cobham that the Town advertise for an Assistant Foreman on SUMA classifieds and SaskJobs to close April 15 at noon. **CARRIED**

Office Assistant 91/03/19 Motion Cobham that the Town advertise for a part-time Office Assistant on SaskJobs to close April 15 at noon. **CARRIED**

Special Meeting 92/03/19 Motion Best that the Town hold a special meeting on Wednesday, March 27th at 7:00pm to discuss hours and duties with Contract Foreman Allen Schiestel. **CARRIED**


NEW BUSINESS:

Financial Statement 93/03/19 Motion Lischynski that the Town allocate Public Works salaries to 40% water, 40% transportation and 20% sewer; and allocate Administration salaries to 60% administration and 40% water effective January 1, 2018. **CARRIED**


Committee Reports 94/03/19 Motion Best that we acknowledge the Library report by Jennifer Cobham; Rec Board report by Doug Walls; Fire Department report by Dwayne Henderson; Moose Creek Regional Park by Ken Best and Borderline Housing report by Beth Lischynski. **CARRIED**

NEXT MEETING: Wednesday, April 17th at 7:00pm.

ADJOURN: 95/03/19 Motion Cobham that the meeting adjourn at 9:20 pm. **CARRIED**



Mayor



Administrator