



**TOWN OF ALAMEDA**  
**Regular Meeting May 15, 2024**

The regular meeting of the Council of the Town of Alameda met in the Town Office on Wednesday, May 15, 2024. The meeting was called to order at 6:58 pm by Mayor Cobham.

**PRESENT:** Mayor Jennifer Cobham, Councillors Dean Copeland, Janelle Dorrance, Alaina Buchanan, Dallas Forseth, Michelle Krieger and Matt Faber  
Administrator – Sheri Carritt

**ABSENT:**

**DELEGATIONS:** Dennis Peet – 7:30 pm

**AGENDA:**

73/05/24

*Made by:* Councillor Krieger

That Council approve the Agenda as presented.

**CARRIED**

**APPOINTMENTS:**

**MINUTES**

74/05/24

*Made by:* Councillor Copeland

That the minutes of the April 24, 2024 Regular Meeting are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

- a. Suma Convention 2024 Report to Council
- b. Moose Creek Regional Park Meeting Minutes – March 19, 2024
- c. Mutual Aid Meeting Minutes – May 7, 2024
- d. SETPC AGM Minutes – April 23, 2024
- e. SETPC Annual Report
- f. SE Healthcare Recruitment and Retention Committee Withdrawal - Town of Oxbow

*Handwritten signature in blue ink.*

**ACCEPT AND FILE THE CORRESPONDENCE**

75/05/24

*Made by:* Councillor Dorrance

That the correspondence has been dealt with and now is filed.

**CARRIED**

**ACCOUNTS FOR APPROVAL:**

**BANK RECONCILIATION**

76/05/24

*Made by:* Councillor Faber

That the April 2024 Bank Reconciliation is accepted as presented.

**CARRIED**

**FINANCIAL STATEMENT**

77/05/24

*Made by:* Councillor Copeland

That the Detailed Statement of Financial Activities for April 2024 is accepted as presented.

**CARRIED**

**APPROVED AND ONLINE PAYMENTS**

78/05/24

*Made by:* Councillor Krieger

That the accounts as presented at this meeting are approved for payment from cheques #6169 to #6173 for \$11,235.29 and online payments in the amount of \$20,356.95 and forms part of the Minutes of this regular meeting of Council.

**CARRIED**

**UNFINISHED BUSINESS:**

**ASSESSMENT 2024**

79/05/24

*Made by:* Councillor Copeland

That we acknowledge that the Assessment Roll for 2024 closed on April 30, 2024 and that there were no appeals.

**CARRIED**

**2023 DRAFT AUDITED FINANCIAL STATEMENTS**

80/05/24

*Made by:* Councillor Buchanan

That the Draft Financial Statements, as prepared by Sensus Chartered Professional Accountants Ltd. of Yorkton, SK is discussed and approved for 2023 on May 15, 2024.

**CARRIED**

Handwritten signature and initials in blue ink, located in the bottom right corner of the page.

The Foreman joined the meeting at 7:21 pm.

**PUBLIC WORKS REPORT:**

**WATERWORKS DAILY REPORT**

81/05/24

*Made by:* Councillor Faber

That we acknowledge and sign the daily Waterworks report for April.

**CARRIED**

**WATERWORKS VERBAL REPORT**

82/05/24

*Made by:* Councillor Buchanan

That we approve the Waterworks Operators verbal report.

**CARRIED**

**SUMMER STUDENT**

83/05/24

*Made by:* Councillor Dorrance

That we advertise for the position of a summer student to begin work from June 1 to August 30 for a 35-hour work week, and the date of employment is negotiable.

**CARRIED**

**PICNIC TABLES**

84/05/24

*Made by:* Councillor Faber

That the Town purchase 4 new picnic tables for the campground from the Alameda COOP for a total cost of \$758.20.

**CARRIED**

**PAVING**

85/05/24

*Made by:* Councillor Forseth

That the Town hire Triple AAA paving to pave and crack seal areas around town for an approximate cost of \$53,450.00

**CARRIED**

The Foreman left the meeting at 7:45 p.m.

**NEW BUSINESS:**

**GRADE 9 GRADUATION**

86/05/24

*Made by:* Councillor Dorrance

That the Alameda School use the Friends of the Park on June 12, 2024 for their Grade 9 graduation awards night.

