

**TOWN OF ALAMEDA**  
**Regular Meeting September 19, 2018**

**PRESENT:** Mayor Perry Kinder  
Tim Freitag, Beth Lischynski, Jennifer Cobham  
Doug Walls, Ken Best, Dwayne Henderson  
Acting Administrator Glenda Johnston,  
Assistant Administrator Michelle Needham

Minutes of the regular meeting of council held in the Alameda Town Office, Alameda, SK,  
September 19, 2018.

Meeting called to order at 7:00 pm.

**AGENDA:**

187/09/18 Motion: Lischynski/Cobham that we approve the amended agenda. **CARRIED**

**MINUTES:**

188/09/18 **Motion:** Cobham/Henderson that the minutes of the August 16 regular meeting be approved as presented. **CARRIED**

**CORRESPONDENCE:**

- Dispatching services transferred from City of Prince Albert to CanOps
- Federated Co-op – new cards will require PIN
- Thank you for scholarship from Emily Lesy
- Letter from Ministry of Finance waiving penalty and interest on education property tax payment

189/09/18 **Motion:** Best/Walls that we acknowledge the letter from Ministry of Finance dated September 12, 2018 waiving the penalty and interest on education property tax payment. **CARRIED**

190/09/18 **Motion:** Henderson/Freitag that the correspondence be filed as dealt with. **CARRIED**

**ACCOUNTS FOR APPROVAL:**

191/09/18 **Motion:** Cobham/Lischynski that we merge the Prairie Pride Credit Union Savings Accounts into Investment Account #01 only. **CARRIED**

192/09/18 **Motion:** Lischynski/Henderson that we transfer \$100,000.00 from the Prairie Pride Credit Union chequing account to Investment Account #1. **CARRIED**



193/09/18 **Motion:** Walls/Freitag that we approve the August Bank Reconciliation. **CARRIED**

194/09/18 **Motion:** Cobham/Best that we approve cheques #4529-4554, the proposed payments from the August meeting, in the amount of \$40,700.20. **CARRIED**

195/09/18 **Motion:** Cobham/Walls that we approve cheques #4555-4562 in the amount of \$4,404.91, on-line payments in the amount of \$14,391.43, and proposed payments \$47,464.42; cheque #4563 is changed to cheque #4589 in the amount of \$6,229.13 for a total of \$72,489.89. **CARRIED**

**UNFINISHED BUSINESS:**

196/09/18 **Motion:** Cobham/Henderson that we rescind motion 91/18. **CARRIED**

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- 197/09/18 **Motion:** Lischynski/Best that we approve the 2018 Budget as presented. **CARRIED**
- 198/09/18 **Motion:** Freitag/Henderson that we ratify cheque #4558 in the amount of \$257.28 to Labour Relations. **CARRIED**
- 199/09/18 **Motion:** Best/Lyschynski that we accept the offer to purchase the deck in the amount of \$1,130.00: with the following conditions - that payment be made prior to removal; that Public Works will not help with removal and that it be at the purchaser's risk; and that the deck be removed and cleaned up by October 9th. **CARRIED**
- 200/09/18 **Motion:** Henderson/Freitag that we accept the offer to purchase the pool table in the amount of \$150.00 with the following conditions: that payment be made prior to removal; that Public Works will not help with removal and that it be at the purchaser's risk; and that the pool table be removed by October 9<sup>th</sup>. **CARRIED**
- 201/09/18 **Motion:** Lischynski/Cobham that the Acting Administrator be given authority to review offers to purchase furniture from the hotel; and if accepted must be removed at their own risk and cost. **CARRIED**
- 202/09/18 **Motion:** Best/Freitag that we obtain a quote from Silverado Demolition Inc. to demolish, remove and clean 125 - 5<sup>th</sup> Street this fall. **CARRIED**
- 203/09/18 **Motion:** Cobham/Henderson that the donation to the Alameda Recreation Board from MNP Community Fund in the amount of \$12,000.00 be advertised at the Alameda Rink. **CARRIED**

**PUBLIC WORKS:**

- 204/09/18 **Motion:** Best/Lischynski that we acknowledge and sign the Waterworks Daily reports for the months of January to August. **CARRIED**
- 205/09/18 **Motion:** Walls/Freitag that we purchase a booster pump to install at 135-2<sup>nd</sup> Avenue at the Town's expense. **CARRIED**
- 206/09/18 **Motion:** Freitag/Henderson that we invoice \$100.00 for the September 18<sup>th</sup> call for the Town employee and tractor. **CARRIED**
- 207/09/18 **Motion:** Cobham/Henderson that we approve the verbal report from the foreman.
- 208/09/18 **Motion:** Cobham/Freitag that we purchase and install a 42 inch plastic culvert at the collection well at the lagoon at an approximate cost of \$5,000.00 plus taxes. **CARRIED**

**PUBLIC MEETING 8:30PM – 9:00PM**

The property owners of 509A 4<sup>th</sup> Avenue attended to discuss 6<sup>th</sup> Street paving, Local Improvement Project.

**NEW BUSINESS:**

- AdLan** 209/09/18 **Motion:** Freitag/Walls that we approve payment of Invoice No. 1027 from Ad Lan Ventures and that it be reduced by \$67.00. **CARRIED**
- SaskTel** 210/09/18 **Motion:** Cobham/Lischynski that we approve the SaskTel Cable Installation request at SW 1-4-3 W2 with directional boring in the road allowance. **CARRIED**
- Library** 211/09/18 **Motion:** Lischynski/Freitag that we accept 15 for the 2019 Library hours plus one additional hour, and that we invoice the Library for the additional hour. **CARRIED**

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**Tax Enforcement** 212/09/18 **Motion:** Best/Walls that we proceed with tax enforcement on the open files. **CARRIED**

**Fire Dept** 213/09/18 **Motion:** Freitag/Walls that we donate \$3,500.00 to the Alameda/Moose Creek Fire Department for their assistance during the flood in June. **CARRIED**

**Workshop** 214/09/18 **Motion:** Cobham/Henderson that the Assistant Administrator Michelle Needham attend the SUMA Regional Meeting at Kipling on September 27<sup>th</sup> at a cost of \$30.00 and the Asset Management Workshop at Weyburn on November 27<sup>th</sup> at a cost of \$100.00 plus taxes; and furthermore that the office be closed on those days. **CARRIED**

**Statement of Disclosure** The Statements of Disclosure were updated by all of council.

**ADMINISTRATORS REPORT:**

215/09/18 **Motion:** Freitag/Walls that we approve the administrator's verbal report.

216/09/18 **Motion:** Lischynski/Freitag that we acknowledge the report with Ministry of Highways on September 17<sup>th</sup> at the Town Office. **CARRIED**

**BYLAWS:**

217/09/18 **Motion:** Cobham/Lischynski that Bylaw 3-2018 Employee Code of Conduct be introduced and read a first time. **CARRIED**

218/09/18 **Motion:** Freitag/Best that Bylaw 3-2018 Employee Code of Conduct be read a second time. **CARRIED**

219/09/18 **Motion:** Lischynski/Freitag that Bylaw 4-2018 Council Procedures be introduced and read a first time. **CARRIED**

220/09/18 **Motion:** Walls/Henderson that Bylaw 4-2018 Council Procedures be read a second time. **CARRIED**

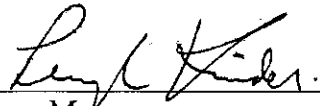
**Committee Reports** 221/09/18 **Motion:** Freitag/Henderson that we acknowledge the committee report by Jennifer Cobham for the Alameda Recreation Board. **CARRIED**

Mayor Perry Kinder declared a conflict of interest and left the meeting at 10:20 pm  
Deputy Mayor Tim Freitag took over as chair of the meeting

**6<sup>th</sup> Street Pavement** 222/09/18 **Motion:** Best/Lischynski that the Town Foreman contact the paver to assess the 6<sup>th</sup> Street pavement damage with the house move. **CARRIED**

**NEXT MEETING** 223/09/18 **Motion:** Best/Henderson that the next meeting will be Wednesday, October 17<sup>th</sup> at 7:00pm. **CARRIED**

**ADJOURN:** 224/09/18 **Motion:** Cobham that the meeting adjourn at 10:40 pm. **CARRIED**

  
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Mayor

  
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Acting Administrator