

TOWN OF ALAMEDA
Regular Meeting October 21, 2020

PRESENT: Councillors Tim Freitag, Jennifer Cobham, Dwayne Henderson, Ken Best,
Doug Walls, Beth Lischynski
Administrator Michelle Needham

ABSENT: Mayor Perry Kinder

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5th Street,
Alameda, SK, October 21, 2020.

Meeting called to order by Deputy Mayor Tim Freitag at 7:02pm.

AGENDA:

Agenda 278/10/20 Motion Cobham that we approve the agenda. **CARRIED**

MINUTES:

Minutes 279/10/20 Motion Lischynski that the minutes of the September 16, 2020 regular
meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- Moose Creek Regional Park September 8 Minutes
- Ministry of Justice – Fine Option Program
- Alameda Legion request for donation
- TransGas Flare Location SE 13-06-03 W2M Oct 23, 2020 7:00am-9:00am

Alameda Legion 280/10/20 Motion Lischynski that the Town donate \$50.00 to the Alameda
Legion for a Remembrance Day wreath. **CARRIED**

Corresp 281/10/20 Motion Lischynski that the correspondence be filed as dealt with.
CARRIED

ACCOUNTS FOR APPROVAL:

Bank Rec 282/10/20 Motion Lischynski that we approve the September Bank Reconciliation
as presented. **CARRIED**

Financial Statement 283/10/20 Motion Best that we approve the September Financial Statement as
presented. **CARRIED**

Payments 284/10/20 Motion Walls that we approve cheques #5209-5234 in the amount of
\$48,592.68, and online payments in the amount of \$22,898.78, for a total of
\$71,491.46. **CARRIED**

ADMINISTRATORS REPORT:

Admin Report 285/10/20 Motion Cobham that we approve the administrator's verbal report.
CARRIED

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UNFINISHED BUSINESS:

- Foreman* 286/10/20 Motion Cobham that the Town offer the Foreman position to public works employee Jeremy Burness. **CARRIED**
- LGA class Carritt* 287/10/20 Motion Best that the Town pay the registration costs for the fifth and final Local Government class for Office Assistant Sheri Carritt to start in January 2021. **CARRIED**
- Polling Place Change* 288/10/20 Motion Lischynski that the polling place for the advance poll on November 2 and election on November 9 change from the Town Office, 115-5th Street to the Alameda Legion, 400-2nd Avenue, at a rental cost of \$50.00 per day. **CARRIED**
- Tax Enforcement* 289/10/20 Motion Lischynski that the Town proceed with tax enforcement on Roll #91. **CARRIED**
- Water Plant Upgrade* 290/10/20 Motion Cobham that the Town request Water Security Agency Environmental Project Officer Rod Broadfoot to meet with Town Council to discuss the required Waterworks Treatment Plant upgrade. **CARRIED**
- ICIP Grant* 291/10/20 Motion Lischynski that the Town apply to the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resilience Infrastructure Stream for the Waterworks Treatment Plant Upgrade project, at an estimated cost of \$208,000.00, application deadline October 30, 2020. **CARRIED**
- NEW BUSINESS:**
- Demolition Permit 7/20* 292/10/20 Motion Henderson that the Town ratify Demolition Permit #7-2020 at STLE 1 as per correspondence. **CARRIED**
- Building Permit 8/20* 293/10/20 Motion Henderson that the Town approve Building Permit #8-2020 for a 12 x 24 storage shed at Lots 24 and 25, Block 21, Plan 60A10741 as per application. **CARRIED**
- Utility Account #98* 294/10/20 Motion Freitag that the Town approve bi-weekly payments in the amount of \$150.00 for utility account #98. **CARRIED**
- Councillor Jennifer Cobham declared a conflict of interest and left the meeting at 7:48pm
- Agreement For Sale* 295/10/20 Motion Henderson that the Town accept and approve the Agreement for Sale dated October 21, 2020, to sell Lot 24 Blk 3 Plan 14947 Extension 0 as described on Certificate of Title 00SE13385, registered in the name of the Town of Alameda for the sum of \$4,001.00; that the Administrator and Deputy Mayor are authorized to sign and execute the necessary documents and affix the seal of the Town. **CARRIED**

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Survey 296/10/20 Motion Best that the Town request Midwest Surveys (Estevan) to survey Lots 21, 22, 23 and 24, Block 3, Plan 14947 with the purchasers of Lots 21 and 24 paying one-half share; and furthermore that the request for Lot 25 to be surveyed be done at the same time, at the purchaser's cost. **CARRIED**

Councillor Jennifer Cobham returned to the meeting at 7:53pm

Agreement For Sale 297/10/20 Motion Henderson that the Town accept and approve the Agreement for Sale dated October 21, 2020, to sell Lot 21 Blk 3 Plan 14947 Extension 0 as described on Certificate of Title 00SE13385, registered in the name of the Town of Alameda for the sum of \$3,500.00; that the Administrator and Deputy Mayor are authorized to sign and execute the necessary documents and affix the seal of the Town. **CARRIED**

PUBLIC WORKS: Jeremy Burness attended the meeting at 7:55pm

Waterworks Report 298/10/20 Motion Lischynski that we acknowledge and sign the Waterworks Daily reports for September. **CARRIED**

TransGas 299/10/20 Motion Henderson that the Town sign the TransGas Temporary Work Space agreement for access required at NW 08-04-02 W2M Blk/Par B – Plan 87R26621 Ext 1 Parcel #114235635; the amount of \$487.50 to be paid to the Town. **CARRIED**

Water Main Valve 300/10/20 Motion Henderson that public works order a 6 inch water main shut off valve at a cost of approximately \$800.00 plus taxes for inventory. **CARRIED**

Transfer Station 301/10/20 Motion Lischynski that there be no user fees at the transfer station on Tuesday, October 27, 2020. **CARRIED**

Public Works Report 302/10/20 Motion Walls that the Town accept the verbal public works report from Jeremy Burness. **CARRIED**

Jeremy Burness left the meeting at 8:11pm

NEW BUSINESS:

Canada Safe Restart Program 303/10/20 Motion Lischynski that the funds received from the Government of Canada Safe Restart Program (SRP) in the amount of \$22,012.00 be placed in Water Infrastructure reserve. **CARRIED**

Handivan Project 304/10/20 Motion Walls that the Town acknowledge receipt of \$244.64 being the 4% share to close the Physician Recruitment Board account; and furthermore that this amount plus \$1,755.36 for a total of \$2,000.00 be donated to the Oxbow Health Care Auxillary for the purchase of the Handivan. **CARRIED**

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- Borderline Housing* 305/10/20 Motion Freitag that the Town advise Borderline Housing that as the 10 year financial commitment has been completed by the Town, that the Town does not intend to contribute financially or otherwise to Borderline's operation. **CARRIED**
- Town of Arcola* 306/10/20 Motion Lischynski that the Town support the proposed resolution for 2021 convention from the Town of Arcola for Staggered Municipal Elections: "Whereas urban municipalities have elections every four years for the position of mayor and all councillors; and
Whereas it is possible for there to be an entirely new council elected, which is extremely stressful for the new council, and the administrator; and
Whereas rural elections are held every two years for half of council, which eliminates the possibility of no experience on council, and keep the administrative staff up-to-date on election procedures;
Therefore be it resolved that the Saskatchewan Municipalities Association advocate with the provincial government to allow urban municipalities to have elections every two years, with one half of council being elected, and every four years the mayor, ensuring that there is always some level of experience and continuity amongst the councillors." **CARRIED**
- Vacation Administrator* 307/10/20 Motion Lischynski that the Town approve the Administrator's vacation request for December 23 and 24, 2020; and furthermore that the Town Office be closed on December 24. **CARRIED**
- Rink Donation* 308/10/20 Motion Walls that the Town donate \$8,000.00 to the Alameda Recreation Board to pay the Alameda Rink's power invoice due SaskPower's meter error. **CARRIED**
- Committee Reports* 309/10/20 Motion Best that we acknowledge the Moose Creek Regional Park report by Tim Freitag; Alameda Rec Board report by Jennifer Cobham; Alameda/Moose Creek Fire Department report by Dwayne Henderson, Alameda Cemetery report by Doug Walls; Galloway Trust report by Beth Lischynski and Borderline Housing report by Beth Lischynski. **CARRIED**
- ADJOURN:** 310/10/20 Motion Lischynski that the meeting adjourn at 9:10 pm. **CARRIED**



Mayor



Administrator