**CARRIED**



**COMMITTEE REPORTS**

87/05/24

*Made by:* Councillor Faber

That council acknowledge the following verbal committee reports:

Mayor Cobham – Galloway Trust

Councillor Dorrance – Alameda Cemetery

Councillor Buchanan – Alameda Library Board

Councillor Faber – Moose Creek Regional Park Authority

**CARRIED**

**ADJOURNMENT AND NEXT MEETING**

88/05/24

*Made by:* Councillor Buchanan

That the meeting adjourns at 8:05 p.m. and that the next meeting will be held on Wednesday, June 19, 2024, at 7:00 p.m.

**CARRIED**

Mayor



Administrator



**Town of Alameda**  
**List of Accounts for Approval**  
Batch: 2024-00061 to 2024-00072

Bank Code - AP - ACCT.S PAYABLE

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
6169	05/21/2024	Carievale Greenhouse			
		303307	8 Trees	976.80	976.80
6170	05/21/2024	KGS Group			
		118019	Lagoon Upgrades	6,742.59	6,742.59
6171	05/21/2024	Munisoft			
		2024/25-00939	MS Office 365 Renewal 2024	231.99	231.99
6172	05/21/2024	Saskatchewan Workers Comp. Brd			
		May 2024	workers compensation	2,507.56	2,507.56
6173	05/21/2024	Southern Plains Co-op			
		5169	Metal Garbage Bin	33.27	
		6199	Battery Charger	166.47	
		6311/2024	Orbit sander & discs	146.04	
		6297/2024	Chain & grab hook	99.30	
		6350	Tape & paint	112.06	
		6401	2x6x12 Spruce	26.40	
		864794-01	77.5L Fuel	122.06	
		6380	Paint roller,brush,paint&sanding di	70.75	776.35
			Total Computer Cheque:		11,235.29

**OTHER**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
628308	05/29/2024	Canada Revenue Agency			
		May 16-31 2024	May 16th - 31st Remittance	2,304.99	2,304.99
628349	05/28/2024	Girard Bulk Services Ltd.			
		778437	1000L Diesel	1,547.39	1,547.39
628505	05/28/2024	Collabria Mastercard			
		Apr/May	April/May Payment	2,592.30	2,592.30
628570	05/29/2024	Mun Employees Pension Plan			
		May 16th-31 24	May 16th - 31st Payroll	1,264.28	1,264.28
632764	05/31/2024	Ministry of Finance			
		May 2024	May Collections	429.86	429.86
642240	05/09/2024	Success Office Systems			
		INV416613	Photocopies	49.25	49.25
642892	05/09/2024	GFL Environmental Inc.			
		SK0000428244	waste/recycling	2,670.08	2,670.08
647076	05/10/2024	Canada Revenue Agency			
		May 1-15 2024	May 1st - 15th Remittance	2,363.17	2,363.17
647224	05/10/2024	Mun Employees Pension Plan			
		May 1st-15 2024	May 1st - 15th Payroll	1,225.54	1,225.54
647776	05/13/2024	Sask Power/Energy			
		May 6-00005	Office-Lift Stn	178.70	178.70
647781	05/13/2024	Sask Power/Energy			
		May 6-00007	shop/fire hall heat	149.08	149.08
647785	05/13/2024	Sask Power/Energy			
		May 6-00004	Water plant heat	134.75	134.75
647791	05/13/2024	Sask Power/Energy			
		May 9 -8714	street lights	853.59	853.59

**Town of Alameda**  
**List of Accounts for Approval**  
Batch: 2024-00061 to 2024-00072

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
647793	05/13/2024	Sask Power/Energy May 9-0900	New Campground	51.98	51.98
647799	05/13/2024	Sask Power/Energy May 9-6503	Office Power	121.34	121.34
647802	05/13/2024	Sask Power/Energy May 9-1220	Water Plant power	330.02	330.02
647805	05/13/2024	Sask Power/Energy May 9-4982	Sewer Lift power	144.39	144.39
647808	05/13/2024	Sask Power/Energy May 9-5351	Trailer Park Camp power	55.16	55.16
647810	05/13/2024	Sask Power/Energy May 9-8393	fire hall/shop power	210.05	210.05
647812	05/13/2024	Sask Tel May 1- 2024	fire/office/shop	385.21	385.21
647814	05/13/2024	Sask Tel May 1/24	May cell	114.70	114.70
650536	05/02/2024	SUMA 12880	Premium Statement- May	1,343.62	1,343.62
650756	05/02/2024	SUMA CON-000102871	2024 Convention Reg. Fees	1,837.50	1,837.50
				Total Other:	<u>20,356.95</u>
				Total AP:	<u>31,592.24</u>

Certified Correct

  
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Mayor

  
\_\_\_\_\_  
Administrator