

**MINUTES OF JULY 23, 2020 SPECIAL MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 29**

A regular meeting was duly called of Harris County Emergency Services District No. 29, which was held at **Champions Emergency Services Fire Station** located at **12730 Champion Forest Drive, Houston, Texas 77066** on Thursday, July 23, 2020.

CALL TO ORDER.

The meeting was called to order at 4:30 p.m. by **Scott Morgan**, President.

ROLL CALL AND ESTABLISH QUORUM.

Mr. **Morgan** announced that a quorum was present. Those Commissioners present were:

Scott Morgan	Present
Richard Escott	Present
David Parker	Present
Kenneth Latimer	Present

Also present at the meeting were Fire Chief Dan Shelor, Brian Toldan of McCall Gibson Swedlund Barfoot PLLC, and Ira Coveler of Coveler & Peeler, P.C.

TO RECEIVE PUBLIC COMMENT.

The Board opened the floor for public comment though none was offered.

TO RECEIVE THE DISTRICT'S 2019 AUDIT REPORT AND TAKE ANY ACTION RELATED TO THE REPORT.

Brian Toldan of McCall Gibson Swedlund Barfoot PLLC presented the District's 2019 Audit. After discussion by the Board, a Motion was made by Mr. **Latimer**, seconded by Mr. **Parker** to approve the report as presented. The Motion passed 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING SELECTION OF A VENDOR TO INSTALL A NEW FENCE AT STATION 11.

The wood fence located behind Station 11 is in disrepair and needs to be replaced, adding a cap and rot board. Estimates were received from Texas Fence at \$40.50 per foot and Right Fence Co. at \$31.00 per foot for the 150 foot fence.

A Motion was made by Mr. **Parker**, seconded by Mr. **Latimer** to engage the services of Right Fence Co. to replace the fence, not to exceed \$6,500. The Motion passed 4 to 0.

TO PAY, AUTHORIZE OR RATIFY DISTRICT BILLS AND AUTHORIZE FUND TRANSFERS REQUIRED FOR OPERATIONS AND CAPITAL EXPENSES.

The transfer of funds was next discussed: \$218,814.83 for payroll and \$3,197.86 for administrative expenses. No funds would be transferred to the operating account as it has a current balance of \$20,410.95.

A Motion was made by Mr. **Parker**, seconded by Mr. **Escott** to approve the transfer of funds and payment of the District bills as presented. The Motion passed 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S 2021 BUDGET.

Chief Shelor presented the proposed District 2021 Budget. Counsel discussed the tax rate setting process. Mr. Coveler noted that the proposal of the 2020 tax rate would be placed on the agenda for the District's next regular meeting scheduled for August 4, 2020.

A Motion was made by Mr. **Parker**, seconded by Mr. **Latimer** to adopt the District 2021 Budget as presented. The Motion passed 4 to 0.

ADJOURNMENT.

There being no further business brought before the Board, the meeting was adjourned at 5:42 P.M.

The foregoing minutes were passed and approved by the Board of Commissioners on August 6, 2020.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 29**

By: _____
David Parker
District Secretary