



**TOWN OF ALAMEDA**  
**Regular Meeting August 22, 2024**

The regular meeting of the Council of the Town of Alameda met in the Town Office on Thursday, August 22, 2024. The meeting was called to order at 6:55 pm by Mayor Cobham.

**PRESENT:** Mayor Jennifer Cobham, Councillors Dean Copeland, Janelle Dorrance, Alaina Buchanan, Dallas Forseth, Michelle Krieger  
Administrator – Sheri Carritt

**ABSENT:** Councillor Matt Faber

**DELEGATIONS:** Dennis Peet – 7:30 pm

**AGENDA:**

150/08/24

*Made by:* Councillor Copeland

That Council approve the Agenda as presented.

**CARRIED**

**MINUTES**

151/08/24

*Made by:* Councillor Krieger

That the minutes of the July 24, 2024 Regular Meeting are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

a. Moose Creek Regional Park Minutes – July 16, 2024

**ACCEPT AND FILE THE CORRESPONDENCE**

152/08/24

*Made by:* Councillor Dorrance

That the correspondence has been dealt with and now is filed.

**CARRIED**

JC 42

**ACCOUNTS FOR APPROVAL:  
BANK RECONCILIATION**

153/08/24

*Made by:* Councillor Copeland

That the July 2024 Bank Reconciliation is accepted as presented.

**CARRIED**

**FINANCIAL STATEMENT**

154/08/24

*Made by:* Councillor Krieger

That the Detailed Statement of Financial Activities for July 2024 is accepted as presented

**CARRIED**

**APPROVED AND ONLINE PAYMENTS**

155/08/24

*Made by:* Councillor Forseth

That the accounts as presented at this meeting are approved for payment from cheques #6219 to #6240 for \$96,471.17 and online payments in the amount of \$3,578.83 and forms part of the Minutes of this regular meeting of Council.

**CARRIED**

**UNFINISHED BUSINESS:**

**ADMINISTRATORS REPORT**

**ADMINISTRATOR VACATION**

156/08/24

*Made by:* Councillor Copeland

That the administrator is granted vacation leave on August 30, 2024.

**CARRIED**

**VERBAL REPORT**

157/08/24

*Made by:* Councillor Copeland

That we approve the Administrator's verbal report.

**CARRIED**

The Foreman – Dennis Peet joined the meeting at 7:25 pm.

**PUBLIC WORKS REPORT:**

**WATERWORKS DAILY REPORT**

158/08/24

*Made by:* Councillor Dorrance

That we acknowledge and sign the daily Waterworks report for July.

**CARRIED**

SC 4

**VERBAL REPORT**

159/08/24

*Made by:* Councillor Copeland

That we approve the Foreman's verbal report.

**CARRIED**

The Foreman left the meeting at 7:47 p.m.

**NEW BUSINESS:**

**LIST OF LANDS IN ARREARS**

160/08/24

*Made by:* Councillor Copeland

That in accordance with Section 3 of *The Tax Enforcement Act* that the List of Lands in Arrears is attached to these Minutes and that these properties will be advertised in the Carlyle Observer and all costs associated with the advertising will be added with each property advertised.

**CARRIED**

**CALL FOR NOMINATIONS**

161/08/24

*Made by:* Councillor Dorrance

Motion that the Town advertise the Call for Nominations September 9, 2024 at the Town office, Town website, Facebook page and on bulletin boards throughout the Town.

**CARRIED**

**ELECTION**

162/08/24

*Made by:* Councillor Krieger

That the town hold an Election on Wednesday, November 13, 2024 at the Town Office from 9:00 am to 8:00 pm.

**CARRIED**

**ADVANCE POLL**

163/08/24

*Made by:* Councillor Dorrance

That the town hold an Advance Poll on Wednesday, November 6, 2024 at the Town Office from 1:00 pm to 7:00 pm, and that these polls be advertised at the Town Office, Town website, Facebook page, Newsletter and on bulletin boards throughout the Town in accordance with Election Bylaw 4-2022.

**CARRIED**

**ELECTION APPOINTMENTS AND REMUNERATION**

164/08/24

*Made by:* Councillor Buchanan

That Sheri Carritt is appointed as the Returning Officer and is paid \$31.00 per hour and Lisa Drummond is appointed as the Deputy Returning Office and paid at \$25.00 per hour for the 2024 Election which will be held on November 13, 2024.

**CARRIED**

SC 4

**MUNICODE – Building Official Appointment**

165/08/24

*Made by:* Councillor Copeland

That we acknowledge that Municode under the authority of Section 16 of the *Construction Codes Act* has named Matthew Stepp as one of their Building Officials and that his appointment is signed and sealed by the Town of Alameda.

**BUILDING PERMIT**

166/08/24

*Made by:* Councillor Forseth

That the Building Permit that is applied on Lot 17, Block 22, Plan 102012815, 711-5<sup>th</sup> ave for a garage is approved by Council and this Building Permit is forwarded to Municode for plan review, inspection and services supplied by them, and as well given to SAMA (Saskatchewan Assessment Management Agency) to add to the 2025 year assessment roll.

**CARRIED**

**ALAMEDA MINOR BALL ASSOCIATION – Liquor Permit**

167/08/24

*Made by:* Councillor Buchanan

That the Council of the Town of Alameda supports the initiative of the Alameda Minor Ball Association to host a Cornhole Tournament on September 28, 2024 at the Alameda Rink from 3:00 pm – 11:59 pm and that the Council are in support of the Alameda Minor Ball Association to apply for a Special Events Liquor Permit for the Beer Gardens.

**CARRIED**

**DONATION**

168/08/24

*Made by:* Councillor Buchanan

That the Town donate \$200.00 to the Friends of the Park.

**CARRIED**

**TAX ENFORCEMENT**

169/08/24

*Made by:* Councillor Krieger

That the Town of Alameda hire TAXervice, Swan River, Manitoba for any properties that the Administrator deems necessary to assist with Tax Enforcement.

**CARRIED**

**COMMITTEE REPORTS**

170/08/24

*Made by:* Councillor Copeland

That council acknowledge the following verbal committee reports:

Councillor Dorrance – Alameda Recreation Board

Councillor Krieger – Moose Creek Regional Park

**CARRIED**

SC 4

**ADJOURNMENT AND NEXT MEETING**

171/08/24

*Made by:* Councillor Dorrance

That the meeting adjourns at 8:02 p.m. and that the next meeting will be held on Wednesday, September 18, 2024, at 7:00 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Date Printed  
08/26/2024 1:06 PM

**Town of Alameda**  
**List of Accounts for Approval**  
Batch: 2024-00105 to 2024-00110

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Bank Code: AP - ACCT.S PAYABLE

**COMPUTER CHEQUE**

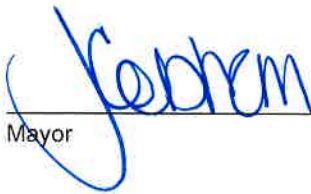
Payment #	Date	Vendor Name	Payment Amount
6219	08/23/2024	Alameda School	3,200.00
6220	08/23/2024	Alameda Ventures	414.73
6221	08/23/2024	Alameda Library	750.00
6222	08/23/2024	Alameda Minor Hockey	1,518.00
6223	08/23/2024	Alameda Kids Club	600.00
6224	08/23/2024	Alameda Figure Skating Club	200.00
6225	08/23/2024	Alameda Friends of the Park	550.00
6226	08/23/2024	Alameda Minor Ball	650.00
6227	08/23/2024	Aquifer Distribution Ltd.	5,799.75
6228	08/23/2024	Cleartech Industries Inc.	195.25
6229	08/23/2024	Dunnigan Holdings Ltd.	1,060.05
6230	08/23/2024	Hockridge, Tracy	120.00
6231	08/23/2024	House Of Stationery	222.00
6232	08/23/2024	Information Services Corp.	175.00
6233	08/23/2024	Jay's Transportation Group Ltd	334.03
6234	08/23/2024	KGS Group	22,118.05
6235	08/23/2024	Kitz Cutting Service	1,750.00
6236	08/23/2024	Markoski, Diane	2,153.98
6237	08/23/2024	Nelson Motors and Equipment	11.09
6238	08/23/2024	Saskatchewan Health Authority	69.00
6239	08/23/2024	Southern Plains Co-op	1,133.74
6240	08/23/2024	Triple AAA Paving	53,446.50
Total Computer Cheque:			96,471.17

**OTHER**

Payment #	Date	Vendor Name	Payment Amount
633655	08/12/2024	Canada Revenue Agency	2,398.41
633811	08/12/2024	Mun Employees Pension Plan	1,180.42
Total Other:			3,578.83

Total AP: 100,050.00

Certified Correct

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator