|  |  |
| --- | --- |
| PROGRESS REPORT AND RECOMMENDATIONS | |
| Name: Jonathan Green  Report Completed by (name and title): Dhimbil Ali, Program Manager  Distribution Date: 10/28/2015 | Date of Progress Report: 10/28/2015  Type of Progress Report (i.e. annual): Annual  Date of Review Meeting (if applicable): 10/30/2015 |
| To:  Person Served  Legal Representative  Case Manager  Other: | |
| Summary of Service Outcome and Support Progress | |

|  |
| --- |
| **PERSON CENTERED OUTCOMES** |
| The license holder must provide services in response to the person’s identified needs, interests, preferences, and desired outcomes. Services will be provided according to MN Statutes, chapter 245D and the applicable waiver plan for the person served. The following information will be assessed and determined by the person served and/or legal representative and case manager and other members of the support team. |
| The **scope of the services** to be provided to support the person’s daily needs and activities include: |
| **Outcome #1:** I would like to work on my community integration skills by displaying appropriate boundaries and behaviors when around other peers in the community.  **Date of development:** 5/27/2010  **Projected start date for implementation:** 10/21/2014  **Date by which progress towards accomplishing the outcome will be reviewed and evaluated:** 1/2015 |
| Outcome statement with measurable and observable criteria for outcome achievement:  I will role-play for 10 minutes at the beginning of my ILS shift with my ILS staff on how to better respond to sarcasm and any other behaviors my peers may possibly exhibit. Second, I will then going to places within the community where I may find many of my peers and interact with them using the skills I learned during role-playing. I will complete these two steps at least once a week, 75% of the trials, through 1/2015. |
| Methods or actions that will be used to support the person and to accomplish the outcome:   1. At the beginning of each ILS shift, Jon and ILS staff will role-play scenarios focusing on Jon’s interaction with peers for 10 minutes. The ILS worker will pretend to be a peer of Jon’s and exhibit peer behavior, most especially sarcasm. Jon’s will then respond to his “peer” in an appropriate manner. 2. Jon and his ILS staff will then choose a place within the community where Jon will be able to interact with his peers. 3. Jon will then interact with his peers in the manner he practiced during role-playing. 4. If Jon exhibits target behaviors, ILS staff will intervene and discuss appropriate ways to respond to his peers. 5. ILS staff will then record progress on the shift and outcome summaries. |
| Changes or modifications necessary to the physical and social environments:  Staff will transport Jonathan to various locations within the community and complete in the home. |
| Equipment and/or materials required:  Pen and shift summary. |
| Techniques that are used that are consistent with the person’s communication mode:  Staff will model appropriate interactions with others and utilize verbal prompts. |
| Techniques that are used that are consistent with the person’s learning style:  Staff and Jonathan will role-plays peer interaction scenarios at the beginning of shift and then put role-playing into practice by interacting with his peers in the community. |
| Data collection method:  ILS staff will document outcome progress on shift summary. |
| Names of staff or positions responsible for implementing the supports and methods:  ILS staff |
| **DATA COLLECTION KEY** |
| \*Summarize Performance toward Outcome using documentation from daily log and make recommendations using the following key. Be sure to include the measurement criteria in the summary to determine if progress has been made on the goal. \*Please Review Progress Report\* |
| |  |  |  |  | | --- | --- | --- | --- | | Month & Year | Percentage | A= Accomplished  MP= Made Progress  LP= Little Progress  NP =No Progress | Comments | | January |  |  |  | | February |  |  |  | | March |  |  |  | | April |  |  |  | | May |  |  |  | | June |  |  |  | | July |  |  |  | | August |  |  |  | | September |  |  |  | | October |  |  |  | | November |  |  |  | | December |  |  |  | |
| **Outcome #2:** I would like to work on safety skills while in the community to learn how to independently access the community.  **Date of development:** 5/27/2010  **Projected start date for implementation:** 10/21/2014  **Date by which progress towards accomplishing the outcome will be reviewed and evaluated:** 1/2015 |
| Outcome statement with measurable and observable criteria for outcome achievement:  I will physically practice skills such as pedestrian safety, not talking to strangers, staying within a safe distance of my ILS worker so I can be seen and heard at all times when in the community. I would like to work of these various safety skills at minimum one time per week with one or no verbal prompts, 75% of the trails, through 1/2015. |
| Methods or actions that will be used to support the person and to accomplish the outcome:   1. Jonathan and his ILS staff will go out into the community and as safety situations arise, Jon will put into action the safety skills he has been discussing with his ILS staff. These skills include pedestrian safety, not talking to strangers, and staying a safe distance of my ILS worker, and any other safety skills that may need practicing. 2. ILS staff will record progress on shift and outcome summaries. |
| Changes or modifications necessary to the physical and social environments:  Staff will transport Jonathan to various places in the community. |
| Equipment and/or materials required:  Pen, shift summary, and equipment needed for performing safety skills. |
| Techniques that are used that are consistent with the person’s communication mode:  Staff will use a supportive and encouraging approach. |
| Techniques that are used that are consistent with the person’s learning style:  Staff will physically complete community safety with Jonathan and model pedestrian safety skills. |
| Data collection method:  ILS staff will document outcome progress on shift summary. |
| Names of staff or positions responsible for implementing the supports and methods:  ILS staff |
| **DATA COLLECTION KEY** |
| \*Summarize Performance toward Outcome using documentation from daily log and make recommendations using the following key. Be sure to include the measurement criteria in the summary to determine if progress has been made on the goal. \*Please Review Progress Report\* |
| |  |  |  |  | | --- | --- | --- | --- | | Month & Year | Percentage | A= Accomplished  MP= Made Progress  LP= Little Progress  NP =No Progress | Comments | | January |  |  |  | | February |  |  |  | | March |  |  |  | | April |  |  |  | | May |  |  |  | | June |  |  |  | | July |  |  |  | | August |  |  |  | | September |  |  |  | | October |  |  |  | | November |  |  |  | | December |  |  |  | |
| **Outcome #3:** I would like to work on learning money skills.  **Date of development:** 5/27/2010  **Projected start date for implementation:** 10/21/2014  **Date by which progress towards accomplishing the outcome will be reviewed and evaluated:** 1/2015 |
| Outcome statement with measurable and observable criteria for outcome achievement:  I would like to do this by playing with fake money and using real money in public. I would like to practice counting money and learning how to count the change I get back from a teller after each transaction. I would like to do this at least twice per month. I would like to work on this 90% of trials through 1/2015. |
| Methods or actions that will be used to support the person and to accomplish the outcome:   1. ILS staff and Jonathan will work on his money skill each time a financial transaction takes place in the community. If no transactions take place ILS staff and Jonathan may use fake money to practice counting money. 2. Before each transaction ILS staff and Jonathan will count his money and compare cost of items. ILS staff and Jonathan will discuss what Jonathan can afford and what he cannot afford. 3. After each actual transaction ILS staff and Jonathan will go to an environment like a quiet area in a store or in staff’s vehicle to look at the receipt and count the change back. 4. If no transactions occur ILS staff and Jonathan can practice money skills in the community or in his home by counting money and doing fake transactions. 5. Staff will document progress on the shift and outcome summaries. |
| Changes or modifications necessary to the physical and social environments:  Staff will transport Jonathan to various places in the community. |
| Equipment and/or materials required:  Pen, shift summary, real money, and fake money. |
| Techniques that are used that are consistent with the person’s communication mode:  Staff will use a supportive and encouraging approach. |
| Techniques that are used that are consistent with the person’s learning style:  Staff will practice with Jonathan counting either real money or fake money and learning how to count the change, in order to make transactions. |
| Data collection method:  ILS staff will document outcome progress on shift summary. |
| Names of staff or positions responsible for implementing the supports and methods:  ILS staff |
| **DATA COLLECTION KEY** |
| \*Summarize Performance toward Outcome using documentation from daily log and make recommendations using the following key. Be sure to include the measurement criteria in the summary to determine if progress has been made on the goal. \*Please Review Progress Report\* |
| |  |  |  |  | | --- | --- | --- | --- | | Month & Year | Percentage | A= Accomplished  MP= Made Progress  LP= Little Progress  NP =No Progress | Comments | | January |  |  |  | | February |  |  |  | | March |  |  |  | | April |  |  |  | | May |  |  |  | | June |  |  |  | | July |  |  |  | | August |  |  |  | This outcome was not worked. | | September |  |  |  | | October |  |  |  | | November |  |  |  | | December |  |  |  | |
| **Outcome #4:** I would like to work on learning the consequences of actions I may exhibit.  **Date of development:** 5/27/2010  **Projected start date for implementation:** 10/21/2014  **Date by which progress towards accomplishing the outcome will be reviewed and evaluated:** 1/2015 |
| Outcome statement with measurable and observable criteria for outcome achievement:  I will do this by role-playing consequences for various bad behaviors with my ILS worker. I will do this at the beginning of my ILS shift for 10 minutes, at least once a week, 75% of trials, through 1/2015. |
| Methods or actions that will be used to support the person and to accomplish the outcome:   1. At the beginning of an ILS shift, Jon and ILS worker will role-play scenarios in which Jon has exhibited bad behavior in the past. (I.e. Jon getting into kitchen cabinets and eating various treats without having permission to do so and the consequences that follow these actions). 2. ILS staff will make sure to make the role-playing event attention grabbing and fun for Jon by being creative with props and scenarios. 3. Jon and ILS worker will thoroughly discuss, as they role-play, what the consequences are; why the consequences are the way they are; who is all being affected when Jon exhibits these actions; how to avoid these consequences in the future. 4. ILS staff will then record progress in the shift and outcome summaries. |
| Changes or modifications necessary to the physical and social environments:  Staff will complete in the home at the beginning of shift with Jonathan. |
| Equipment and/or materials required:  Pen, shift summary, and any props for role-playing. |
| Techniques that are used that are consistent with the person’s communication mode:  Staff will use a supportive and coaching approach. |
| Techniques that are used that are consistent with the person’s learning style:  Staff will role play consequences to various inappropriate behaviors with Jonathan. |
| Data collection method:  ILS staff will document outcome progress on shift summary. |
| Names of staff or positions responsible for implementing the supports and methods:  ILS staff |
| **DATA COLLECTION KEY** |
| \*Summarize Performance toward Outcome using documentation from daily log and make recommendations using the following key. Be sure to include the measurement criteria in the summary to determine if progress has been made on the goal. \*Please Review Progress Report\* |
| |  |  |  |  | | --- | --- | --- | --- | | Month & Year | Percentage | A= Accomplished  MP= Made Progress  LP= Little Progress  NP =No Progress | Comments | | January |  |  |  | | February |  |  |  | | March |  |  |  | | April |  |  |  | | May |  |  |  | | June |  |  |  | | July |  |  |  | | August |  |  |  | | September |  |  |  | | October |  |  |  | | November |  |  |  | | December |  |  |  | |

**SIGNATURE PAGE**

**By signing below, I am indicating the completion and approval of *Progress Report and Recommendations*.**

|  |  |
| --- | --- |
| Person served: | Date: |
| Legal representative: | Date: |
| Case manager: | Date: |
| Licensed provider contact: | Date: |
| Other support team member (name and title): | Date: |
| Other support team member (name and title): | Date: |