

TOWN OF ALAMEDA
First Meeting After the November 9, 2020 Election
November 17, 2020

PRESENT: Mayor Perry Kinder, Councillors Jennifer Cobham, Dwayne Henderson,
Jeff Cameron, Dean Copeland, Donna Griffin, Janelle Dorrance
Administrator Michelle Needham

Minutes of the first meeting of council after the November 9, 2020 election, held in the Alameda Fire Hall, Alameda, SK, November 17, 2020.

Meeting called to order at 7:00pm.

OATHS OF OFFICE

STATEMENTS OF DISCLOSURE – completed by all of Council

AGENDA:

Agenda 311/11/20 Motion Cobham that we approve the agenda. **CARRIED**

Election 312/11/20 Motion Henderson that we accept the Declaration of Results. **CARRIED**

MINUTES:

Minutes 313/11/20 Motion Cobham that the minutes of the October 21, 2020 regular meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- RCMP SE District quarterly update

Corresp 314/11/20 Motion Copeland that the correspondence be filed as dealt with. **CARRIED**

ACCOUNTS FOR APPROVAL:

Bank Rec 315/11/20 Motion Cobham that we approve the October Bank Reconciliation as presented. **CARRIED**

Financial Statement 316/11/20 Motion Henderson that we approve the October Financial Statement as presented. **CARRIED**

Payments 317/11/20 Motion Cobham that we approve cheques #5235-5255 in the amount of \$31,696.49, and online payments in the amount of \$18,034.79, for a total of \$49,731.28, the proposed payments from the October meeting. **CARRIED**

ADMINISTRATORS REPORT:

Admin Report 318/11/20 Motion Dorrance that we approve the administrator's verbal report. **CARRIED**

ORGANIZATION FOR NEXT YEAR:

Meetings 319/11/20 Motion Henderson that Council meetings be held on the third Wednesday of each month at 7:00pm. **CARRIED**

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Council Indemnity 320/11/20 Motion Copeland that Council Indemnity be as follows:
Council meetings - Mayor \$200.00
Council meetings – Councillors \$150.00
Committee meetings \$75.00 under 4 hours
Committee meetings \$150.00 over 4 hours
Convention \$200.00 per day **CARRIED**

Deputy Mayor 321/11/20 Motion Henderson that the Deputy Mayor be Councillor Dwayne Henderson. **CARRIED**

Banking/ Signing 322/11/20 Motion Griffin that banking services be with Prairie Pride Credit Union, Alameda and that signing authority be Mayor Perry Kinder or Deputy Mayor Dwayne Henderson and Administrator Michelle Needham. **CARRIED**

Mileage 323/11/20 Motion Copeland that mileage for Town of Alameda business be \$0.59 per kilometer. **CARRIED**

Meals 324/11/20 Motion Henderson that meals for Councillors and staff on Town business be \$60.00 per day. **CARRIED**

Office keys 325/11/20 Motion Griffin that Mayor Perry Kinder, Administrator Michelle Needham and Office Assistant Sherri Carritt have keys to the Town of Alameda Office. **CARRIED**

COUNCIL COMMITTEES:

Committees 326/11/20 Motion Cameron that the Committees be:
General Government Committee: Cobham, Griffin, Dorrance
Protective Services Committee: Henderson, Cobham, Cameron
Transportation Services Committee: Henderson, Copeland, Cameron
Water & Sewer Services Committee: Copeland, Cameron, Dorrance
Emergency Contract Services: Kinder, Cobham, Copeland, Henderson
Mayor Perry Kinder is a member of all committees **CARRIED**

BOARD APPOINTMENTS:

Appointments 327/11/20 Motion Cobham that the Board Appointments be:
Galloway Trust: Griffin
Alameda Cemetery: Dorrance
Alameda Recreation Board: Cobham (alternates – Cameron, Kinder)
Alameda Museum Board: Griffin
Alameda Library Board: Cobham
Southeast Regional Library: Cobham
Moose Creek Regional Park Authority: Copeland and Cameron
Friends of the Park: Dorrance
Alameda/Moose Creek Fire: Henderson

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EMO: Henderson, Kinder **CARRIED**

PUBLIC WORKS: Foreman Jeremy Burness 8:00pm

Waterworks Report 328/11/20 Motion Griffin that we acknowledge and sign the Waterworks Daily reports for October. **CARRIED**

Website 329/11/20 Motion Cameron that the Town request information on the conditions of terminating the Town of Alameda website contract; and furthermore that the Town do not pay the yearly invoice of \$1,368.6 plus taxes until this information has been reviewed. **CARRIED**

Grader/Equip Training 330/11/20 Motion Cobham that the Administrator obtain costs for grader and equipment training. **CARRIED**

Foreman Report 331/11/20 Motion Dorrance that we approve the verbal report from the Foreman. **CARRIED**

Foreman Jeremy Burness left the meeting at 8:25pm

IN CAMERA SESSION 9:07PM-9:18PM:

Special Meeting 332/11/20 Motion Cobham that a special meeting be held December 9th at the Alameda Fire Hall at 5:30pm for employee evaluations/wage reviews with Foreman Jeremy Burness, Office Assistant Sheri Carritt and Administrator Michelle Needham. **CARRIED**

Councillor Dwayne Henderson declared a conflict of interest as Jeremy Burness is a family member and left the meeting at 9:07pm

Foreman Winter hours 333/11/20 Motion Copeland that Foreman Jeremy Burness work winter hours (7 hours per day) effective December 1, 2020. **CARRIED**

Councillor Dwayne Henderson returned to the meeting 9:18pm.

