

November 6, 2017

TO: Dr. Shelley Holt, Superintendent
Board of Education

FROM: Jim Larson-Shidler,
Deputy Superintendent of Administrative and Business Services

SUBJECT: *Reimbursement for Recruitment Expense*

I am requesting Board authorization to reimburse Dr. Holt in the amount of \$751.63 for August 30, 2017 to September 1, 2017 recruitment expenses incurred to return to the district for a final interview.

Thank you.