

MINUTES OF JULY 7, 2022 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 29

A special meeting was duly called of Harris County Emergency Services District No. 29, which was held at **Champions Emergency Services Fire Station 11** located at **12730 Champion Forest, Houston, Texas 77066** on Thursday, July 7, 2022.

CALL TO ORDER.

The meeting was called to order at 5:31 p.m. by **Scott Morgan**, President and acting Chairman for the meeting.

ROLL CALL AND ESTABLISH QUORUM.

Mr. **Morgan** announced that a quorum was present. Those Commissioners present were:

Scott Morgan	Present
David Parker	Present
Kenneth Latimer	Present
Jon Taylor	Present
Bill Hogue	Present

Also present at the meeting were Fire Chief Dan Shelor, Krystine Ramon and Ira Coveler of Coveler & Peeler, P.C., District legal counsel.

TO RECEIVE PUBLIC COMMENT.

The Board opened the floor for public though none was offered.

TO PROPOSE THE DISTRICT 2023 BUDGET.

Chief Shelor presented the 2023 Budget. Ad Valorem Tax was projected at \$3,190,000, Sales Tax was projected at \$3,750,000 with a total income of \$6,941,000. Chief Shelor reviewed several budget matters with the Board. Chief Shelor's 2023 Budget allocates for fire operations total funds of \$5,490,000, the Fire Marshal Inspection Program at \$175,000 and other fees and services including human resources services totaled \$238,000. Operating expenses totaled \$5,895,000, capital expenses totaled \$70,000, financing expenses totaling \$354,103 bringing the total budgeted expense to \$6,319,103.

The Board discussed the Fire Marshall Program and whether to use Harris County or hire internally with the District. Chief Shelor informed the Board that the communications budget is \$150,000. Payroll in the amount of \$3,606,000 with a 1.5% COLA adjustment and with a TCDRS contribution of 7.83%. The Insurance Budget category includes workers compensation insurance at \$80,000, property insurance at \$105,000, health insurance in the amount of \$344,000 and Disability insurance in the amount of \$14,000. Other operational expenses totaled \$572,000. Following the discussion, Mr. **Taylor** made a motion, seconded by Mr. **Latimer** to approve the

budget as submitted. After further discussion, President **Morgan** called for a vote and the Motion passed by a vote of 5 to 0.

TO PROPOSE THE DISTRICT 2022 TAX RATE.

The Board net discussed the District's ta rate. Mr. Coveler stated that the Board should propose the tax rate at the maximum rate to allow for the greatest flexibility when actually adopting the District's tax rate in August of 2022. Mr. **Morgan** made a motion, seconded by Mr. **Taylor** to propose a ten cent per \$100 of valuation (\$.10/\$100) tax rate for the year 2022. After further discussion, President **Morgan** called for a vote and the Motion passed by a vote of 5 to 0.

TO SCHEDULE A PUBLIC HEARING REGARDING THE DISTRICT'S 2022 TAX RATE AND THE DATE OF THE MEETING TO ADOPT.

No action.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.0738 (A-1).

No action taken.

TO AUTHORIZE DISTRICT COUNSEL TO PUBLISH THE NECESSARY 2022 TAX RATE SETTING NOTICES.

Mr. **Latimer** made a motion, seconded by Mr. **Taylor** to authorize District Counselor Ira A. Coveler to publish notice of the 2022 tax rate. After further discussion, President **Morgan** called for a vote and the Motion passed by a vote of 5 to 0.

TO REVIEW AND TAKE ACTION ON MATTERS RELATING TO AN ELECTION TO BE HELD ON NOVEMBER 8, 2022.


Mr. **Latimer** made a motion, seconded by Mr. **Taylor** to call for an election to be held on November 8, 2022. After further discussion, President **Morgan** called for a vote and the Motion passed by a vote of 5 to 0. Please see the District's election order for additional information.

ADJOURNMENT.

There being no further business brought before the Board, Mr. **Hogue** made a Motion, seconded by Mr. **Taylor** to adjourn at 6:11pm. **President Morgan** called for vote and the Motion passed by a vote of 5 to 0.

The foregoing minutes were passed and approved by the Board of Commissioners on August 4, 2022.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 29**

By: 
Jon Taylor
District Secretary