UNFINISHED BUSINESS:

Grader 334/11/20 Motion Copeland that the Grader purchase committee be Perry Kinder and Jeff Cameron. **CARRIED**

EI Premium Reduction 335/11/20 Motion Cobham that the Town participate in the EI Premium Reduction Program and that short-term disability benefits for all regular full time employees be with a taxable seven day waiting period, effective January 1, 2021. **CARRIED**

Alliance Grant 336/11/20 Motion Kinder that the Town apply for the Alliance Pipeline grant for Fire Department training in the amount of \$5,000.00. **CARRIED**

Councillors Jennifer Cobham and Jeff Cameron declared a conflict of interest and left the meeting at 8:45pm

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Survey 337/11/20 Motion Henderson that the Town accept the quote from Midwest Surveys for Lots 21 through 25 inclusive, Block 3, Plan 14947 in the amount of \$2,300.00 plus GST, and furthermore that the owner of Lot 25, Block 3, Plan 14947 be invoiced \$460.00. **CARRIED**

Councillors Jennifer Cobham and Jeff Cameron returned to the meeting at 9:55pm

NEW BUSINESS:

Alameda Library 338/11/20 Motion Copeland that the Town approve the Alameda Library spending authorization for library maintenance repairs up to \$500.00, which one-half cost will be shared with the RM of Moose Creek; and furthermore that costs over \$500.00 be sent to the Town and RM for approval. **CARRIED**

Rec Board 339/11/20 Motion Cameron that the Town approve the Alameda Recreation Board request for the Town's GST number for membership at Pratt's Wholesale, Weyburn, SK. **CARRIED**

Rec Board 340/11/20 Motion Cobham that the Town allow a donation to the Alameda Recreation Board through the Town by credit card on the condition the credit card fee is paid to the Town. **CARRIED**

Subdivision NE 35-03-03 341/11/20 Motion Griffin that the Town recommend approval of the proposed residential subdivision at North East 35-03-03 W2M in the RM of Enniskillen as it does not affect any Town facilities. **CARRIED**

Mayor Perry Kinder declared a conflict of interest and left the meeting at 9:00pm and returned at 9:05pm

Roll #201 342/11/20 Motion Cameron that the Town approve assessment change of Lot 23, Block 21, Plan 60A010741 from commercial to residential; and furthermore that if the property is sold or changed that it be assessed as commercial. **CARRIED**

Alameda Housing 343/11/20 Motion Copeland that the Town and pay the 5% share of the Alameda Housing Authority operating loss for 2019 to Saskatchewan Housing Corporation in the amount of \$2,850.65. **CARRIED**

Mun Rev Sharing 344/11/20 Motion Henderson that the Council of the Town of Alameda confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;

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- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED**

O/S utilities 345/11/20 Motion Kinder that the Town contact the owners of outstanding utilities for payment to be paid by November 18 at noon; and furthermore that if no payment is made, water will be shut off to those properties. **CARRIED**

O/S Pet Licenses 346/11/20 Motion Cobham that letters be sent to residents with unpaid 2020 pet licenses that as per Bylaw 6-2015 unpaid licenses at December 31, 2020 are subject to a \$500.00 fine. **CARRIED**

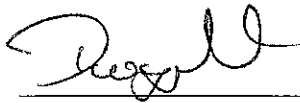
Tax Reminders 347/11/20 Motion Kinder that reminder letters be sent to owners with unpaid taxes due December 31, 2020. **CARRIED**

Administrator 348/11/20 Motion Copeland that the Town approve the Administrator's vacation leave on November 25, 26 & 27, and furthermore that the Town Office be closed on Thursday, November 26. **CARRIED**

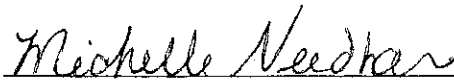
Committee Reports 349/11/20 Motion Lischynski that we acknowledge the Fire Department report by Dwayne Henderson and the Alameda Recreation Board report by Jennifer Cobham. **CARRIED**

NEXT MEETING: Wednesday, December 18 at 7:00pm.

ADJOURN: 350/11/20 Motion Cobham that the meeting adjourn at 10:30pm. **CARRIED**



Mayor



Administrator