

#### **TOWN OF ALAMEDA**

#### Regular Meeting November 22, 2023

The regular meeting of the Council of the Town of Alameda met in the Town Office on Wednesday, November 22, 2023. The meeting was called to order at 7:02 pm by Mayor Cobham.

PRESENT: Mayor Jennifer Cobham, Councillors Alaina Buchanan, Dean Copeland, Janelle

Dorrance, Michelle Krieger and Matt Faber

Administrator - Sheri Carritt

**ABSENT:** Dallas Forseth

**DELEGATIONS:** 

**CONFLICT:** 

**STATEMENTS OF PUBLIC DISCLOSURE** – completed by the Council in attendance.

Signed by: Jennifer Cobham Alaina Buchanan Dean Copeland Janelle Dorrance Michelle Krieger Matt Faber

#### FIDELITY BOND

252/11/23

Made by: Councillor Dorrance

That we acknowledge and accept the Employee Fidelity Bond for Office Administration Staff, as written by Oxbow Agencies Inc. (S.G.I.), with the amount of limit of liability being \$500,000.00.

**CARRIED** 

**AGENDA:** 

253/11/23

Made by: Councillor Faber

That Council approve the Agenda as presented.

**CARRIED** 

#### **MINUTES:**

254/11/23

Made by: Councillor Copeland

That the minutes of October 24, 2023, Regular Meeting are approved as presented.

**CARRIED** 

#### **CORRESPONDENCE:**

#### **MONDAY NIGHT SUPPER**

255/11/23

Made by: Councillor Buchanan

That the Town purchase KFC to serve at the Alameda Rink for the Monday night supper on February 5, 2024.

**CARRIED** 

#### ACCEPT AND FILE THE CORRESPONDENCE

256/11/23

Made by: Councillor Krieger

That the correspondence has been dealt with and now is filed.

**CARRIED** 

## ACCOUNTS FOR APPROVAL: BANK RECONCILIATION

257/11/23

Made by: Councillor Krieger

That the October Bank Reconciliation is accepted as circulated and forms part of the Minutes of this regular meeting of Council.

**CARRIED** 

#### FINANCIAL STATEMENT

258/11/23

Made by: Councillor Copeland

That the Detailed Statement of Financial Activities for October 2023 is accepted as circulated and forms part of the Minutes of this regular meeting of Council.

**CARRIED** 

#### APPROVED AND ONLINE PAYMENTS

259/11/23

Made by: Councillor Buchanan

That the accounts as presented at this meeting are approved for payment from cheques #6069 to #6083 for \$9,461.12 and online payments in the amount of \$17,004.50 and that it forms part of the minutes of this regular meeting of Council.

**CARRIED** 

#### **UNFINISHED BUSINESS:**

#### ADMINISTRATORS REPORT

#### **VERBAL REPORT**

260/11/23

Made by: Councillor Faber

That we approve the Administrator and Acting Administrator's verbal report.

**CARRIED** 

Dennis Peet joined the meeting at 8:01 p.m.

#### WATERWORKS DAILY REPORT

261/11/23

Made by: Councillor Faber

That we acknowledge and sign the daily Waterworks report for October.

**CARRIED** 

#### WATERWORKS VERBAL REPORT

262/11/23

Made by: Councillor Dorrance

That we approve the Waterworks Operator's verbal report.

**CARRIED** 

Dennis Peet left the meeting at 8:22 pm

#### NEW BUSINESS: HOLIDAY OFFICE HOURS

263/11/23

Made by: Councillor Dorrance

That the Town Office closes on December 25, 26 and January 1st, 2024.

**CARRIED** 

#### **YEAR-END BONUS**

264/11/2023

Made by: Councillor Buchanan

That Year-End Bonus in the form of gift certificates is given to Sheri Carritt, Lisa Drummond and Dennis Peet for \$100.00 each and Spencer Copeland for \$50.00.

CARRIED

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#### **OUTSTANDING UTILITIES**

265/11/23

Made by: Councillor Copeland

Reminder letters are sent to owners with unpaid utilities from September 2023, if not paid by December 28, 2023 this amount will be added to their tax card and charged 15% interest as of January 1, 2024.

CARRIED

#### TAX REMINDERS

266/11/23

Made by: Councillor Krieger

Reminder letters are sent to owners with unpaid taxes which are due December 31, 2023.

**CARRIED** 

#### TAX ENFORCEMENT

267/11/23

Made by: Councillor Copeland

That as per Section 10 of the Tax Enforcement Act that a Lien is added to Owners #203, #998, #168 and #3 and all costs associated with this Lien are added to their tax card.

**CARRIED** 

#### 2022 SETTLEMENT MUNICIPAL SHARE

268/11/23

Made by: Councillor Faber

That the Town pays the 5% share of the Alameda Housing Authority operating loss for 2022 to Saskatchewan Housing Corporation in the amount of \$395.62.

**CARRIED** 

#### EI PREMIUM REDUCTION

269/11/23

Made by: Councillor Krieger

That the Town participates in the EI Premium Reduction Program and for 2024 the reduced employer premium rate is set at 1.177 times the employee's premium, which shows an increase from 2023 which was 1.163.

**CARRIED** 

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#### MUNICIPAL REVENUE SHARING GRANT-Declaration of Eligibility

270/11/23

Made by: Councillor Faber

The Council of the Town of Alameda confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterwork to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All Members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

#### WESTERN MUNICIPAL CONSULTING - BOARD OF REVISION

271/11/23

Made by: Councillor Copeland

That the TOWN OF ALAMEDA appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Ray Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED** 

#### WESTERN MUNICIPAL CONSULTING - SECRETARY

272/11/23

Made by: Councillor Dorrance

That the TOWN OF ALAMEDA appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED** 



#### WESTERN MUNICIPAL CONSULTING - FEES

273/11/23

Made by: Councillor Faber

That the Town of Alameda pay the board annual subscription rate of \$250.00 not including taxes to Western Municipal Consulting and furthermore this will be paid in 2024.

**CARRIED** 

#### **SAVINGS ACCOUNT**

274/11/23

Made by: Councillor Faber

That the Town open a CUSAVE Premium Investment Account with Prairie Pride Credit Union and transfer five hundred thousand dollars (\$500,000.00) from the Town General Chequing Account to the CUSAVE Account.

**CARRIED** 

### 2023/2024 COUNCIL YEAR: COUNCIL MEETINGS

275/11/2023

Made by: Councillor Faber

That Council meetings are held on the third Wednesday of each month at 7:00 pm unless otherwise directed by Council.

**CARRIED** 

#### **COUNCIL INDEMNITY**

276/11/2023

Made by: Mayor Cobham

That the Council Meeting Indemnity remains at:

Council Meeting – Mayor \$200.00
Council Meeting – Councillors \$150.00

Council Meetings – Mayor \$250.00 over 3 hours
Council Meetings – Councillors \$200.00 over 3 hours
Committee Meetings \$75.00 under 3 hours
Committee Meetings \$150.00 over 3 hours
Convention \$200.00 per day

**CARRIED** 

#### **DEPUTY MAYOR**

277/11/2023

Made by: Councillor Dorrance

That the Deputy Mayor for 2023/2024 is Councillor Dean Copeland.

**CARRIED** 

#### BANKING/SIGNING

278/11/2023

Made by: Councillor Buchanan

That banking services continue with Prairie Pride Credit Union, Alameda and that signing authority is Mayor Jennifer Cobham or Deputy Mayor Dean Copeland and Administrator Sheri Carritt.

**CARRIED** 

#### MILEAGE

279/11/2023

Made by: Councillor Krieger

That mileage will be paid at \$0.59 per kilometer for carrying out Town of Alameda business.

**CARRIED** 

#### **MEALS**

280/11/2023

Made by: Councillor Faber

That meals for Councillors and staff on Town business remain at \$60.00 per day.

**CARRIED** 

#### **OFFICE KEYS**

281/11/2023

Made by: Councillor Copeland

That Administrator -Sheri Carritt and Office Assistant – Lisa Drummond has keys to the Town of Alameda Office.

**CARRIED** 

#### **COUNCIL COMMITTEES:**

282/11/2023

Made by: Councillor Faber

That Committees for the Town of Alameda are:

General Government Committee:

Cobham, Dorrance, Krieger, Copeland

Protective Services Committee:

Cobham, Buchanan, Forseth

Transportation Services Committee: Copeland, Faber, Forseth Water & Sewer Services Committee: Copeland, Dorrance

Emergency Contract Services: C

Cobham, Copeland

Mayor Jennifer Cobham is a member of all committees

**CARRIED** 

#### **BOARD APPOINTMENTS:**

283/11/2023

Made by: Councillor Buchanan That the Board Appointments are:

Galloway Trust: Cobham Alameda Cemetery: Dorrance

Alameda Recreation Board: Dorrance (alternates – Faber)

Alameda Museum Board: Forseth
Alameda Library Board: Buchanan
Southeast Regional Library: Buchanan
Alameda School Council: Cobham

Moose Creek Regional Park Authority: Faber, Buchanan (alter. - Copeland)

Friends of the Park: Krieger
Alameda/Moose Creek Fire: Forseth
EMO: Henderson

SE Health Care & Retention Committee – Councillor Krieger

CARRIED

#### **COMMITTEE REPORTS**

284/11/23

Made by: Councillor Faber

That we acknowledge the following committee reports:

Galloway Trust - Mayor Cobham

Alameda Cemetery – Councillor Dorrance Alameda Rec Board – Councillor Dorrance

Alameda School Council Committee - Mayor Cobham

Alameda Library Board – Councillor Buchanan

Moose Creek Regional Park Authority – Councillor Buchanan

SE Health Care & Retention Committee – Councillor Krieger & Councillor Dorrance

**CARRIED** 

#### ADJOURNMENT AND NEXT MEETING

285/11/23

Made by: Councillor Faber

That the meeting adjourns at 9:32 pm and that the next meeting will be held on Wednesday,

December 19, 2023, at 7:00 p.m.

**CARRIED** 

Maxor

Administrator

Date Printed 11/02/2023 11:06 AM

#### **Town of Alameda Bank Reconciliation - Detailed**

Page 1

#### **General Chequing Account**

For Ending Date 10/31/2023

110-110-120 - Cash - PPCU - Chequing

GL Balance to 10/31/2023

620,367.42

Service Charges:

0.00

0.00

Interest Charges: Interest Revenue: 0.00

Adjusted Book Balance

620,367.42

#### **Bank Statement Balance:**

651,892.04

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	10/31/2023	230055-032	VS - Utility - Dorrance Trent & Dorrance	RC	400.00
			Subte	otal:	400.00

#### **Outstanding Payments**

Count	Date	Source	Transaction Description	Sı	ub	Amount
1	07/21/2023	Ch 6003	Berdyck Construction	Α	۱P	-160.00
2	10/25/2023	Ch 6059	Faber's Electric	А	۱P	-16,872.00
3	10/25/2023	Ch 6060	Hach Sales and Service Canada	А	\P	-363.21
4	10/25/2023	Ch 6061	House Of Stationery	А	٩P	-151.68
5	10/25/2023	Ch 6068	Southern Plains Co-op	А	۱P	-422.11
6	10/30/2023		Carritt-Net Pay			-1,500.14
7	10/30/2023		Drummond-Net Pay			-693.22
8	10/30/2023		Peet-Net Pay			-2,279.27
9	10/31/2023	Oth 633060	Ministry of Finance	А	<b>\</b> P	-9,482.99
				Subtotal:	-	-31.924.62

Total Uncleared:

-31,524.62

Adjusted Bank Balance	620,367.42

**Notes** 

Date Printed 11/02/2023 11:05 AM

### Town of Alameda Bank Reconciliation - Detailed

Page 1

#### Investments

For Ending Date 10/31/2023

110-110-130 - Cash - Bank - Term Deposit

GL Balance to 10/31/2023 93,084.74

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 0.00

Adjusted Book Balance 93,084.74

Bank Statement Balance: 93,084.74

Deposits in Transit

Subtotal: 0.00

**Outstanding Payments** 

Subtotal: 0.00

Total Uncleared: \_\_\_\_\_\_0.00

Adjusted Bank Balance 93,084.74

Notes

Date Printed 11/02/2023 11:05 AM

### Town of Alameda Bank Reconciliation - Detailed

Page 1

#### Water Infrastructure

For Ending Date 10/31/2023

110-110-140 - Cash - Special Savings

GL Balance to 10/31/2023 144,580.71

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 0.00

Adjusted Book Balance 144,580.71

Bank Statement Balance: 144,580.71

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance 144,580.71

Notes

## Town of Alameda Statement of Financial Activities - Detailed

For the Period Ending October 31, 2023 Page 1

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy 410-130-100 - Discount on Municipal Tax - Property		370,068.02 (9,533.21)	370,070.00 (10,540.00)	(1.98) 1,006.79	9.55
410-100-100 - Discount of Municipal Tax - Property					
Penalties on Tax Arrears	0.00	360,534.81	359,530.00	1,004.81	0.28
410-400-210 - Penalty on Mun Taxes Arrears		3,127.24	3,130.00	(2.76)	0.09-
410-400-290 - Penalty on Pavement Arrears		473.57	480.00	(6.43)	1.34-
_	0.00	3,600.81	3,610.00	(9.19)	0.25-
TOTAL TAXATION:	0.00	364,135.62	363,140.00	995.62	0.27
FEES AND CHARGES					
Custom Work 420-100-100 - F&C - Custom Work			1,000.00	(1,000,00)	100.00
420-100-110 - F&C - Custom Work - Snow Removal		312.50	320.00	(1,000.00) (7.50)	100.00- 2.34-
420-100-130 - F&C - Tax Enforcement Costs Recover		165.92	440.00	(274.08)	62.29-
: Nime	0.00	478.42	1,760.00	(1,281.58)	72.82-
Sale of Supplies and Gravel 420-200-900 - F&C - Misc Revenue		10,100.00	10,000.00	100.00	1.00
	0.00	10,100.00	10,000.00	100.00	1.00
Rentals 420-300-100 - F&C - Rentals - Building/Room		(500.00)	575	(500.00)	
-	0.00	(500.00)	0.00	(500.00)	0.00
Recreation Fees	5.55	(555.55)	0.00	(000.00)	0.00
Recreation Centre Fees					
420-500-800 - F&C - Rec Fees - Trailer Park/Campgr	600.00	11,480.00	8,000.00	3,480.00	43.50
	600.00	11,480.00	8,000.00	3,480.00	43.50
Cemetery Fees	600.00	11,480.00	8,000.00	3,480.00	43.50
420-600-100 - F&C - Cemetery Fees		250.00	250.00		
	0.00	250.00	250.00	0.00	0.00
Licenses and Permits					
420-700-200 - F&C - Licenses - Business		50.00	50.00		
420-700-210 - F&C - Licenses - Pets 420-710-100 - F&C - Building Permits	10,537.00	130.00	40.00	90.00	225.00
420-110-100-1 &C - Building Femilis		10,737.00	300.00	10,437.00	3479.00
Other	10,537.00	10,917.00	390.00	10,527.00	2699.23
Tax Certificate 420-800-100 - F&C - Tax Certificate	40.00	140.00	100.00	(40.00)	20.00
420-000-100 - F&C - Tax Certificate			180.00	(40.00)	22,22-
	40.00	140.00	180.00	(40.00)	22.22-
General Office Services Provided					
420-800-210 - F&C - Alameda History Book	70.00	140.00		140.00	
	70.00	140.00	0.00	140.00	0.00

## Town of Alameda Statement of Financial Activities - Detailed

For the Period Ending October 31, 2023 Page 2

	Current	Year To Date	Budget	Variance	%
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees	30.00	193.00	200.00	(7.00)	3.50-
	30.00	193.00	200.00	(7.00)	3.50-
	140.00	473.00	380.00	93.00	24.47
TOTAL FEES AND CHARGES:	11,277.00	33,198.42	20,780.00	12,418.42	59.76
UTILITIES					
Water					
440-110-100 - Water - Water Sales Billings	57.77	48,105.65	58,100.00	(9,994.35)	17.20-
440-120-100 - Water - Tap Water Sales	227.00	3,481.00	4,740.00	(1,259.00)	26.56-
440-130-100 - Water - Sales - Large Volumes	1,099.74	8,072.65	7,000.00	1,072.65	15.32
440-140-100 - Water - Connection Fees		50.00	100.00	(50.00)	50.00-
440-160-500 - Utility - Interest Charges		350.00	530.00	(180.00)	33.96-
440-190-900 - Water - Infrastructure	6.59	17,625.17	23,770.00	(6,144.83)	25.85-
Sewer	1,391.10	77,684.47	94,240.00	(16,555.53)	17.57-
440-220-100 - Sewer - Billings	13.19	37,400.33	49,590.00	(12,189.67)	24.58-
O44 11070	13.19	37,400.33	49,590.00	(12,189.67)	24.58-
Other Utilities 440-330-100 - UT - Refuse and Recycling Revenue	422.01	38,406.60	E2 200 00	(12.002.40)	00.50
==	422.01		52,300.00	(13,893.40)	26.56-
=		38,406.60	52,300.00	(13,893.40)	26.56-
TOTAL UTILITIES:	1,826.30	153,491.40	196,130.00	(42,638.60)	21.74-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		85,378.00	85,380.00	(2.00)	
_	0.00	85,378.00	85,380.00	(2.00)	0.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	85,378.00	85,380.00	(2.00)	0.00
CONDITIONAL GRANTS					
Provincial					
450-330-100 - Conditional - Prov - Rink Afford, Grants			5,000.00	(5,000.00)	100.00-
450-350-100 - Conditional - Federal - CCBF - (Gas Ta		24,870.60	13,030.00	11,840.60	90.87
	0.00	24,870.60	18,030.00	6,840.60	37.94
TOTAL CONDITIONAL GRANTS:	0.00	24,870.60	18,030.00	6,840.60	37.94
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal - Canada Post		1 640 40	4.050.00	(0.00)	0.05
		1,649.18	1,650.00	(0.82)	0.05-
Provincial	0.00	1,649.18	1,650.00	(0.82)	0.05-
450-600-100 - GIL - Provincial - Sasktel			2,390.00	(2,390.00)	100.00-
450-600-150 - GIL - Provincial-SPMC Accomodations		4,517.61	6,230.00	(2,390.00)	27.49-
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Other	0.00	4,517.61	8,620.00	(4,102.39)	47.59-
5.1.51					

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#### Town of Alameda Statement of Financial Activities - Detailed For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
450-800-100 - GIL - Other - SaskPower Surcharge	2,089.34	18,183.45	21,700.00	(3,516.55)	16.21-
450-900-100 - GIL - Other - SK Energy		9,016.48	15,700.00	(6,683.52)	42.57-
	2,089.34	27,199.93	37,400.00	(10,200.07)	27.27-
TOTAL GRANTS IN LIEU OF TAXES:	2,089.34	33,366.72	47,670.00	(14,303.28)	30.00-
CAPITAL ASSET PROCEEDS					
Capital Asset Proceeds					
460-100-160 - R&C - Donations		2,490.00	2,240.00	250.00	11.16
	0.00	2,490.00	2,240.00	250.00	11.16
TOTAL CAPITAL ASSET PROCEEDS:	0.00	2,490.00	2,240.00	250.00	11.16
INVESTMENT INCOME AND COMMISSIONS Investment and Income Revenue					
470-100-100 - Interest Revenue	431.42	3,996.80	5,000.00	(1,003.20)	20.06-
470-120-100 - Dividends Revenue		(164.40)	220.00	(384.40)	174.73-
470-140-100 - Royalty Revenue	48.62	317.02	150.00	167.02	111.35
	480.04	4,149.42	5,370.00	(1,220.58)	22.73-
TOTAL INVESTMENT INCOME AND COMMIS	480.04	4,149.42	5,370.00	(1,220.58)	22.73-
OTHER REVENUES Other Revenue					
480-100-100 - Sask Lotteries		6,754.00	6,750.00	4.00	0.06
480-190-100 - GG- Other revenue		912.98	900.00	12.98	1.44
	0.00	7,666.98	7,650.00	16.98	0.22
TOTAL OTHER REVENUES:	0.00	7,666.98	7,650.00	16.98	0.22
TOTAL REVENUES:	15,672.68	708,747.16	746,390.00	(37,642.84)	5.04-

## Town of Alameda Statement of Financial Activities - Detailed

For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES Wages & Benefits Wages					
510-110-110 - GG - Council - Indemnity		9,800.00	15,250.00	5,450.00	35.74
510-110-140 - GG - Council - Indemnity Committee	0.00	<b>9,800.00</b> 3,201.92	<b>15,250.00</b> 4,500.00	<b>5,450.00</b> 1,298.08	<b>35.74</b> 28.85
510-110-230 - GG - Salaries - Administrator	5,012.82	51,241.24	62,150.00	10,908.76	17.55
510-110-330 - GG - Salaries - Assistant	1,738.12	15,033.59	18,000.00	2,966.41	16.48
510-110-530 - GG - Contract Admin		2,701.00	3,000.00	299.00	9.97
	6,750.94	81,977.75	102,900.00	20,922.25	20.33
Benefits					
510-120-110 - GG - Benefits - Council		1,369.19	1,000.00	(369.19)	36.92-
	0.00	1,369.19	1,000.00	(369.19)	36.92-
510-130-230 - GG - Benefits - Administrator	1,199.52	12,510.60	14,700.00	2,189.40	14.89
510-140-330 - GG - Benefits - Assistant	456.58	4,356.42	5,000.00	643.58	12.87
	1,656.10	18,236.21	20,700.00	2,463.79	11.90
	8,407.04	100,213.96	123,600.00	23,386.04	18.92
Professional/Contract Services 510-200-110 - GG - Cont Legal		E 00E 00	0.500.00	(0.405.00)	404.00
510-200-110 - GG - Cont Legal 510-200-130 - GG - Cont Audit/Accounting		5,605.00 5,824.70	2,500.00 8,800.00	(3,105.00) 2,975.30	124.20- 33.81
510-200-150 - GG - Cont SAMA and Assessment E		6,118.00	6,500.00	382.00	5.88
510-200-170 - GG - Cont Advertising		209.00	500.00	291.00	58.20
510-210-100 - GG - Council Mileage & Meals		373.77	200.00	(173.77)	86.89-
510-210-150 - GG - Council - Convention Hotels/Reg.		5,489.44	5,490.00	0.56	0.01
510-210-160 - GG - Admin Travel, Meals & Subsisten		1,223.22	1,230.00	6.78	0.55
510-210-170 - GG - Admin Training		1,211.00	1,420.00	209.00	14.72
510-230-100 - GG - Cont Insurance - General & Boi 510-230-110 - GG - Cont Insurance - Post Office		3,419.56	2,890.00	(529.56)	18.32-
510-240-100 - GG - Cont Insurance - Post Office 510-240-100 - GG - Cont Memberships & Subscript	166.59	2.070.26	160.00 2,000.00	160.00	100.00
510-260-100 - GG - Cont Tax Enforcement/Collectic	100.59	2,079.36	500.00	(79.36) 500.00	3.97- 100.00
510-260-150 - GG - Cont Elections		1,302.52	1,300.00	(2.52)	0.19-
510-270-100 - GG - Cont Office Maintenance		32.30	550.00	517.70	94.13
510-280-100 - GG - Cont Equipment Leases & Supl		258.64	1,200.00	941.36	78.45
510-280-130 - GG - Donations,gifts	75.00	389.75	1,100.00	710.25	64.57
510-280-150 - GG - Mineral Tax		124.80	130.00	5.20	4.00
510-290-100 - GG - Cont Bank Charges	86.80	1,249.53	1,550.00	300.47	19.39
510-290-200 - GG - Misc Expenses		1,087.28	1,600.00	512.72	32.05
Utilities	328.39	35,997.87	39,620.00	3,622.13	9.14
510-300-110 - GG - Utility - Heat	55.97	958.90	1,200.00	241.10	20.09
510-300-120 - GG - Utility - Power	109.10	1,146.80	1,400.00	253.20	18.09
510-300-140 - GG - Utility - Telephone	163.46	1,631.63	1,960.00	328.37	16.75
Maintenance, Material and Supplies	328.53	3,737.33	4,560.00	822.67	18.04
510-400-110 - GG - Maint Postage	96.34	1,128.76	2,390.00	1,261.24	52.77
510-410-140 - GG - Maint Office Supplies	217.19	4,685.89	4,000.00	(685.89)	17.15-

# Town of Alameda Statement of Financial Activities - Detailed For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
510-420-100 - GG - Maint Janitor Supplies 510-490-100 - GG - Maint Office Repairs & Maint.	146.59	353.27	150.00 100.00	(203.27) 100.00	135.51- 100.00
	460.12	6,167.92	6,640.00	472.08	7.11
Grants and Contributions 510-500-120 - GG - Grants Paid - Sask Lotteries 510-500-150 - GG - Scholarships		6,754.00 500.00	6,750.00	(4.00) (500.00)	0.06-
	0.00	7,254.00	6,750.00	(504.00)	7.47-
Capital Expenditures 510-600-199 - GG - Amortization			6,130.00	6,130.00	100.00
	0.00	0.00	6,130.00	6,130.00	100.00
TOTAL GENERAL GOVERNMENT SERVICES	9,524.08	153,371.08	187,300.00	33,928.92	18.11
PROTECTIVE SERVICES POLICE PROTECTION Professional/Contractual Services					
520-210-110 - PS - Police - Contracted Services		19,835.89	19,950.00	114.11	0.57
	0.00	19,835.89	19,950.00	114.11	0.57
TOTAL POLICE PROTECTION:	0.00	19,835.89	19,950.00	114.11	0.57
FIRE PROTECTION Professional/Contractual Services 525-210-100 - PS - Fire - EMS Contract - 911 525-220-100 - PS - Fire - Travel, Meals & Subsistence 525-230-100 - PS - Fire - Insurance 525-260-100 - PS - Fire - Training 525-260-110 - PS - Fire - Fire Board Operating Fund 525-270-100 - PS-First Responder Training		387.29 5,501.74 2,229.68 663.40	610.00 390.00 5,900.00 2,230.00 5,000.00	610.00 2.71 398.26 0.32 5,000.00 (663.40)	100.00 0.69 6.75 0.01 100.00
Utilities	0.00	8,782.11	14,130.00	5,347.89	37.85
525-300-110 - PS - Fire - Utility - Heat 525-300-120 - PS - Fire - Utility - Power 525-300-140 - PS - Fire - Utility - Telephone	25.62 148.66 76.50	901.48 1,716.65 765.00	1,600.00 2,340.00 920.00	698.52 623.35 155.00	43.66 26.64 16.85
TOTAL FIRE PROTECTION.	250.78	3,383.13	4,860.00	1,476.87	30.39
TOTAL FIRE PROTECTION:  TOTAL PROTECTIVE SERVICES:	250.78	12,165.24 32,001.13	18,990.00	6,824.76	35.94
TRANSPORTATION SERVICES  MAINTENANCE Wages & Benefits Wages 530-110-130 - TS - Maint Salaries - Foreman 530-110-150 - TS - Maint Salaries - Seasonal	<b>250.78</b> 2,595.26	21,760.88 11,859.05	38,940.00 26,500.00 13,500.00	<b>6,938.87</b> 4,739.12 1,640.95	17.82 17.88 12.16
	2,595.26	33,619.93	40,000.00	6,380.07	15.95
Benefits 530-120-124 - TS - Maint Benefits - Worker's Comp		2,780.50	2,780.00	(0.50)	0.02-
530-130-130 - TS - Maint Benefits - Foreman	491.48	3,492.56	4,500.00	1,007.44	22.39



# Town of Alameda Statement of Financial Activities - Detailed For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
530-150-150 - TS - Maint Benefits - Seasonal		213.68	300.00	86.32	28.77
	491.48	6,486.74	7,580.00	1,093.26	14.42
	3,086.74	40,106.67	47,580.00	7,473.33	15.71
Professional/Contractual Services 530-200-200 - TS - Maint - Shop Bldg Maintenance		7 700 50	45 400 00	7 007 44	40.70
530-200-250 - TS - Maint - Shop Bldg Insurance		7,732.59	15,400.00	7,667.41	49.79
530-210-100 - TS - Maint - Shop Bidg institutioned		3,095.20	2,780.00	(315.20)	11.34- 0.01-
530-210-100 - TS - Maint Contract - Dust Control	E4 22E 00	7,341.03	7,340.00	(1.03) 3,862.23	
530-210-110 - TS - Maint Contract - Surfacing 530-210-120 - TS - Maint Contract - Tree Trimming	51,335.80	51,497.77	55,360.00	•	6.98
530-210-140 - TS - Maint Contract - RM Moose Cre			8,330.00	8,330.00	100.00
	144.85	222.00	500.00	500.00	100.00
530-220-110 - TS - Maint Office Supplies	144.85	322.00	90.00	(232.00)	257.78-
530-240-100 - TS - Maint Advertising		182.50	0.000.00	(182.50)	05.40
530-250-100 - TS - Maint Travel, Meal		464.66	3,200.00	2,735.34	85.48
530-250-105 - TS - Maint - Training		275.60	3,650.00	3,374.40	92.45
530-260-100 - TS - Maint Insurance/Vehicle Reg.		2,128.64	2,130.00	1.36	0.06
530-265-100 - TS - Maint - Purchase of Equipment		3,511.48	1,330.00	(2,181.48)	164.02-
530-290-100 - TS - Maint Contracted Repairs		296.80	1,500.00	1,203.20	80.21
Utilities	51,480.65	76,848.27	101,610.00	24,761.73	24.37
530-300-110 - TS - Maint Utility - Heat	25.63	901.50	1,620.00	718.50	44.35
530-300-120 - TS - Maint Utility - Power	148.66	1,716.64	2,340.00	623.36	26.64
530-300-140 - TS - Maint Utility - Telephone	187.08	2,033.06	2,400.00	366.94	15.29
530-310-100 - TS - Maint Utility - Street Lights	813.99	8,068.20	9,630.00	1,561.80	16.22
	1,175.36	12,719.40	15,990.00	3,270.60	20.45
Maintenance, Materials & Supplies	•	,	,	•	
530-400-110 - TS - Maint Shop Supplies	232.14	2,313.49	2,500.00	186.51	7.46
530-410-100 - TS - Maint Small Tools		523.41	530.00	6.59	1.24
530-410-115 - TS - Maint Kubota Payment	484.98	7,879.84	8,850.00	970.16	10.96
530-410-120 - TS - Maint Misc		433.75	450.00	16.25	3.61
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	2,176.10	6,838.66	8,000.00	1,161.34	14.52
530-420-110 - TS - Maint Oil, Gas, Diesel		6,426.23	10,000.00	3,573.77	35.74
530-430-130 - TS - Maint Other		153.72	160.00	6.28	3.93
530-440-100 - TS - Maint Gravel/Sand		932.80	1,000.00	67.20	6.72
530-450-100 - TS - Maint Culverts/Drainage			1,000.00	1,000.00	100.00
-	2,893.22	25,501.90	32,490.00	6,988.10	21.51
Capital Expenditures					
530-600-199 - TS - Amortization			46,990.00	46,990.00	100.00
	0.00	0.00	46,990.00	46,990.00	100.00
TOTAL MAINTENANCE:	58,635.97	155,176.24	244,660.00	89,483.76	36.57
TOTAL TRANSPORTATION SERVICES:	58,635.97	155,176.24	244,660.00	89,483.76	36.57
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont Waste Collection/Recycle	2,159.68	19,553.93	23,400.00	3,846.07	16.44
540-200-120 - EH - Cont - Landfill Expenses		264.78	470.00	205.22	43.66
	2,159.68	19,818.71	23,870.00	4,051.29	16.97
Grants and Contributions	•		- -	•	



## Town of Alameda Statement of Financial Activities - Detailed

For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
540-500-130 - EH&W-Doctor Recruitment		5,410.36		(5,410.36)	
<u>-</u>	0.00	5,410.36	0.00	(5,410.36)	0.00
TOTAL ENVIRONMENTAL SERVICES:	2,159.68	25,229.07	23,870.00	(1,359.07)	5.69-
PUBLIC HEALTH AND WELFARE SERVICES Professional/Contractual Services					
550-220-100 - H&W - Cont Housing Authority/Nursi		170.00		(170.00)	
	0.00	170.00	0.00	(170.00)	0.00
Grants and Contributions 550-540-100 - H&W - Housing -Deficits			1,660.00	1,660.00	100.00
	0.00	0.00	1,660.00	1,660.00	100.00
Total PUBLIC HEALTH AND WELFARE SERV	0.00	170.00	1,660.00	1,490.00	89.76
PLANNING AND DEVELOPMENT SERVICES					
Professional/Contractual Services 560-240-100 - P&D - Cont Memberships/Subscriptic			50.00	50.00	100.00
	0.00	0.00	50.00	50.00	100.00
Maintenance, Materials and Supplies	0.00	0.00	33.33	00.00	, , , , ,
560-400-130 - P&D - Beautification		190.32	190.00	(0.32)	0.17-
	0.00	190.32	190.00	(0.32)	0.17-
TOTAL PLANNING AND DEVELOPMENT SEF	0.00	190.32	240.00	49.68	20.70
RECREATION AND CULTURAL SERVICES Professional/Contractual Services					
570-230-100 - R&C - Cont Insurance	400.55	182.32	1,700.00	1,517.68	89.28
570-250-100 - R&C - Cont Campground Expenses 570-280-100 - R&C - Cont Contracted Repairs	106.55	2,133.20	1,650.00 500.00	(483.20) 500.00	29.28- 100.00
570-290-100 - R&C - Cont -Regional Library Requisiti		9,703.15	9,700.00	(3.15)	0.03-
	106.55	12,018.67	13,550.00	1,531.33	11.30
Maintenance, Materials and Supplies		0.004.45			
570-430-170 - R&C - Alameda Library Expenses		3,881.46	6,500.00	2,618.54	40.29
Capital Expenditures	0.00	3,881.46	6,500.00	2,618.54	40.29
570-600-199 - RC - Amortization			6,420.00	6,420.00	100.00
	0.00	0.00	6,420.00	6,420.00	100.00
Other 570-900-100 - R&C - OTHER		4,040.00	4 240 00	200.00	4.70
570-900-110 - R&C - grants and contributions -Health		4,040.00	4,240.00 5,640.00	200.00 5,640.00	4.72 100.00
•	0.00	4,040.00	9,880.00	5,840.00	59.11
TOTAL RECREATION AND CULTURAL SERV	106.55	19,940.13	36,350.00	16,409.87	45.14
UTILITIES					
WATER					
<b>Wages and Benefits</b> 580-110-110 - UT - Water - Salaries	2,959.22	28,607.59	34,200.00	5 FOO 44	16.25
580-120-110 - UT - Water - Benefits	505.91	4,194.02	5,500.00 5,500.00	5,592.41 1,305.98	16.35 23.75

# Town of Alameda Statement of Financial Activities - Detailed For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
	3,465.13	32,801.61	39,700.00	6,898.39	17.38
Professional/Contractual Services		100.01		(400.04)	
580-210-100 - UT - Water - Advertising		103.04	500.00	(103.04)	0.00
580-220-100 - UT - Water - Training		470.00	500.00	30.00	6.00
580-240-100 - UT - Water - Insurance - Bldg etc		197.16	190.00	(7.16)	3.77-
580-285-120 - UT - Water - Cont. Repairs - Equip. 580-285-130 - UT - Water - Cont. Repairs - Wells			1,000.00	1,000.00	100.00
580-285-140 - UT - Water - Cont. Repairs - Wells			3,000.00	3,000.00	100.00
580-285-150 - UT - Water - Cont. Repairs - V. T.F.		27 902 67	8,000.00	8,000.00	100.00
580-290-100 - UT - Water - Laboratory Testing	109.50	27,892.67 1,857.34	2,000.00 2,300.00	(25,892.67)	1294.63- 19.25
580-295-100 - UT - Water - Custom Work	109.50	3,680.57	5,000.00	442.66 1,319.43	26.39
580-295-300 - UT - Water - Contract Position	200.00	1,149.20	550.00	(599.20)	108.95-
Soc-233-300 - OT - Water - Contract Position		1,149.20	550.00	(599.20)	100.95-
Utilities	309.50	35,349.98	22,540.00	(12,809.98)	56.83-
580-300-110 - UT - Water - Heat	53.13	1,068.80	1,600.00	531.20	33.20
580-300-120 - UT - Water - Power	1,721.85	8,534.26	7,950.00	(584.26)	7.35-
	1,774.98	9,603.06	9,550.00	(53.06)	0.56-
Maintenance, Materials and Supplies					
580-400-110 - UT - Water - Stationary & Postage	383.42	1,286.85	1,500.00	213.15	14.21
580-430-100 - UT - Water - Materials & Supplies		5,464.35	11,000.00	5,535.65	50.32
580-430-120 - UT - Water - Matls & Suppl - Public We			800.00	800.00	100.00
580-430-130 - UT - Water - Matls & Suppl - WTP		199.50	22,000.00	21,800.50	99.09
580-440-100 - UT - Water - Shop Supplies		14.48		(14.48)	
580-450-100 - UT - Water - Chemicals	575.07	2,830.53	3,190.00	359.47	11.27
Capital Expenditures	958.49	9,795.71	38,490.00	28,694.29	74.55
580-600-199 - UT - Water - Amortization			9,250.00	9,250.00	100.00
ood door loo of water / information					
TOTAL WATER	0.00	0.00	9,250.00	9,250.00	100.00
TOTAL WATER:	6,508.10	87,550.36	119,530.00	31,979.64	26.75
SEWER					
Wages and Benefits					
585-110-110 - UT - Sewer - Foreman -Salaries	1,297.63	10,880.43	12,900.00	2,019.57	15.66
585-120-110 - UT - Sewer - Foreman -Benefits	245.74	1,863.60	3,000.00	1,136.40	37.88
-	1,543.37	12,744.03	15,900.00	3,155.97	19.85
Professional/Contractual Services	•	,	,	3,100.07	
585-220-100 - UT - Sewer - Training		640.00	640.00		
585-285-110 - UT - Sewer - Cont Repairs - Lift Statior			2,000.00	2,000.00	100.00
585-285-120 - UT - Sewer - Cont Repairs - Line Repa		4,309.44	5,300.00	990.56	18.69
585-290-100 - UT - Sewer - Laboratory Testing			200.00	200.00	100.00
	0.00	4,949.44	8,140.00	3,190.56	39.20
Utilities					
585-300-120 - UT - Sewer - Power	93.39	1,661.87	2,560.00	898.13	35.08
585-300-140 - UT - Sewer - Telephone	52.17	521.70	630.00	108.30	17.19
Marketon and the second	145.56	2,183.57	3,190.00	1,006.43	31.55
Maintenance, Materials and Supplies	40.404 = 4	00.075.15			
585-430-110 - UT - Sewer - Lift Stations	16,401.71	32,859.48	20,000.00	(12,859.48)	64.30-
585-430-115 - UT - Sewer - Bldg Insurance etc		337.08	310.00	(27.08)	8.74-
	16,401.71	33,196.56	20,310.00	(12,886.56)	63.45-



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# Town of Alameda Statement of Financial Activities - Detailed For the Period Ending October 31, 2023

Period Ending October 31, 2023 Page 9

	Current	Year To Date	Budget	Variance	%
Grants and Contributions					
585-500-110 - UT - Sewer - Grants and Contributions	26,820.00	26,820.00	1,000.00	(25,820.00)	2582.00-
	26,820.00	26,820.00	1,000.00	(25,820.00)	2582.00-
TOTAL SEWER:	44,910.64	79,893.60	48,540.00	(31,353.60)	64.59-
TOTAL UTILITIES:	51,418.74	167,443.96	168,070.00	626.04	0.37
TOTAL EXPENDITURES:	122,095.80	553,521.93	701,090.00	147,568.07	21.05
CHANGE IN NET-FINANCIAL ASSETS	(106,423.12)	155,225.23	45,300.00	109,925.23	242.66
Change in Non-Financial Assets	1,408.11	1,408.11		1,408.11	
CHANGE IN NET ASSETS	(107,831.23)	153,817.12	45,300.00	108,517.12	239.55
CHANGE IN SURPLUS	(107,831.23)	153,817.12	45,300.00	108,517.12	239.55

Report Date 11/02/2023 3:24 PM

#### Town of Alameda Statement of Financial Activities - Detailed

For the Period Ending October 31, 2023

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	Current	Year To Date	Budget	Variance	%
ACCOUNT BALANCES	Current	Year to Date	Balance		
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			200.00		
110-110-115 - Landfill Float			50.00		
110-110-120 - Cash - PPCU - Chequing	(54,416.85)	53,318.43	620,367.42		
110-110-130 - Cash - Bank - Term Deposit	102.66	(148,897.37)	93,084.74		
110-110-140 - Cash - Special Savings	159.46	19,071.52	144,580.71		
Total Cash and Investments:	(54,154.73)	(76,507.42)	858,282.87		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(21,466.08)	105,002.55	103,637.81		
110-200-110 - Municipal - Tax Receivable - Arrears		(13,150.29)	13,687.14		
110-200-120 - GIL Receivable - Municipal			1,190.96		
110-200-130 - GIL Receivable - School			517.80		
110-200-180 - Municipal - 5th Ave Paving - Tax Roll		13,282.61	16,439.74		
110-200-190 - Municipal - 6th Street Paving - Tax Rol	(749.45)	1,498.90	1,498.90		
110-200-400 - Municipal 5th Avenue Paving Future	. ,	(22,415.82)	(1,466.41)		
110-200-410 - Municipal - 6th Street Paving Future	(749.45)	(3,747.25)	1,691.54		
Total Municipal Taxes Receivable:	(22,964.98)	80,470.70	137,197.48		

Certified correct and in accordance with the records

Presented to council on

November 22,2023

Chief Administrative Officer

Mayor/Deputy Mayor

Date Printed 12/07/2023 1:52 PM

### **Town of Alameda** List of Accounts for Approval Batch: 2023-00147 to 2023-00160

Bank Code: AP - ACCT.S PAYABLE

#### **COMPUTER CHEQUE**

Payment #	Date	Vendor Name		Payment Amount
6069	11/23/2023	Ad Lan Ventures		1,496.25
6070	11/23/2023	Alameda United Church		75.00
6071	11/23/2023	Alameda Legion No 267		75.00
6072	11/23/2023	Alameda Ventures		70.57
6073	11/23/2023	Brenda Jacobson		7.06
6074	11/23/2023	Carlyle Observer Ltd.		52.50
6075	11/23/2023	House Of Stationery		155.36
6076	11/23/2023	Mr.G's Lock and Key		326.95
6077	11/23/2023	Oxbow Tire		1,647.01
6078	11/23/2023	Saskatchewan Health Authority		69.00
6079	11/23/2023	Saskatchewan Workers Comp. Brd		21.43
6080	11/23/2023	Sensus Chartered Professional Accountant		3,108.00
6081	11/23/2023	Southern Plains Co-op		523.52
6082	11/23/2023	Town of Oxbow		109.17
6083	11/23/2023	Two Canuck's Holding Ltd		1,724.30
			Total Computer Cheque	9,461.12

OTHER

Payment #	Date	Vendor Name	Payment Amount
621082	11/14/2023	Sask Power/Energy	207.63
621086	11/14/2023	Sask Power/Energy	72.66
621088	11/14/2023	Sask Power/Energy	78.75
621090	11/14/2023	Sask Power/Energy	852.77
621093	11/14/2023	Sask Power/Energy	834.33
621098	11/14/2023	Sask Power/Energy	91.18
621102	11/14/2023	Sask Power/Energy	350.08
621106	11/14/2023	Sask Power/Energy	98.88

#### Town of Alameda List of Accounts for Approval

Batch: 2023-00147 to 2023-00160

Page 2

Total AP:

26,465.62

OTHER

Payment Amount		Vendor Name	Date	Payment #
73.53		Sask Power/Energy	11/14/2023	621110
384.99		Sask Tel	11/14/2023	621113
114.70		Sask Tel	11/14/2023	621116
1,125.38		Mun Employees Pension Plan	11/10/2023	621860
1,336.73		SUMA	11/06/2023	630038
1,929.90		Canada Revenue Agency	11/10/2023	630205
40.00		SUMA	11/06/2023	630445
2,102.58		Canada Revenue Agency	11/27/2023	642333
2,752.21		GFL Environmental Inc.	11/20/2023	644099
1,467.05		Girard Bulk Services Ltd.	11/20/2023	644791
1,843.83		Ministry of Finance	11/30/2023	678970
1,170.36		Mun Employees Pension Plan	11/27/2023	679002
Total Other: 16,927.54	Total Other:			
		ONLINE BANKING		
Payment Amount		Vendor Name	Date	Payment #
76.96		Success Office Systems	11/30/2023	625118
nline Banking: 76.96	Total Online Banking:			

**Certified Correct** 

Mayor

Administrator