

**PROGRESS REPORT AND RECOMMENDATIONS**

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| Name: Brady Svien  Report Completed by (name and title): **Patrick Latterell, Program Manager** | Date of Progress Report: 10/17/2018  Type of Progress Report (i.e. annual): 45-Day  Date of Review Meeting (if applicable): 10/17/2019 |
| To:  Person Served  Legal Representative  Case Manager  Other: | |
| Summary of Service Outcome and Support Progress | |
| The license holder must provide services in response to the person’s identified needs, interests, preferences, and desired outcomes. Services will be provided according to MN Statutes, chapter 245D and the applicable waiver plan for the person served. The following information will be assessed and determined by the person served and/or legal representative and case manager and other members of the support team. | |
| Before each meeting, the Program Manager will have a conversation with the person served to review the outcomes that were worked on for the last review period and the progress that the person served made.  Date this meeting took place: 10/17/2018    Summary of what was discussed: Brady expressed his needs and what he wants to have as goals during the 45-Day Meeting. Brady decided that the most important think for him to focus on is getting his GED, and finding a job. Brady really enjoys working with his staff and does not want any changes right now.  Summary of what the person served would like to work on for the next review period: Brady would like to work of Community Integration and Home Management.  How does this relate to the person served interests, long-term goals, lifestyle change, or any other potential accomplishments the person would like to achieve? Brady receiving his GED will give him more independence in his everyday life, he will be more calcified for jobs that interest him. Brady getting a job will grow his independence by giving him more exposable income. | |
| **PERSON CENTERED OUTCOMES** | |
| **Outcome #1 Work on getting GED**  **Date of development (does not change): 10/17/2018**  **Projected start date for implementation: 10/17/2018** | |
| Outcome statement with measurable and observable criteria for outcome achievement:  I will continue to go to school with the help of my SES/ILS worker. With daily help from my support time I will be about to stay consistent and obtain passing grades. I will do this with the support of my staff, who will help me with getting my GED. I will achieve the goal 50% of trials | |
| Methods or actions that will be used to support the person and to accomplish the outcome:    Staff with help Brady get to and from school. Staff will help Brady with homework, and make sure Brady is on top of getting all school work done. | |
| Changes or modifications necessary to the physical and social environments:  Brady will have to get to class, this might mean online classes or in person classes. | |
| Equipment and/or materials required:  Brady might need a computer to do his schoolwork/go to class. Brady will need to have a pen and notebook doing classes. | |
| Techniques that are used that are consistent with the person’s communication mode:  Staff will speak in a calm, clear voice and provide verbal prompts as needed. | |
| Techniques that are used that are consistent with the person’s learning style:  Staff will speak in a calm, clear voice and provide verbal prompts as needed. | |
| Data collection method:  Data will be collected in shift summaries and submitted to the main office on a bi-weekly basis. | |
| Persons responsible for implementing the supports and methods:  Brady Svien , ILS Staff, Program Manager, Program Administrator, Founder/CEO | |
| DATA COLLECTION KEY | |
| \*Summarize Performance toward Outcome using documentation from daily log and make recommendations using the following key. Be sure to include the measurement criteria in the summary to determine if progress has been made on the goal. | |
| |  |  |  |  | | --- | --- | --- | --- | | Month & Year | Percentage | A= Accomplished  MP= Made Progress  LP= Little Progress  NP =No Progress | Comments | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | |
| Summary of progress toward achieving this outcome:  Recommendation for implementing this outcome:  Continue  Change  Discontinue  Proposed Outcome  Rationale for the recommendation: Brady would like to receive his GED to help him gain more independence in his everyday life.  Date by which progress towards accomplishing the outcome will be reviewed and evaluated: 10/16/2019 | |
| If changes were made to the outcome during the meeting, state here how the outcome will look for the next review period:  If changes were made to the outcome during the meeting, state the projected state date for implementation: | |

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| **Outcome #2 Employment**  **Date of development (does not change): 10/17/2018**  **Projected start date for implementation: 10/17/2018** |
| Outcome statement with measurable and observable criteria for outcome achievement:  I will actively search for job opportunities every day I work with SES/ILS worker. I will apply for jobs, and go to interviews when assisted by staff. I will do this with the support of my staff, who will help me with employment. I will achieve the goal 50% of trials |
| Methods or actions that will be used to support the person and to accomplish the outcome:    Staff with assist Brady with filling out applications, and planning/going to interviews. |
| Changes or modifications necessary to the physical and social environments:  The environment will change based on the interviews that Brady sets up with the help of his SES staff. |
| Equipment and/or materials required:  Computer, local newspapers, or brochures to look up new activities/places to go; money for activities; vehicle for transportation. |
| Techniques that are used that are consistent with the person’s communication mode:  Staff will speak in a calm, clear voice and provide verbal prompts as needed. |
| Techniques that are used that are consistent with the person’s learning style:  Staff will speak in a calm, clear voice and provide verbal prompts as needed. |
| Data collection method:  Data will be collected in shift summaries and submitted to the main office on a bi-weekly basis. |
| Persons responsible for implementing the supports and methods:  Brady Svien , ILS Staff, Program Manager, Program Administrator, Founder/CEO |
| **DATA COLLECTION KEY** |
| \*Summarize Performance toward Outcome using documentation from daily log and make recommendations using the following key. Be sure to include the measurement criteria in the summary to determine if progress has been made on the goal. |
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| Summary of progress toward achieving this outcome:  Recommendation for implementing this outcome:  Continue  Change  Discontinue  Proposed Outcome  Rationale for the recommendation: Brady would like a job to help him gain more independence and have exposable income.  Date by which progress towards accomplishing the outcome will be reviewed and evaluated: 10/16/2019 |
| If changes were made to the outcome during the meeting, state here how the outcome will look for the next review period:  If changes were made to the outcome during the meeting, state the projected state date for implementation: |

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**SIGNATURE PAGE**

**By signing below, I am indicating the completion and approval of *Progress Report and Recommendations*.**

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| Person served: | Date: |
| Legal representative: | Date: |
| Case manager: | Date: |
| Licensed provider contact: | Date: |
| Other support team member (name and title): | Date: |
| Other support team member (name and title): | Date: |