

**TOWN OF ALAMEDA**  
**Regular Meeting September 15, 2021**

The regular meeting of the Council of the Town of Alameda met in the Fire Hall on Wednesday, September 15, 2021. The meeting was called to order at 7:00 pm by Mayor Kinder.

**PRESENT:** Mayor Perry Kinder, Councillors Jeff Cameron, Dean Copeland, Donna Griffin, Janelle Dorrance, Dwayne Henderson,  
Acting Administrator – Myrna-Jean Babbings

**ABSENT:** Councillor Jennifer Cobham

**DELEGATIONS:** 8:00 p.m. – Jeremy Burness – telephone call  
8:30 p.m. – Kendall Annetts – Southern Plains Co-op

**CONFLICT:** None declared

**AGENDA:**

268/09/21

*Made by:* Councillor Dorrance

That Council approve the Agenda as presented.

**CARRIED**

**APPOINTMENTS:**

**ACTING ADMINISTRATOR FOR THE SEPTEMBER MEETING**

269/09/21

*Made by:* Councillor Griffin

That Myrna-Jean Babbings is appointed as Acting Administrator for this Council meeting.

**CARRIED**

**MINUTES:**

270/09/21

*Made by:* Councillor Copeland

That the minutes of the August 18, 2021, Regular Meeting are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

- a. Saskatchewan 4-H Foundation requesting a donation
- b. Moose Creek Regional Park Minutes – July 20, 2021

PLK

myB

**INCREASE IN EMS FEES**

271/09/21

*Made by:* Councillor Henderson

That we acknowledge that the current fire dispatch fee is \$1.25 per capita and that effective January 2022 this fee will increase \$0.25 per year over the next three years:

January 2022 - \$1.50 per capita;

January 2023 - \$1.75 per capita;

January 2024 - \$2.00 per capita.

and that the Fire Dispatch Agreement Amendment now is signed.

**CARRIED**

**AUDIT ENGAGEMENT LETTER**

272/09/21

*Made by:* Councillor Copeland

That we accept and sign the Audit Engagement Letter as set out by MNP (MeyersNorrisPenny) for the December 31, 2021, year-end audit.

**CARRIED**

**SASK HOUSING CORPORATION**

273/09/21

*Made by:* Councillor Dorrance

That we acknowledge that the five percent share of the operating loss in 2020 for Sask. Housing Corp for the Town of Alameda is \$1,898.45.

**CARRIED**

**DOGS RUNNING AT LARGE**

274/09/21

*Made by:* Councillor Henderson

That letters will be written to Owners 146, 210 and 241 with a reminder and a copy of Bylaw 6-2021- A Bylaw to Provide for the Control of Animals that their dogs are to be on a leash when off their premises.

**CARRIED**

**ACCEPT AND FILE THE CORRESPONDENCE**

275/09/21

*Made by:* Councillor Griffin

That the correspondence has been dealt with and now is filed.

**CARRIED**

**ACCOUNTS FOR APPROVAL:**

**BANK RECONCILIATION**

276/09/21

*Made by:* Councillor Copeland

That we approve the August Bank Reconciliation as presented.

**CARRIED**

PLK

myB

**FINANCIAL STATEMENT**

277/09/21

*Made by:* Councillor Cameron

That we approve of the August Statement of Financial Activities as presented.

**CARRIED**

**APPROVED AND ONLINE PAYMENTS**

278/09/21

*Made by:* Councillor Copeland

That the accounts as presented at this meeting be adjoined to these Minutes and are approved for payment from cheques #5477 to #5501 in the amount of \$29,356.87 and online payments in the amount of \$99,959.65, furthermore it is acknowledged that payroll and certain vendors are paid through direct deposit.

**CARRIED**

**CAFT and PAYROLL CHANGE**

279/09/21

*Made by:* Councillor Dorrance

That through CAFT (Customer Automated Funds Transfer) that the method of paying employees change from Data Entry to File Upload and that payroll be switched from semi-monthly to bi-weekly.

**CARRIED**

**BANKING TERMINAL**

280/09/21

*Made by:* Councillor Griffin

That we terminate our agreement with Moneris for the banking terminal and that we enter into an agreement for a banking terminal through Clover and that the terminal is purchased.

**CARRIED**

**UNFINISHED BUSINESS:**

**B. YOUNG – CASUAL EMPLOYEE**

281/09/21

*Made by:* Councillor Copeland

That Blair Young be hired as a casual relief water plant operator effective August 21, 2021, and that he gets paid \$20.00 per hour and that Canada Revenue Agency deductions and Municipal Employees Pension Plan contributions be remitted on his behalf.

**CARRIED**

**ACTING ADMINISTRATORS REPORT**

282/09/21

*Made by:* Councillor Cameron

That we approve the Acting Administrator's verbal report.

**CARRIED**

*PLK*  
*mpb*

**WATERWORKS DAILY REPORT**

283/09/21

*Made by:* Councillor Griffin

That we acknowledge and sign the daily Waterworks report for August.

**CARRIED**

**NEW BUSINESS:**

**REMOVAL OF GARBAGE/RECYCLING BINS**

284/09/21

*Made by:* Councillor Copeland

That as per the request from Owner #192 that garbage/recycling bins be removed from the property at 110-7<sup>th</sup> Street until this property is sold or a tenant occupies it.

**CARRIED**

**SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY**

285/09/21

*Made by:* Councillor Henderson

That we acknowledge confirmation received from the Quality Assurance Division of SAMA that the 2021 Primary Audit Report confirms that the municipality's assessment is compliant with the applicable audit requirements and that the Assessment Roll for 2021 has been confirmed.

**CARRIED**

**DESTRUCTION OF DOCUMENTS BYLAW NO. 8-2021**

**Bylaw No. 8-2021 First Reading**

286/09/21

*Made by:* Councillor Henderson

That Bylaw 8-2021 being a Bylaw to destroy documents is read for the first time.

**CARRIED**

**Bylaw No. 8-2021 Second Reading**

287/09/21

*Made by:* Councillor Copeland

That Bylaw 8-2021 is read a second time.

**CARRIED**

**Bylaw No. 8-2021 Consent for Third Reading**

288/09/21

*Made by:* Councillor Cameron

That Bylaw 8-2021 is given a third and final reading and is permitted at this meeting.

**CARRIED UNANIMOUSLY**

**Bylaw No. 8-2021 Third and Final Reading**

289/09/21

*Made by:* Councillor Dorrance

That Bylaw 8-2021 being read for the third and final time, now is adopted, signed and sealed as a Bylaw for the Town of Alameda, and is attached to these minutes.

**CARRIED**

*FLK*

*myB*

**TAX ENFORCEMENT**

290/09/21

*Made by:* Councillor Copeland

That in accordance with section 24 of the *Tax Enforcement Act*, that the application - Request for Consent through the Provincial Mediation Board be submitted, and all associated costs for Owner #1038 be added to the tax card.

**CARRIED**

**COMMITTEE REPORTS**

291/09/21

*Made by:* Councillor

That we acknowledge the following committee reports:

Alameda Museum Board – Councillor Griffin

Friends of the Park – Councillor Dorrance

Fire Board – Councillor Henderson

**CARRIED**

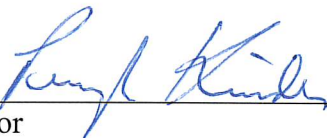
**ADJOURNMENT AND NEXT MEETING**

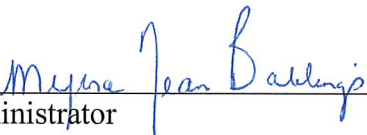
292/09/21

*Made by:* Councillor Dorrance

That the meeting adjourns at 9:43 pm and that the next meeting will be held on October 20<sup>th</sup>, 2021 at 7:00 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator