

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE 1	OF PAGES 2
2. AMENDMENT/MODIFICATION NUMBER P00006	3. EFFECTIVE DATE 06/03/2020	4. REQUISITION/PURCHASE REQUISITION NUMBER M67854-20-NORFP-PMW-230-0069	5. PROJECT NUMBER (If applicable) N/A		
6. ISSUED BY MARCORSYSCOM 2200 Lester St Bldg 2200 Quantico, VA 22134-6050	CODE M67854	7. ADMINISTERED BY (If other than Item 6) DCMA ORLANDO 3555 MAGUIRE BLVD. ORLANDO, FL 32803-3726		CODE S1002A	SCD C
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, county, State and ZIP Code) ReMilNet, LLC 4226 Eagle Landing Pkwy Orange Park, Florida 32065			(X)	9A. AMENDMENT OF SOLICITATION NUMBER	
				9B. DATED (SEE ITEM 11)	
			(X)	10A. MODIFICATION OF CONTRACT/ORDER NUMBER N00178-15-D-8388/M6785417F3002	
CODE 3H1J2				10B. DATED (SEE ITEM 13) 09/14/2017	
FACILITY CODE 136151771					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.217-9 Option to Extend the Term of the Contract FAR 52.245-1 Government Property

E. IMPORTANT: Contractor is not is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

SEE PAGE 2

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Sara Slettebo		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) [REDACTED]	
15B. CONTRACTOR/OFFEROR /s/Sara Slettebo (Signature of person authorized to sign)	15C. DATE SIGNED 06/03/2020	16B. UNITED STATES OF AMERICA [REDACTED] (Signature of Contracting Officer)	16C. DATE SIGNED 06/03/2020

Previous edition unusable

General Information

The purpose of this modification is to:

1) exercise and fund CLINS [REDACTED]
[REDACTED]
[REDACTED]

2) revise PWS Paragraph 5.1 Place of Performance,

3) add PWS paragraphs 6.3 Government Furnished Property (GFP) and 6.4 Non-Disclosure Agreement (NDA), and

4) add GFP (attachment 6) and NDA (attachment 7) to Section J.

As a result of this modification, the funded value of this contract will increase [REDACTED]

ORDER FOR SUPPLIES OR SERVICES					PAGE 1 OF 50
1. CONTRACT/PURCH ORDER/AGREEMENT NO. N00178-15-D-8388		2. DELIVERY ORDER/CALL NO. M6785417F3002		3. DATE OF ORDER/CALL (YYYYMMDD) 2020JUN03	4. REQUISITION/PURCH REQUEST NO. M67854-20-NORFP-PMW-230-0069
5. PRIORITY Unrated		6. ISSUED BY MARCORSYSCOM 2200 Lester St Bldg 2200 Quantico, VA 22134-6050		7. ADMINISTERED BY (if other than 6) DCMA ORLANDO 3555 MAGUIRE BLVD. ORLANDO, FL 32803-3726	8. DELIVERY FOB SCD: C <input type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)
9. CONTRACTOR ReMilNet, LLC 4226 Eagle Landing Pkwy Orange Park, FL 32065		CODE 3H1J2	FACILITY 136151771	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE	11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
12. DISCOUNT TERMS Net 30 Days WAWF		13. MAIL INVOICES TO THE ADDRESS IN BLOCK SEE SECTION G			14. SHIP TO SEE SECTION F
15. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus, OH 43218-2264		CODE HQ0338	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.		
16. TYPE OF ORDER	DELIVERY/ CALL <input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.			
PURCHASE	<input type="checkbox"/>	Reference your _____ furnish the following on terms specified herein.			
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.					
ReMilNet, LLC		Sara Slettebo			
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE	
				DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:					
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE SEE SCHEDULE					
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES			20. QUANTITY ORDERED/ACCEPTED*	21. UNIT
	SEE SCHEDULE				
22. UNIT PRICE	23. AMOUNT	24. UNITED STATES OF AMERICA	25. TOTAL		
		BY: _____	06/03/2020	26. DIFFERENCES	
			CONTRACTING/ORDERING OFFICER		
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:					
d. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			28. SHIP. NO.	29. D.O. VOUCHER NO.	30. INITIALS
f. TELEPHONE NUMBER			g. E-MAIL ADDRESS	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.			31. PAYMENT	34. CHECK NUMBER	
a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	35. BILL OF LADING NO.	
37. RECEIVED AT	38. RECEIVED BY (Print)	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NUMBER	42. S/R VOUCHER NO.

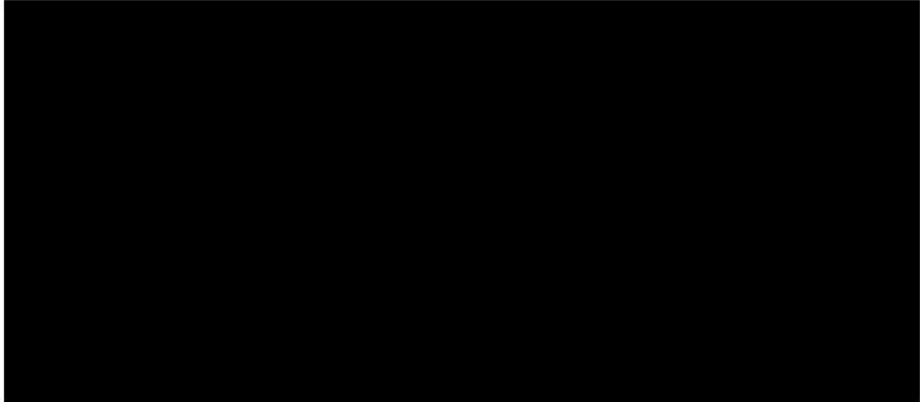
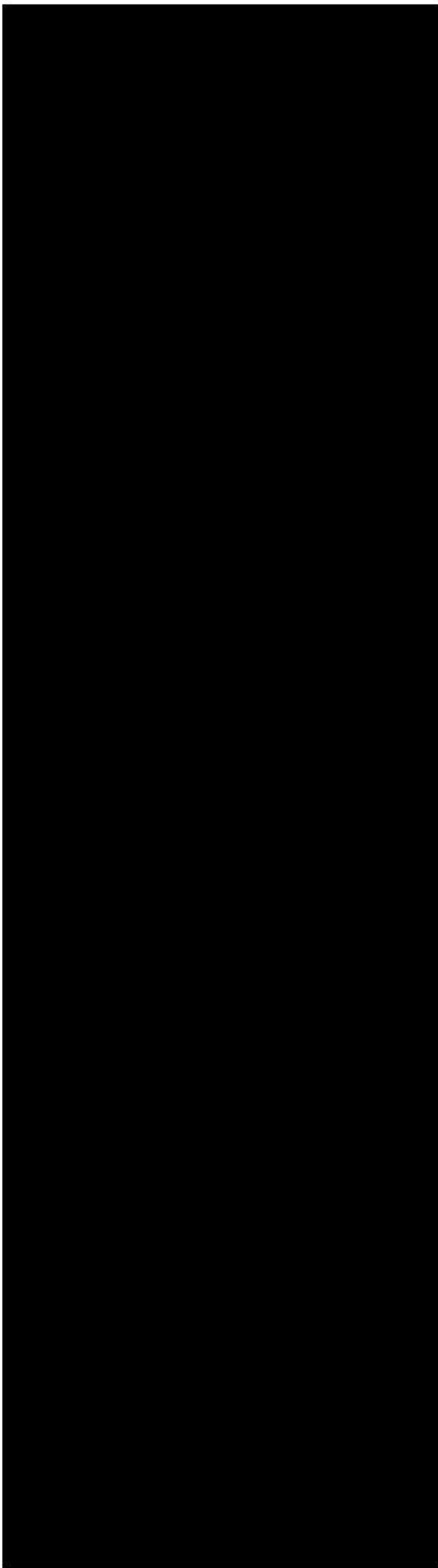
Section B - Supplies and Services

CLIN - SUPPLIES OR SERVICES

FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
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[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				



Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				

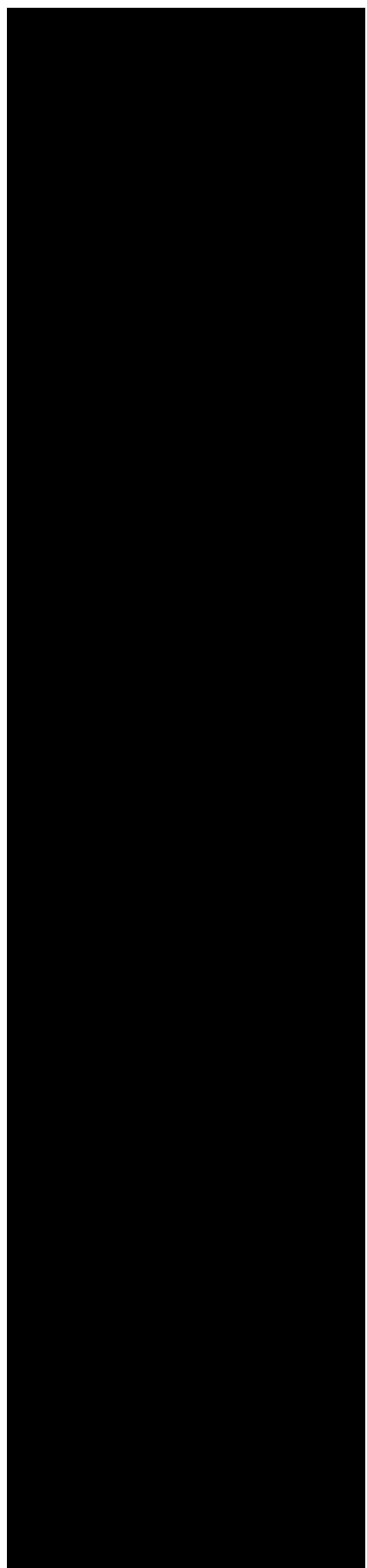
FFP / NSP Items:

8011 Base Period: Contract Data Requirements List (CDRLS) Not Separately Priced (NSP) 1.00 Lot NSP

FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]				

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]		[REDACTED]				



Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

FFP / NSP Items:

8411 Option Year 4: (Option) Contract Data Requirements List (CDRLS) Not Separately Priced (NSP) 1.00 Lot NSP

ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9000		Travel (Cost Reimbursement Only)			[REDACTED]
9000AA	R425	Base Period: Travel Not to Exceed - [REDACTED] (Cost Reimbursement Only) (O&MN,N)	1.00	Lot	[REDACTED]
9000AB	R425	Option Year 1: Travel Not to Exceed - [REDACTED] (Cost Reimbursement Only) (O&MN,N)	1.00	Months	[REDACTED]
9000AC	R425	Option Year 2: Travel Not to Exceed - [REDACTED] (Cost Reimbursement Only) (O&MN,N)	1.00	Lot	[REDACTED]
9000AD	R425	Option Year 3: Travel Not to Exceed - [REDACTED] (Cost Reimbursement Only) (O&MN,N) Option	1.00	Lot	[REDACTED]
9000AE	R425	Option Year 4: Travel Not to Exceed - [REDACTED] (Cost Reimbursement Only) (O&MN,N) Option	1.00	Lot	[REDACTED]

All Line Items:

The Contractor must comply with the version of the staffing plan and organizational chart and minimum qualifications in Section J, Attachments 1 and 3, incorporated at time of contract award.

Section C - Description/Specifications/Statement of Work

Performance Work Statement (PWS)

Program Management Warfare (PMW-230)

Global Combat Support System - Marine Corps (GCSS-MC)

Revision 2 - May 13, 2020

1.0 Scope

Provide PMW 230 program office support in the areas of program management, acquisition, technical, logistics, and administration for the Global Combat Support System - Marine Corps/ Logistics Chain Management (GCSS- MC/LCM) Program.

2.0 Background

The Marine Corps Systems Command (MCSC), GCSS-MC Program Management Office (PMO) is responsible for life cycle management (LCM) of multiple information technology solutions currently in operations and sustainment and upcoming development and modernization for a small quantity of logistics information systems.

GCSS-MC/LCM family of Systems (FoS) is the primary technology enabler for the United States Marine Corps Logistics Modernization (USMC LOGMOD) strategy.

GCSS-MC/LCM provides the backbone for all logistics information required by the Marine Air Ground Task Force (MAGTF). The focus of future of GCSS-MC/LCM capabilities provide enhancements in the areas of deployed operation support, distribution, logistics planning, decision support, depot maintenance, and integration with emerging technologies to improve asset visibility.

PMW 230 GCSS-MC PMO provides management of GCSS-MC/LCM FoS and multiple logistics information systems (LIS).

2.1 GCSS-MC/LCM Senior Leadership Team

The Program Manager (PM) and Deputy Program Manager (DPM) have a staff of operations and administrative personnel that provide direct support to the PM, DPM and support throughout the program office. The Assistant Program Managers (APMs) serve as the PM's senior support staff. The APMs also have the responsibility of providing the functional team support to the Product Managers (PdMs). The APM for Program Management includes requirements for acquisition and procurement management, risk, issues and opportunities management, acquisition documentation and reporting, scheduling, metrics and process management, program reviews, and contract planning support. The APM for logistics is also known as the Product Support Manager (PSM), manages training, reliability, availability and maintainability, diminishing manufacturing sources and material shortages, technical documentation/data tracking and logistics documentation. The APM for engineering manages systems engineering, integration, requirements and configuration Management, test and evaluation, business systems integration, and information assurance.

There are three Product Managers (PdM).

- PdM Logistics Information Systems (LIS), located in Albany, GA, consisting of approximately 30 projects.
- PdM for Capabilities Development and Integration (CD&I), located in Stafford VA, managing five projects for current and emerging developmental technologies.
- PdM for Post Deployment Systems Support (PDSS) located in Stafford, VA managing the hardware and software procurements, technology improvements, and hosting support for the Enterprise System. Today, three major efforts are being managed; Oracle Enterprise Business Suite R11 to R12 refresh, systems operations, and a recompetes for commercial PDSS.

3.0 Specific Requirements

Specific performance standards and Acceptable Quality Levels (AQLs) are specified within the Performance Requirements Summary (PRS), Section J Attachment 4. The contractor shall comply with the requirements of the PRS. The contractor's performance will be evaluated in accordance with the Quality Assurance Surveillance Plan (QASP) to ensure the contractor has satisfactorily performed the PWS. The evaluation will be conducted on a monthly or quarterly basis. The contractor and Government will meet to discuss the evaluation after each evaluation period. In addition to the PRS, the following general performance standards and AQLs shall apply to all tasks in this PWS except to the extent otherwise specified:

(a) General Performance Standard #1: The Contractor shall complete each Task and deliver each Contract Data Requirements List (CDRL) no later than the due date specified in the Task Order or CDRL.

AQL: Unless otherwise specified, the Contractor shall provide at least 90% of the CDRL deliverables in accordance with this performance standard.

(b) General Performance Standard #2: CDRL submissions shall be logically organized, written in concise straight-forward English, and contain no spelling, grammar, or typographical errors. No CDRL submission shall contain corporate markings (e.g. corporate logos, slogans, branding, "proprietary") or any other inappropriate or nonconforming marking. For those CDRL deliverables where the Government has provided the Contractor a specified format, the deliverable will be in the specified format.

AQL: The contractor shall provide at least 90% of the CDRL deliverables logically organized, written in concise straight-forward English, and contain no spelling, grammar, or typographical errors, and in the Government-specified format when specified. The contractor shall provide 100% of the CDRL deliverables with no corporate markings or any other inappropriate or nonconforming marking.

In each case where the Contractor fails to meet any (specific or general) performance standard, the Contractor shall promptly remedy the deficiency, to the extent possible, by redoing the performance (including CDRL submissions) at no additional charge to the Government and with no impact to other current task schedules. This remedy shall be in addition to all other remedies the Government may have.

3.1 Program Management

3.1.1 Meetings: The contractor shall support GCSS-MC PMO meetings by preparing agendas, tracking meeting action items, documenting meeting minutes, documenting lists of attendees and uploading this information to the GCSS-MC SharePoint site.

3.1.2 Presentations: The contractor shall coordinate with Program Staff, Program Integrated Product Team (IPTs) and System Engineering Leads to develop and maintain internal and external program briefs that communicate program status, requirements, Department of Defense (DoD) and US Navy/Marine Corps Policy, and changes to DoD 5000 series documentation.

3.1.3 Command level Taskers: The contractor shall support GCSS-MC PMO leadership by conducting research on taskers from incoming action items resulting from senior level programmatic reviews, Marine Corps action tracking system, Program Executive Office Enterprise Information System (PEO EIS), and PMO. The contractor shall support the PMO tasker processes by working with PMO staff to respond to taskers by:

- a. Creating a response to the tasker
- b. Consolidating responses to the tasker
- c. Validating responses by obtaining any missing information or data
- d. Developing a summary of the tasker
- e. Provide tasker closure recommendation information.

3.1.4 The contractor shall provide monthly status reports to the government. The reports shall provide the contractor's technical progress, PRS metrics, summarize any problems, concerns and highlight all areas requiring government assistance or guidance. Contractors' status reports shall annotate deviations and projected deviations from the contractor's previous plans for achieving administrative and technical objectives. (CDRL B001)

CDRL B001 Contractor Monthly Progress Report

3.1.5 The Contractor shall provide personnel with the minimum qualifications specified in Attachment 3 with uninterrupted support from any position of no more than 30 days. The Contractor shall provide quarterly minimum personnel requirements report showing how they meet the appropriate levels and education, professional, and technical experiences specified for the each of the qualifications within this PWS. (CDRL B002)

CDRL B002 Minimum Personnel Requirements

3.1.6 The contractor shall participate as a non-voting member of the PMO Risk, Issues and Opportunities (RIO) Management board in the development of RIO statements, categorization and handling strategies relative to cost, schedule and performance.

3.1.7 The contractor shall conduct technical and functional project analysis and write information papers or reports to respond to data calls and informational requests from program leadership. (CDRL B003)

CDRL B003 Technical and Functional Project analysis, information papers and reports

3.1.8 The contractor shall write, maintain, and coordinate completion of acquisition documentation to support Defense Business Systems (DBSs). The contractor shall maintain documentation and acquisition reporting requirements in accordance with DoDI 5000.02.

3.1.9 The contractor shall maintain the Configuration Management database (CMDDB) for Department of the Navy Application and Database Management System (DADMS), DoD Directive Information Technology Portfolio Repository-Department of the Navy (DITPR-DoN), data center inventory site, and other database repositories containing GCSS-MC data. The contractor shall maintain information provided by the government in these repositories that support acquisition and non-acquisition events.

3.1.10 The contractor shall support procurement planning and prepare market research, PWS, quality assurance surveillance plans (QASP), performance requirement summaries (PRS), contract data requirements list (CDRL), determination and findings/justification and approval and other documentation supporting the procurement package.

3.1.11 (Optional) The contractor shall support development; maintenance and reporting of program work breakdown structures (WBSs), including analysis of deliverables from GCSS-MC programs.

3.1.12 (Optional) The contractor shall develop, update, and maintain government Integrated Master Schedules (IMSs) in support of program efforts. This task shall include briefing the IMS files as required to leadership on IMS status, schedule variances, and 30-60-90 day forecasts. The contractor shall facilitate IMS planning meetings on an as-needed basis to support the updating of IMS(s). The IMS updates shall include but not be limited to changes in scope, and new requirements or tasks. (CDRL B004)

CDRL B004 Integrated Master Schedule

3.1.13 (Option) The contractor shall augment the program management team to support para 3.1.1, 3.1.2, 3.1.3, 3.1.6, 3.1.8, 3.1.11, and 3.1.12.

3.2 Product Support

3.2.1 The contractor shall analyze and document product support strategies for life-cycle sustainment and continuous improvement of product affordability, reliability, and supportability while maintaining readiness. The contractor shall provide justification to alter or modify the strategy when deemed necessary. The contractor shall provide support to logistics teams in the planning and management of system supportability for GCSS-MC/LCM FoS. The contractor support includes: determining design interface impacts, documenting strategies, developing plans (i.e., supportability plans, fielding plans, maintenance plans, training plans), coordinating support for fielding and test events, conducting IPTs (manpower and training, supportability), assessing facilities/infrastructure, and conducting verification. The contractor shall draft updates to logistics documents in support of Independent Logistics Assessments (ILA) and program reviews.

3.2.2 The contractor shall conduct front end analyses (FEA) for each new capability in accordance with MIL-HDBK-46855 and the MCSC Manpower Training and Personnel (MPT) Analysis Guidebook. The FEA methodology applied by the contractor shall align with human performance technology (HPT) and instructional systems design (ISD) models and meet Government Electronics and Information Technology Association (GEIA)-STD-0007 logistics product data and GEIA-HB-0007, handbook and guide for logistics product data.

3.2.3 The contractor shall support the GCSS-MC manpower, personnel and training (MPT) lead to create a MPT analysis methods memorandum that will be used to analyze the MPT requirements for each system. The contractor shall develop the job task and maintenance task lists (JTL and MTL) and perform respective analyses for the system. The contractor shall perform a training analysis for each new system or process in accordance with the MCSC MTP Analysis Guidebook (January 2013) and provide a completed draft of the manpower, personnel and training analysis report (MPTA)

3.2.4 The contractor shall draft updates to the detailed MPT plan (MPTP) for each new system or process in accordance with the current MCSC MPTP template, including a list of systems and anticipated results of MPT health assessments, using the data derived from the approved manpower assessment report (MAR). The MAR addresses the MPT required to install, operate, maintain, train and support the system, human system interface (HSI) findings and mitigation strategies. The MPTP shall address detailed training requirements, training facilities, training delivery methods and training materials. The MPTP shall also address the personnel skills, qualifications, knowledge and abilities of personnel to install, operate, maintain, train and support the system. The MPTP shall provide a manpower estimate, based on the analyses results, to include identified shortfalls and mitigation strategies to address the shortfalls. The MPTP HSI analyzes results and strategies to address any discovered issues.

3.2.5 The contractor shall support the Training team by developing and maintaining a PMO Enterprise Training Portfolio course catalog.

3.2.6 The contractor shall support the GCSS-MC/LCM Increment 1 training team during curriculum transition from content development to formal classroom training throughout

USMC. As required by the government, the contractor shall attend Training and Education Command (TECOM) and Stakeholders meetings, complete training documentation, evaluate and develop training schedules, training plans and product delivery.

3.2.7 The contractor shall support the GCSS-MC PMO training team by evaluating proposed technical changes to the GCSS-MC/LCM Increment 1 system and identifying impacts to current GCSS-MC PMO training products. The contractor shall monitor, track and report the status of the required changes to the current GCSS-MC PMO training products.

3.2.8 (Option) Logistics documentation updates and Input to other documents. The contractor shall update product support plans, support analyses and strategies, trade-off analyses, support concept documentation, de-militarization planning. The contractor shall update logistics documents in support of the ILA and program reviews.

3.2.9 (Option) The contractor shall review and update the Asset Management Plan. The contractor shall manage and track all GCSS-MC/LCM Increment 1 assets within the government furnished tool; Serena Service Manager. The contractor shall track assets added and/or removed from inventory and assets in storage and provide monthly hardware and software discrepancy reports.

3.2.10 (Option) The contractor shall monitor and provide a monthly Asset Management Report of GCSS-MC licenses, warranties, and service level agreement expirations that will occur if replacement action is not completed, at the following periods: 180, 150, 120, 90, 60 and 30 days.

3.2.11 (Option) contractor shall monitor and provide a monthly Obsolescence Report that shall include recommended action plans for asset replacement.

3.2.12 (Option) The contractor shall support the Logistics PdM by obtaining and loading key supporting documentation (KSD) and providing a cross matrix to the KSD to respective hardware and software using Government Furnished Equipment (GFE) software tools. The supporting documentation shall include but is not limited to:

a. Procurement orders, procurement contracts, and custody documents such as DD-250s, DD-1348s, DD-1149s, and NAVMC 6.

b. Inventories/audits of hardware and software (HW/SW) in accordance with DoD, DON and USMC policies.

3.2.13 (Option) The contractor shall support the logistics team by monitoring and validating procurement documentation, and maintenance of systems and system component warranties. This task shall require the contractor to research and provide necessary technical and administrative information to the government and if required, to hardware and software vendors.

3.2.14 (Option) The contractor shall provide local transportation of hardware within a radius of 100 miles of Marine Corps Base (MCB) Quantico. Contractor personnel shall be capable of lifting and moving individual pieces of equipment weighing up to 70 pounds.

3.2.15 (Option) The contractor shall augment the logistics team to support para 3.2.8 through 3.2.14.

3.3 GCSS-MC PMO Systems Engineering Support/Requirement Management

3.3.1 The contractor shall provide technical management support to the GCSS-MC/LCM Increment 1 post deployment systems support (PDSS) technical managers; team leads; technical analyst/architects; and technical operations staff. The contractor shall provide personnel with expert knowledge expertise related to managing the IT infrastructure supporting ERPs.

3.3.2 The contractor shall develop, maintain and deliver systems engineering plans, procedures and analysis to document the organizations, authorities, roles and responsibilities, processes and integration techniques used to plan, evaluate, execute and manage the technical aspects of GCSS-MC PMO. Documents include but are not limited to system engineering plan/processes updates and analysis & recommendation of the GCSS-MC/LCM INCREMENT 1 artifacts report.

3.3.3 The contractor shall plan and execute System Engineering Technical Reviews (SETR) and the review of associated artifacts. The contractor shall maintain GCSS-MC/LCM inputs, outputs, artifacts and deliverables for the systems engineering technical review processes.

3.3.4 The contractor shall monitor and report performance metrics that track the quality of data exchange performance and validation.

3.3.5 (Option) The contractor shall provide support to analyze PMW-230 approved requirements, recommend technologies and plan for projects to pilot, test and implement selected technologies.

3.3.6 (Option) The contractor shall provide engineering and analytical support for requirements management activities. The Contractor shall use the International Business Machine (IBM) Dynamic Object-Oriented Requirements System (DOORS) government furnished requirements database tool to document, update and manage the GCSS-MC/LCM Increment 1 functional, allocated and Product baseline requirements. The contractor shall provide database administration and user access control for the GCSS-MC PMO IBM DOORS database.

3.3.7 (Option) The contractor shall support development of requirements solutions decomposition, traceability, and maintenance of PMW 230 requirements and future capabilities.

3.3.8 (Option) The contractor shall incorporate updates to the GCSS-MC/LCM INCREMENT 1 requirements management plan (RMP) to maintain consistency with systems engineering, change management, information assurance and test processes.

3.3.9 (Option) The contractor shall maintain system-specific data measurement objectives. The contractor shall coordinate with system experts on development of joint data governance strategies to meet federal and service data policies and directives.

3.4 GCSS-MC PMO Configuration Management

3.4.1 The contractor shall verify and provide daily input to the PMW 230 configuration management (CM) manager for all activity resulting in baseline changes to the system or documentation to support verification and validation of changes prior to government approval for execution.

3.4.2 The contractor shall utilize the government provided configuration management tool suite (Serena Business Manager, Serena Service Manager, Serena Dimensions CM and Microsoft SharePoint) to support configuration management of GCSS-MC/LCM Increment 1 with its associated interfaces and hardware.

3.4.3 The contractor shall provide updates to the GCSS-MC/LCM Increment 1 configuration management plan (CMP).

3.4.4 The contractor shall maintain configuration control of the GCSS-MC/LCM Increment 1 technical documentation package (TDP).

3.4.5 The contractor shall review incoming GCSS-MC/LCM Increment 1 change documents and provide input to the government detailing discrepancies and recommending corrective action and/or acceptance. With government concurrence, the contractor shall consolidate all comments and work with the material developer(s) to adjudicate to the satisfaction of the government. The contractor shall provide comments to the material developer(s) within two (2) weeks of receipt of the deliverable.

3.4.6 The contractor shall maintain GCSS-MC/LCM Increment 1 CM standard operating procedures (SOP).

3.4.7 The contractor shall track the imaging and configuration of GCSS-MC PMO laptops for government acceptance testing and GFE to material developers.

3.5 (Option) System Engineering Test Verification and Validation Support

3.5.1 (Option) The contractor shall support test and evaluation at government arranged events.

3.5.2 (Option) The contractor shall provide support and administration for government provided test-specific life cycle management software tools (i.e., Hewlett Packard Application Lifecycle Management (HP ALM)). The contractor shall conduct review and storage management of test/program-related documentation.

3.5.3 (Option) The contractor shall support government test efforts at government arranged events. This requirement includes but is not limited to providing on-site test training, logistics, and technical support for the period of the Test.

3.5.4 (Option) The contractor shall tailor test support requirements to the test conducted in coordination with the government Test team.

3.5.5 (Option) The contractor shall develop test procedures, evaluate test scripts for approved system changes, support test planning and execution, submit test incident reports, and develop and evaluate test results.

3.5.6 (Option) The contractor shall interface with product owners and provide test-related change request support: review the change request for clarity and completeness and review/approve/recommend changes to developer-produced test scripts. The contractor shall execute the test scripts and document results in test reports. The contractor shall assist the Government T&E Team with drafting, updating, and maintaining test plans, test strategies, test & evaluation master plans (TEMPs), test incident reports (TIRs), build and patch test reports, and related documents.

3.5.7 (Option) The contractor shall augment the test and evaluation team to support para 3.5.1 through 3.5.6.

3.6 GCSS-MC PMO System Engineering Cybersecurity Support

3.6.1 The contractor shall perform all cybersecurity tasks for GCSS-MC/LCM applications, components, and sub-components.

3.6.2 The contractor shall provide documentation annually that all personnel have obtained and maintained their 8570 required certification. (CDRL A001)

CDRL A001 Annual 8570 Personnel Certification Report

3.6.3 The contractor shall confirm compliance of all personnel's annual IA awareness training status to the GCSS-MC PMO information systems security manager (ISSM).

3.6.4 The contractor shall follow DoD/US Navy/Marine Corps cybersecurity processes and procedures to protect US government sensitive information.

3.6.5 The contractor shall update GCSS-MC/LCM cybersecurity documentation in accordance with DOD policy and instruction as required by the ISSM and upload that documentation to a location identified by the ISSM where it is accessible to authorized individuals.

3.6.6 The contractor shall use the government provided cybersecurity tool, Marine Corps Certification and Accreditation Support Tool (MCCAST), to manage assessment and authorization (A&A) documentation and workflow. The government shall provide access and training material for the MCAST tool.

3.6.7 The contractor shall verify registration of all software used in the PMW-230 portfolio of systems in the Department of the Navy Application and Database Management System (DADMS).

3.6.8 The contractor shall verify and validate that security updates and patches are tested and applied to software and operating systems. The contractor shall document all findings in a weekly report.

3.6.9 The contractor shall generate software quality code reviews with government provided automated tool(s).

3.6.10 The contractor shall maintain a security POA&M that lists all vulnerabilities identified by every assessment, when that assessment identified vulnerability. (CDRL A002)

CDRL A002 Security Plan Action & Milestones (POA&M)

3.6.11 The contractor shall review, implement and maintain the role based access controls (RBAC) in support of the GCSS-MC/LCM Increment 1 and sub-components privilege user access.

3.6.12 The contractor shall support cybersecurity testing by generating (1) a cybersecurity detailed test plan (DTP) that identifies specifically how the system should be tested and (2) a thorough risk assessment that identifies the security posture of the system. (CDRL A003)

CDRL A003 Cybersecurity Detailed Test Plan

3.6.13 The contractor shall review information assurance vulnerability management (IAVMs), communications tasking orders (CTOs), Marine Corps directives (MCDs), operational directives (OPDIRs), vulnerability alerts, and vendor notifications to determine applicability to GCSS-MC/LCM FoS and to assess impact and provide assessment to the ISSM. The contractor shall track, report status, and provide remediation suggestions for the vulnerabilities.

3.6.14 The contractor shall participate in cybersecurity discussions and vulnerability assessment scan reviews and provide technical guidance and solutions implementing cybersecurity best practices which will increase the security of the system and mitigate or eliminate vulnerabilities. The technical guidance and solutions must align with applicable security technical implementation guides (STIGs).

3.6.15 The contractor shall generate, review, and update cybersecurity documentation as required by MCSC risk management framework (RMF) processes.

3.6.16 The contractor shall support all activities required for maintaining the authority to operate (ATO) and Federal Information Security Management Act (FISMA) compliances. These activities include, but are not limited to, Annual Security Reviews, Annual Security Control testing, Annual Contingency Plan testing, and quarterly update and submission of a quarterly Plan of Action and Milestones (POA&M).

3.6.17 The contractor shall support cyber readiness inspection (CRI) and IV&V events as required by the GCSS-MC PMO ISSM. This task includes but is not limited to; reviewing and updating systems security documentation, performing pre-assessment scans, analyzing vulnerability scan results, analyzing and updating configuration documentation, evaluating STIGs, evaluating test results, preparing and reviewing POA&Ms, and providing remediation options for vulnerabilities. All vulnerabilities shall be identified in the Security POA&M

3.6.18 (Option) The contractor shall augment the cybersecurity team to support para 3.6.1 through 3.6.17.

3.7 GCSS-MC System Interface Management and Data Quality Management

3.7.1 Interface Management

Interface Management identifies, develops, and maintains the external and internal interfaces required for System operations. Data Quality Management validates the administration, policies, maintenance and disposition of GCSS-MC data.

GCSS-MC/LCM exchanges information across 20 external systems. The contractor shall support the full lifecycle interface integration management (develop, support, maintain, modify, enhancement and decommission) for GCSS-MC/LCM Interfaces.

3.7.1.1 The contractor shall validate that the required GCSS-MC/LCM interfaces interoperate with the systems, services, hardware, software, and data. The contractor shall update documentation for all internal and external interface changes.

3.7.1.2 The contractor shall draft and assist the government in developing and maintaining internal and external agreements between PMW 230 and other systems. This requirement shall include, but is not limited to, the drafting of memorandum of agreements (MOA), interface control documents (ICD), system interface agreements (SIA), performance based agreements (PBA), and memorandums of understanding (MOU).

3.7.1.3 (Option) The contractor shall verify that the new GCSS-MC/LCM systems and applications continue to function with proposed additions, deletions, and changes, to include new and removed interfaces throughout the systems' lifecycle.

3.7.1.4 (Option) The contractor shall conduct validation and assessment analysis of help desk tickets, incident and problem management, to identify, assess, and recommend resolution to changes and system outages.

3.7.1.5 (Option) The contractor shall validate daily, weekly and periodic error handling framework (EHF) reports for reports, interfaces, conversions, extensions, customizations, personalization, and workflows (RICECPW). The contractor shall analyze reports and provide assessments on GCSS-MC system EHF impacts, provide recommendations for solution development and document necessary changes to interfaces and external reports to support operational requirements.

3.7.1.6 (Option) The contractor shall draft updates for BSI's processes and diagrams.

3.7.1.7 (Option) The contractor shall conduct technical test verification and validation services. Engineering Testing shall include but not be limited to, developing a test approach, collaborating, tracking, and providing draft test documentation. Test types include, but are not limited to, Unit test; Link test; Integration test; Regression test; Negative test; Acceptance test; Data quality and performance tests; System Performance Test Report.

3.7.2 Data Quality Management

The contractor will provide daily data management reviews to support the end-to-end process for managing the life cycle development and collaboration points between the COTS software, system customizations, external systems, and third party software for GCSS-MC/LCM.

3.7.2.1 (Option) The contractor shall develop data quality management extension support agreements, business processes and support changes to policies and required compliance documents.

3.7.2.2 (Option) The contractor shall draft corrective data action recommendations based on verification and validation of the Enterprise data inspection, analysis, and reports, as well as from engineering change proposals and change requests.

3.7.2.3 (Option) The contractor shall attend External Systems Data Working groups to identify and plan for changes impacting GCSS-MC/LCM.

3.7.2.4 (Option) The contractor shall support validation of the GCSS-MC Electronic Enterprise Data Dictionary. The Department of Defense requires that GCSS-MC/LCM be Net-Centric Data Strategy (NCDS) compliant. Within the Enterprise Data Dictionary, the contractor shall include: metadata description of system data; data structure and traceability to enhance analysis and assessments; reports at different level of structure base on users' roles; information access strategy (data standardization and dictionary) requirements.

3.8 Technical Systems and Functional Subject Matter Experts (SMEs)

3.8.1 The contractor shall provide functional analysis on Change Requests (CRs) to the GCSS-MC/LCM work products.

3.8.2 The contractor shall review, update, track, and add engineering CRs using the government provided CM tool, Serena Business Manager and track tier I and II help desk tickets via the government provided Remedy Software Application tool.

3.8.3 The contractor shall provide SME support for Marine Corps logistics processes in support of the functional areas of GCSS-MC to include, but not limited to: request management, maintenance, supply, financial, and system administration.

3.8.4 The contractor shall utilize the Information Technology Infrastructure Library (ITIL) Information Technology Service Management (ITSM) framework in support of the GCSS-MC PMO incident identification and problem management processes.

3.8.5 The contractor shall review, document, and provide analysis for functional working groups with SMEs, collaborate with the material developer on system development designs, and enhancement development for approved CRs that have been defined as a design deficiency that require rework.

3.8.6 The contractor shall review development documentation for accuracy and comprehensiveness in the areas of system implementation; functional test support; configuration management/release management support; system functional solution development Support; problem management support; technical management; and administration delivered to GCSS-MC/LCM from the system integrator.

3.8.7 The contractor shall conduct PMO post deployment processes by operating, executing, and testing the functional operation of GCSS-MC/LCM Increment 1 RICECPW.

3.8.8 Architecture and System Design Validation Support

3.8.8.1 The contractor shall provide architectural, design and module operational validation support for the GCSS-MC/LCM Increment 1 Oracle EBS.

3.8.8.2 The contractor shall use government provided Knowledge-Base and Workflow Manager to resolve system incidents, develop system procedural notices, test system functionality, create knowledge base items, and support curriculum development.

3.8.8.3 The contractor shall provide supporting documentation for the Change Advisory Board (CAB) and Change Control Board (CCB) to support the GCSS-MC PMO with the prioritization of system CRs and Engineering Change Proposal (ECP), in accordance with the sustaining engineering process.

3.8.8.4 (Option) The contractor shall augment the Technical Systems and Functional SME team to support para 3.8.1 through 3.8.7.

3.9 Resource Management – Financial Management

3.9.1 The contractor shall use the Status of Funds (SOF) and Active File Data Element Reports from ReportNet and Standard Accounting, Budgeting and Reporting System (SABRS) in order to reconcile accounting logs and submit a written biweekly financial status report to the FM lead.

3.9.2 The contractor shall prepare funding documents packages and input funding document data when the electronic funding action requests (EFARs) are turned in by the activities, to include execution of basic funding documents as well as amendments to the basic funding document, into the financial management(FM) competency approved business enterprise system. The contractor shall record, track, and update funding document data to the Accounting Logs.

3.9.3 The contractor shall retrieve unliquidated reports via ReportNet, analyze the data output, communicate with the activity for verification on SharePoint of the tri-annual review (TAR) sheet with the billing activities to the responsible program office on a daily basis, and then prepare and process the recouping of unobligated and unliquidated funds.

3.9.4 The contractor shall receive financial status from performing activities and track, verify, and reconcile that the funding de-commitments and de-obligations are posted to ReportNet daily.

3.9.5 The contractor shall retrieve travel reports from ReportNet to reconcile unliquidated travel vouchers monthly, analyze the data output, coordinate with the organizational defense travel administrator (ODTA) and government traveler for verification on SharePoint of the TAR sheet to prepare and process the recouping of unliquidated funds.

3.9.6 The contractor shall use the accounting logs to input monthly variance explanations, re-phase obligations and expenditures, and submit for financial manager's approval via NAVSEA Headquarters System (NHS).

3.9.7 The contractor shall research financial records and input data into the GCSS-MC SharePoint tool in accordance with the command's tri-Annual review guidelines as well as DoD Financial Management Regulations (FMR) Volume 3, Chapter 8.

3.9.8 The contractor shall identify and report issues that need resolution in any of the financial data systems to the respective Contracting Officer Representative (COR) as the issues occur.

3.9.9 The contractor shall prepare and track program travel orders and associated reports to identify and resolve program travel issues.

3.9.10 The contractor shall draft and submit responses to financial action items on assigned programs, and draft weekly, monthly, and quarterly briefs for financial manager review.

3.9.11 (Option) The contractor shall augment the Resource Management – Financial Management team to support 3.9.1 through 3.9.10.

3.10 Logistics Information Systems (LIS) Support On-site Albany, GA

3.10.1 LIS Program Management Support

3.10.1.1 The contractor shall prepare agendas, track meeting action items, and document meeting minutes for program office meetings and upload this information to the GCSS-MC LIS SharePoint site. The agenda and minutes shall be in contractor format.

3.10.1.2 The contractor shall coordinate with the Integrated Product Team (IPT) Leads and Functional Leads to update briefing materials for presentation to GCSS-MC LIS supervisors and GCSS-MC competency leads.

3.10.1.3 The contractor shall coordinate and review GCSS-MC LIS Program Management Reviews (PMRs) for formatting and sequence prior to briefings being conducted for the Program Manager.

3.10.1.4 The contractor shall plan, coordinate, and lead configuration control boards (CCBs) through each change request to make sure each change request is presented, discussed, voted on, and the results recorded. Meeting minutes, associated artifacts including but not limited to drawings, software code, and technical documents shall be documented in the GCSS-MC LIS SharePoint site and the software repository. The current software repository uses the Serena Dimensions CM tool.

3.10.1.5 The contractor shall update the GCSS-MC LIS strategic plan annually.

3.10.1.6 The contractor shall coordinate with IPT leads and functional team leads to validate written system cost, schedule, and performance status and impact statements for the Program Objective Memorandum (POM) and Investment Review Board (IRB) submissions.

3.10.1.7 The contractor shall coordinate programmatic information with IPT Leads and Functional Team Leads to update and maintain project SharePoint sites that detail each system's cost, schedule, performance, and risk status and Federal Information System Controls Audit Manual (FISCAM) documents. The contractor shall document and maintain functional and technical program metrics, milestone planning, milestone tracking, and program information in each project's GCSS-MC LIS SharePoint site.

3.10.1.8 The contractor shall conduct routine project and functional analysis and prepare information papers to respond to data calls and information requests from GCSS-MC LIS leadership and Project Managers. The information papers shall be in contractor format.

3.10.1.9 The contractor shall update the government Integrated Master Schedule (IMS) on a monthly basis. The contractor shall continually maintain the project-level IMS in Microsoft Project and consolidate at the portfolio level to project the GCSS-MC LIS supply and demand detailing how resources are assigned based on PdM LIS priorities. (CDRL B004)

CDRL B004 GCSS-MC LIS IMS

3.10.1.10 The contractor shall maintain the document repository on the GCSS-MC LIS SharePoint site. Maintenance includes but is not limited to adding and deleting folders, uploading documents, updating user groups as personnel arrive or depart, and archiving files to stay within allocated SharePoint space limitations.

3.10.1.11 The contractor shall provide informal user instruction and training on a quarterly basis to LIS personnel (approximate 30) on the use of and updates to the GCSS-MC LIS SharePoint environment.

3.10.1.12 The contractor shall identify and recommend strategies to improve communication and increase use of the GCSS-MC LIS SharePoint site within LIS.

3.10.1.13 The contractor shall coordinate the completion of questionnaires to maintain the databases for Department of Navy (DoN) Application and Database Management System (DADMS) and DoD Information Technology Portfolio Repository Department of the Navy (DITPR-DoN). The contractor shall track vendor support dates for all software associated with GCSS-MC LIS applications and provide proof of vendor support to the DADMS project officer.

3.10.1.14 The contractor shall track and validate implemented software used by GCSS-MC LIS systems as registered and approved for Marine Corps use in DADMS.

3.10.1.15 The contractor shall identify process improvement and implementation best practices and implement a continuous evaluation of program processes.

3.10.1.16 The contractor shall maintain and coordinate completion of acquisition documentation with IPT Leads and functional team leads. Acquisition documentation includes interface control documents (ICDs), memoranda of agreements (MOAs), and project artifacts to support acquisition process.

3.10.1.17 The contractor shall provide written cost, schedule, and performance input, which includes problem statements and out of cycles (OOCs) to the business case analysis (BCA) and business process reengineering (BPR) on the GCSS-MC LIS programs in support of the IRB process.

3.10.1.18 The contractor shall update the information in the GCSS-MC LIS enterprise system hardware and software list and system descriptions on a monthly basis.

3.10.1.19 The contractor shall develop and maintain detailed cybersecurity project plans for all assigned GCSS-MC LIS systems. Cybersecurity project plans shall identify all action items necessary to obtain and maintain, system authorization; maintain FISMA compliance and implement the systems continuous monitoring strategy; account for known system inspections, and system milestone events.

3.10.2 LIS Onsite-Albany, GA Assessment and Authorization / Certification and Accreditation Support Tasks listed as part of tasks 3.10 2 (Onsite Assessment and Authorization/Certification and Accreditation) shall apply to all GCSS-MC LIS systems and applications except the MAGTF Logistics Support Systems (MLS2). See Appendix 1 for LIS System Descriptions and Technical Details.

3.10.2.1 The contractor shall develop and maintain DoDI 8510.01 compliant risk management framework (RMF) authorization packages for all assigned GCSS-MC LIS systems and applications utilizing the Marine Corps Certification and Accreditation Support Tool (MCCAST) as per the references (References (b), (c), (g), (j), (k), (o), (z), (ar), (aa), (af), (bf) of Appendix 2. (CDRL A004)

CDRL A004 DoD Risk Management Framework (RMF) Security Plan

3.10.2.2 The contractor shall conduct a Privacy Impact Assessment (PIA) on all assigned GCSS-MC LIS Systems as per references (l), (m), (k), and (n).

3.10.2.3 The contractor shall verify that all assigned GCSS-MC LIS System Ports, Protocols, and Services utilized are documented in the MCCASt package and registered under the system's Defense Information Systems Agency (DISA) Ports, Protocols, and Services Management (PPSM) registration as required by references (ak)and (aq). The contractor shall update the system's MCCASt package and DISA PPSM registry for any missing ports, protocols, and services that are used by the Systems. Classified Access up to Secret is required to support this task.

3.10.2.4 The contractor shall maintain the government repository for all assessment and authorization (A&A)/certification and accreditation (C&A) with the latest updated artifacts while limiting access to personnel with a valid need-to-know as determined by the GCSS-MC LIS ISSM.

3.10.3 LIS On-Site Albany, GA Information Systems Security Engineering and Testing Support LIS tasks under task 3.10.3 (Information Systems Security Engineering and Testing Support) shall apply to all GCSS-MC LIS systems and applications. See Appendix 1 for LIS system descriptions and technical details.

3.10.3.1 The contractor shall provide information systems Security engineering support for all assigned GCSS-MC LIS systems. This support shall include applying approved Department of the Navy (DoN) Information Assurance Technical Authority (IATA) standards, Defense Information Systems Agency (DISA) Security Technical Implementation Guides (STIGS), DISA Security Requirement Guides (SRGs), and vendor security configuration guides References (ak) and (r) – (aj) of Appendix 2 to GCSS-MC LIS systems to establish a uniform security architectural framework.

3.10.3.2 The contractor shall provide information system security engineering support to the GCSS-MC LIS product office as part of IPTs and other program related meetings in support of identifying, predicting, and evaluating the vulnerability of the proposed solutions to threats anticipated throughout a system's life cycle.

3.10.3.3 The contractor shall support engineering Change proposals (ECPs) and change request by reviewing proposed modifications to GCSS-MC LIS system baselines, evaluating cybersecurity impact to design and writing necessary changes to the product specification to support new capability. The contractor shall document results in a cybersecurity impact assessment report.

3.10.3.4 The contractor shall develop the security assessment plans (SAP) for all assigned GCSS-MC LIS systems in accordance with references (g), (i), (o), (p), (ak), (ao), and (ar) of Appendix 2. Task includes: detailing how to test and validate the applicable RMF controls as documented in the security plan and deliver final test plan no later than ten business days prior to a scheduled self-assessment test event. (CDRL A005)

CDRL A005 Security Assessment Plan (SAP)

3.10.3.5 The contractor shall conduct a pre-assessment based on the SAP when directed by the project manager. The contractor shall complete and submit an RMF security assessment report (SAR) in accordance with reference (ar) within 10 business days of the conclusion of RMF self-assessment test event. (CDRL A006)

CDRL A006 Security Assessment Report(SAR)

3.10.3.6 The contractor shall develop, update, and maintain assigned GCSS-MC LIS system and application's MCCASt plan of actions and milestones (POA&Ms) as per references (p) – (ak) and (ar) of Appendix 2.

3.10.3.7 The contractor shall develop a false positives report documenting the verification steps taken to prove an assessment finding a false positive. Vendor technical documentation, screenshots, file/software version numbers, and written narratives shall be utilized where available to document false positives for all GCSS-MC LIS systems. The contractor shall open tickets with DISA to report all false positives related to DISA managed enterprise security tools and document the ticket numbers in the false positives report.

3.10.3.8 The contractor shall identify cybersecurity risk within 20 business days of an assessment and develop a risk assessment report (RAR) in accordance with references (e), (k), and (ar) for each assigned GCSS-MC LIS system. (CDRL A007)

CDRL A007 Risk Assessment Report (RAR)

3.10.3.9 The contractor shall perform technical and non-technical system cybersecurity assessments on all assigned GCSS-MC LIS systems and document results in a continuous monitoring assessment report (CMAR).

3.10.3.10 The contractor shall conduct and complete Federal Information Security Management Act (FISMA) annual security reviews (ASRs) for every GCSS-MC LIS system by testing at least one third of applicable RMF controls for each system as per reference (a), (ak), and (d). (CDRL A008)

CDRL A008 Annual Security Review (ASR) Report

3.10.3.11 The contractor shall lead and conduct a FISMA annual IT contingency plan test for every GCSS-MC LIS system in accordance with references (a), (ak), and (f) of Appendix 2 60 business days prior to the current IT Contingency Plan Test expiration and document the results within 20 business days of system contingency plan exercise date. (CDRL A009)

CDRL A009 Annual IT Contingency Plan Test Report

3.10.3.12 The contractor shall conduct annual incident response plan exercises for every GCSS-MC LIS system and document the results in an incident response plan after action report capturing results and lessons learned as per reference (al). (CDRL A010)

CDRL A010 Annual Incident Response Plan Test Report

3.10.4 LIS Onsite Albany, GA Cybersecurity Operational Support

Tasks listed as part of tasks 3.10.4 (Cybersecurity Operational Support) shall apply to all GCSS-MC LIS systems and applications. See Appendix 1 for LIS System Descriptions and Technical Details.

3.10.4.1 The contractor shall manage the GCSS-MC LIS Information Assurance Vulnerability Alerts (IAVA)/Information Assurance Vulnerability Bulletins (IAVBs)/Marine Corps Operational Directives (OPDir's) notification and reporting process in support of the GCSS-MC LIS ISSM for all systems within the GCSS-MC LIS portfolio in accordance with reference (ap). This task requires access to the Marine Corps Enterprise Network (MCEN) Secure Internet Protocol Routing Network (SIPRNET).

3.10.4.2 The contractor shall support the GCSS-MC LIS ISSM by serving as the GCSS-MC LIS appointed cybersecurity representative for reviewing and approving GCSS-MC LIS System Access Authorization Requests (SAARs) DD Form 2875 in accordance with reference (am) and GCSS-MC LIS System Server Public Key Infrastructure (PKI) certificate request.

3.10.4.3 The contractor supporting the GCSS-MC LIS Cybersecurity tasks shall provide a Weekly Cybersecurity Issues report in a contractor format agreed to by the GCSS-MC LIS Information System Security Manager (ISSM) that identifies current cybersecurity issues that pose an immediate risk to system security posture, system schedule, or system performance.

3.10.5 Independent Verification and Validation/Security Control Validation Support

3.10.5.1 The contractor shall review the Security Assessment Plan (SAP) to ensure that the Security Requirements Traceability Matrix (SRTM) is accurate based on the form and function of the system as documented in the SAP. If the SAP needs to be updated the contractor shall work with the information System Security Manager (ISSM) to update the SRTM.

3.10.5.2 The contractor shall conduct independent Risk Management Framework (RMF) Security Controls Validations in support of PdM LIS system authorizations in accordance with Dodi 8510.01 and Marine Corps Enterprise Cybersecurity Manual (ECSM 018 Marine Corps Assessment and Authorization Process (MCCAP) Version 4.0, 8 August 2017 or current version. All validation results shall be imported into the Marine Corps Compliance and Authorization Support Tool (MCCAST). (*The Security Control Validator on all validations shall be fully qualified as a Marine Corps Validator with a current appointment letter signed by the Marine Corps Authorizing Official (AO). The Security Control Validator cannot be involved in the design or authorization package creation of the system to be assessed. This task requires access to the Marine Corps Enterprise Network (MCEN) NIPRNET and Secure Internet Protocol Routing Network (SIPRNET)). (CDRL A002)

CDRL A002 IT Security Plan of Actions and Milestones

3.10.5.3 The contractor shall complete and submit an RMF security assessment report (SAR) within 20 business days after the start of each validation event. The SAR shall document the results of the security assessment which must include risk assessment using the Common Vulnerability Scoring System (CVSS) based calculations of all non-compliant security controls. The SAR shall list all findings, category levels, quantitative assessment number values, and validator comments for each finding. (CDRL A006) (CDRL A007)

CDRL A006 Security Assessment Report (SAR)

A007 Risk Assessment Report (RAR)

4.0 CDRL LIST

CDRL#	Title	PWS Paragraph
1	B001 Contractor Monthly Progress Report	3 1 4
2	B002 Minimum Personnel Requirements	3 1 5
3	B003 Technical and Functional Project analysis, information papers and reports	3 1 7
4	B004 Integrated Master Schedule	3 1 12
5	A001 Annual 8570 Personnel Certification Report	3 10 1 9 3 6 2 3 6 10
6	A002 Security Plan Action & Milestones (POA&M)	3 6 17 3 10 5 2
7	A003 Cybersecurity Detailed Test Plan	3 6 12
8	A004 DoD Risk Management Framework (RMF) Security Plan	3 10 2 1
9	A005 Security Assessment Plan (SAP)	3 10 3 4 3 10 3 5
10	A006 Security Assessment Report (SAR)	3 10 5 3 3 10 3 8
11	A007 Risk Assessment Report (RAR)	3 10 5 3
12	A008 Annual Security Review (ASR) Report	3 10 3 10
13	A009 Annual IT Contingency Plan Test Report	3 10 3 11
14	A010 Annual Incident Response Plan Test Report	3 10 3 12

5.0 General Requirements

5.1 Place of Performance

The contractor shall perform work within sections 3.1 - 3.9 at the contractor's location(s) as the primary work location, which shall be within a 20 mile radius of the GCSS-MC PMO at [REDACTED]. The contractor shall be available and prepared to support GCSS-MC in "hot seat" work spaces at [REDACTED] and Marine Corps Base Quantico, VA on a daily basis if requested by the COR. The contractor shall have the tools necessary to be fully functional when working on site at the government's location including, computer, air cards, etc. Contractors shall have the capability to participate in VTC and teleconference meetings from the contractor's location or a third-party facility. The Government will hold video teleconferences approximately 3 times a month.

The contractor shall perform all work within section 3.10 - 3.10.4 on-site at Marine Corps Logistics Base, Albany, GA. in direct support of the GCSS-MC Logistics Information Systems (LIS) Program Office. The contractor shall perform 3.10.5 work at the contractor's location (s) as the primary work location. The contractor shall conduct system testing at government sites and developer facilities. The contractor shall be issued and shall utilize a Marine Corps Enterprise Network (MCEN) NIPRNET laptop in order to access PdM LIS systems and MCEN resources required to perform contractual obligations.

Exception: [REDACTED] in Section J, Attachment 1, respectively are allowed to work remotely and may be required to attend meetings at the PMO semiannually at no expense to the government. The remote support is limited to these 2 personnel. In the event either of these personnel vacate the position during the performance period, the contractor shall be required to fill the position within the 20 mile radius of [REDACTED]

5.2 Non-Personal Services

5.2.1 The government shall neither supervise contractor employees nor control the method by which the contractor performs the required tasks. Under no circumstances shall the government assign tasks to, or prepare work schedules for, individual contractor employees.

5.2.2 It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services, or give the perception of personal services. If the contractor believes that any actions by the Government constitute, or are perceived to constitute, personal services, it shall be the contractor's responsibility to notify the procuring contracting officer (PCO) immediately.

5.3 Travel

5.3.1 The contractor may be required to travel to various locations to perform the PMW-230 GCSS-MC requirements. The travel associated with GCSS-MC/LCM performance is cost reimbursable. All travel requests (including purpose, dates, itinerary, estimated costs) must be submitted to the COR for approval and authorization. Upon approval, the travel costs become a "not to exceed" amount. Any incurred costs greater than the approved "not to exceed" amount for that trip is an unallowable expense (future travel underruns will not offset exceeded travel). Upon completion of a trip, the travelers will complete and provide an expense statement to the COR, and that amount will be invoiced against the CLIN (as long as it is not greater than the approved "not to exceed" amount).

Travel expenses, inclusive of lodging and transportation, for CONUS and OCONUS locations are to be in accordance with the Joint Travel Regulations (JTR). The contractor shall submit invoices in accordance FAR 31.205-46 Travel Costs and the JTR. Local travel (i.e. within 50 miles, one-way) is unallowable. Travel costs for contractor personnel to attend training events, as a student is unallowable. Travel cost is non-fee bearing; no fee allowed. Any travel cost that is not authorized by the COR shall not be reimbursed. The Government anticipates annual travel outside the local area to support the program office at the following locations:

Travel Requirements. Figure 1.

# Trips	# People	# Days	From (Location)	To (Location)
2	2	4	Stafford, VA	Albany, GA
4	4	5	Stafford, VA	Charleston, SC
6	1	3	Stafford, VA	New Orleans, LA
6	3	6	Stafford, VA	Camp Pendleton, CA
2	1	3	Stafford, VA	Camp Lejeune, NC
2	1	2	Stafford, VA	Kansas City, MO
2	5	5	Stafford, VA	Ft. Lee, VA
2	3	5	Albany, GA	Camp Lejeune, NC
1	3	5	Albany, GA	Kansas City, MO
5	1	6	Contractor Location	Albany, GA
5	1	6	Contractor Location	Charleston, SC
5	1	14	Contractor Location	Charleston, SC
3	1	6	Contractor Location	Charleston, SC/Quantico, VA
5	1	14	Contractor Location	Camp Pendleton, CA/Camp Lejeune, NC
5	1	6	Contractor Location	Location to be determined

The contractor shall notify the Contracting Officer and COR when travel expenditures exceed seventy-five (75%) of the CLIN funded amount (see FAR 52.232-20 and 52.232-22). Travel incurred in excess of the authorized amount shall not be reimbursed.

5.3.2 The contractor may be required to purchase specific direct-charge items that are needed by either the contractor or Government to support performance of the PWS requirement (that could not have been estimated or anticipated) prior to contract award (e.g. moving truck rental for the contractor to transport Government equipment and computer peripheral equipment needed by the Government). Business expenses such as office supplies, utilities and expenses associated with the producing a contract deliverable shall not be reimbursed as an ODC. The approved ODCs associated with performing the PWS are cost reimbursable. All ODC requests must be submitted to the COR for approval. Upon approval, the ODC becomes a "not to exceed" amount. Any incurred costs greater than the approved "not to exceed" amount for that ODC is an unallowable expense (that cannot be offset by future ODC underruns). All ODCs must be (cumulatively) listed on CDRL B001 prior to invoicing its cost. The report shall also indicate the status of the item (e.g. location or delivery date and location [if provided to the Government]). Upon contract completion, all Government property in the possession of the contractor shall be provided to the Government. ODCs are non-fee bearing; no fee allowed.

5.4 Key Personnel

(a) The requirements of this contract place great emphasis on the qualifications of Key Personnel on the Contractor's staff. As such, the individuals listed in paragraph (b) are designated as "Key Personnel." These individuals shall be available immediately upon the start of the contract and shall be expected to remain in their respective positions throughout the period of performance. Any replacement of the "Key Personnel" will require a modification to the contract.

(b) The Contractor agrees to assign to the contract those persons identified as key personnel, whose resumes were submitted with the Contractor's proposal, or who are specifically listed below:

- [REDACTED]
- [REDACTED]

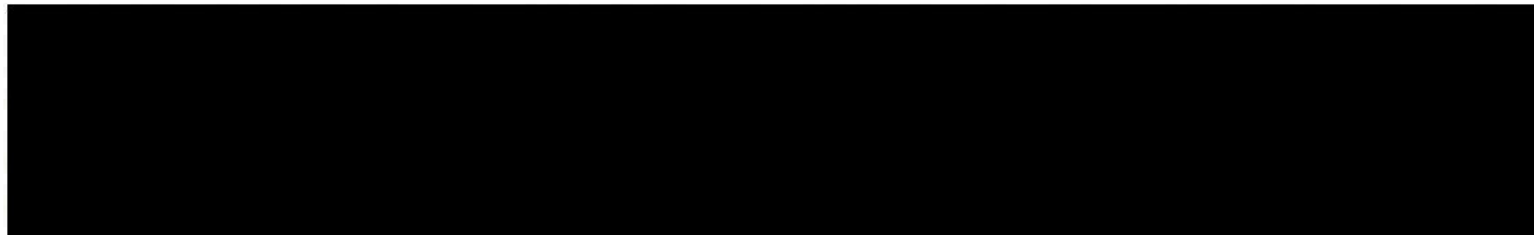
(c) If circumstances require that any "Key Personnel" be replaced, the Contractor shall provide the Procuring Contracting Officer (PCO) with a proposed qualified candidate. The request for replacement shall be submitted, in writing, to the PCO at least 14 days prior to the departure of any key personnel for voluntary separation. All requests for replacement of Key Personnel (whether for voluntary or involuntary separation or re-assignment) must contain a detailed explanation of the circumstances necessitating the replacement, a complete resume detailing the qualifications and certifications of the proposed replacement, a letter from the contractor attesting that the proposed replacement meets or exceeds the education, experience and certification qualifications specified in Section J, Attachment 3 "Minimum Qualifications" and any other information required by the PCO to accept or reject that the qualifications of the proposed replacement meet the positions requirements and that the contractor has attested to those qualifications.

(d) Upon acceptance by the PCO, this individual shall assume the duties and responsibilities of the replaced individual and the parties will execute a modification to this "Key Personnel" clause.

(e) If any Key Personnel are reassigned, terminated or otherwise become unavailable to perform under the contract and are not replaced within 30 days with an acceptable set of personal qualifications, the PCO may take appropriate action, to include withholding payment, (downward) equitable adjustment or contract termination.

5.5 Contractor Personnel Changes

The contractor shall have the right to remove its personnel assigned to perform the tasks hereunder and to substitute other qualified personnel provided that the Contracting Officer is notified of (and in certain circumstances approves) such removal and replacement. The contractor shall notify the Contracting Officer prior to such change, providing (at a minimum) the new employee's name, security clearance and qualifications.



5.6 Identification of Contractor Employees

(a) In all situations where contractor personnel status is not obvious, all contractor personnel are required to identify themselves to avoid creating an impression to the public or agency officials that such contractor personnel are Government officials. This can occur during meeting attendance, through written (letter or email) correspondence or verbal discussions (in person or telephonic), when making presentations, or in other situations where their contractor status is not obvious to third parties. This list is not exhaustive. Therefore, the contractor employee(s) shall:

- (1) Not by word or deed give the impression or appearance of being a Government employee;
- (2) Wear appropriate badges visible above the waist that identify them as contractor employees when in Government spaces, at a Government-sponsored event, or an event outside normal work spaces in support of the contract/order;
- (3) Clearly identify themselves as contractor employees in telephone conversations and in all formal and informal written and electronic correspondence. Identification shall include the name of the company for whom they work;
- (4) Identify themselves by name, their company name, if they are a subcontractor, include the name of the prime contractor their company is supporting, as well as the Government office they are supporting when participating in meetings, conferences, and other interactions in which all parties are not in daily contact with the individual contractor employee; and
- (5) Provide, when asked, the full number of the contract/order under which they are performing, and the name of the Contracting Officer's Representative.

5.7 Cybersecurity Workforce Training and Certifications

5.7.1 The Contractor shall ensure that personnel accessing information systems have the proper and current IA and Cybersecurity certification to perform IA functions in accordance with DoD 8570.01- M, IA Workforce Improvement Program.

5.7.2 Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions. The Contractor shall maintain documentation supporting the information assurance certification status of personnel performing information assurance functions.

5.7.3 The Contractor shall meet the applicable IA certification requirements and submit IA workforce certifications to the DoD in the Defense Workforce Certification Application (DWCA) at: <https://www.dmdc.osd.mil/appj/dwc/index.jsp>

5.7.4 The training and certification of Contractor personnel is a Contractor responsibility and Contractor personnel must be trained and certified before being assigned to the contract.

The time spent training or certifying Contractor personnel shall not be charged to the Government.

6.0 Special Requirements

6.1 Security

This contract will require the contractor to have a Secret Facility Clearance and will require certain contractors to obtain and maintain classified access eligibility. The contractor shall have a valid Secret Facility Clearance prior to classified performance. The prime contractor and all sub-contractors (through the prime contractor) shall adhere to all aspects of DoD Directive 5220.22-M. All personnel identified to perform on this contract shall maintain compliance with Department of Defense, Department of the Navy, and Marine Corps Information and Personnel Security Policy to include completed background investigations (as required) prior to classified performance. This contract shall include a DoD Contract Security Classification Specification (DD-254) as an attachment. The contractor shall notify the COR (written notice) within twenty-four hours of any contractor personnel added or removed from the contract that have been granted classified access, issued a Common Access Card (CAC) and/or MARCORSYSCOM Building badge/access.

6.2 Common Access Card (CAC)

The COR will identify and approve those contractor employees performing on this contract that require CACs in order to perform their job function. In accordance with Headquarters, United States Marine Corps issued guidance relative to Homeland Security Presidential Directive – 12 (HSPD-12), all personnel must meet eligibility criteria to be issued a CAC. In order to meet the eligibility criteria, contractor employees requiring a CAC, must obtain and maintain a favorably adjudicated Personnel Security Investigation (PSI.) Prior to authorizing a CAC, the employee's Joint Personnel Adjudication System (JPAS) record must indicate a completed and favorably adjudicated PSI or (at a minimum) that a PSI has been submitted and accepted (opened). The minimum acceptable investigation is a T-1 or a National Agency Check with Written Inquiries (NACI). If a contractor employee's open investigation closes and is not favorably adjudicated, the CAC must be immediately retrieved and revoked.

Contractor Facility Security Officers (FSOs) are responsible for notifying the MARCORSYSCOM Security Director if any contractor performing on this contract receives an unfavorable adjudication after being issued a CAC. The FSO must also notify the MARCORSYSCOM Security Director of any adverse/derogatory information associated with the 13 Adjudicative Guidelines/Factors concerning any contractor issued a CAC, regardless of whether a JPAS Incident Report is submitted.

Each CAC is issued with a "ctr@usmc.mil" e-mail account that the individual contractor is responsible to keep active by logging in on a regular basis (at least twice a month), sending an e-mail and clearing any unneeded e-mails. Contractors **are prohibited** from "auto-forwarding" their .mil e-mail account to their .com e-mail account. If the ctr.usmc.mil e-mail account is not kept active, the G-6 will deactivate the account and CAC will lose its functionality.

CACs will only be issued to those contractors supporting this contract that have been authorized by the COR. The COR will only authorize CACs for those contractors that meet current Homeland Security Presidential Directive – 12 (HSPD-12) criteria and have a definitive requirement.

If a contractor loses their eligibility for a CAC due to an adverse adjudicative decision, they have also lost their eligibility to perform on MARCORSYSCOM contracts. CACs are not issued for convenience.

6.3 Government Furnished Property (GFP)

The Contractor shall establish a Department of Defense Activity Address Code (DODAAC) account in order to take receipt of the GFP (attachment #6), in accordance with governing laws and regulations. The items must be received and transferred within the Procurement Integrated Enterprise Environment (PIEE) GFP module. The Contractor shall report any changes to asset data, such as changes in equipment location, resulting from warranty actions.

Upon the receipt of any GFP, the Contractor shall inventory and complete a signed confirmation of the transfer for the property or information in the PIEE GFP module and submit a GFP report semi-annually. The Contractor shall report all additions, changes, or deletions to an environment/location GFP, or if the responsible party changes. The Contractor shall identify each GFP by make, model, serial number, and person using it, and shall report any changes in assignments to the COR. The Contractor shall notify the COR the next business day if they have received GFP that is defective, using the Contractor's own format while including information adequate to determine what GFP is defective and a description of the defect. The Contractor shall report any missing, lost, stolen, or damaged (MLSD) GFP to the COR immediately upon discovery, and provide required documentation as required by the Government (e.g., police reports, MLSD forms) to support the reporting process.

The Contractor shall support configuration status accounting, physical configuration audits, and quarterly physical inventories to maintain an accurate accountability of GCSS-MC/LCM assets.

The Contractor shall ensure Government personnel have access to all GFP within 24 hours of requesting access. All GFP shall be delivered to the Government upon completion of the contract and transferred via the PIEE GFP module.

6.4 Non-Disclosure Agreement (NDA)

The contractor must obtain a signed NDA (Attachment #7) from each of its employees and its subcontractor's employees that are assigned to perform the requirements of this PWS, and forward the signed NDAs to the COR within 7 days of the employee being assigned to perform the requirements of the PWS.

7.0 MANDATORY DIRECTIVES AND INSTRUCTIONS

Reference/Document	Reference Title/Description
DoDI 5000.02	Operation of the Defense Acquisition System
DoD Financial Management Regulations Volume 3, Chapter 8	Standards for Recording Commitments & Obligations
DoDI 8510.01	Risk Management Framework
DoD 8570.01-M, Volume I-IV	Information Assurance Workforce Improvement Program
DoD Manual 5220 22	National Industrial Security Program Operating Manual
DoD Directive 5230.25	Withholding of Unclassified Technical Data From Public Disclosure
SECNAV Manual 5510.30	Personnel Security Program
FISMA Title 44 U.S.C. § 3541	Federal Information Security Management Act (FISMA)
MIL-HDBK-46855	DoD Handbook - Human Engineering Program Process and Procedures

GEIA-HB-0007	Logistics Product Data Handbook
GEIA-STD-0007	Logistics Product Data

8.0 APPENDIX

Appendix 1 – LIS System Descriptions and Technical Details (Section J)

Appendix 2 – LIS Reference List (Section J)

Section D - Packaging and Marking

All unclassified deliverables shall be packaged and marked in accordance with best commercial practice. Classified deliverables, if any, shall be packaged and marked in accordance with the National Industry Security Program Operating Manual, DoD 5220.22-M.

Section E - Inspection and Acceptance

Inspection and Acceptance shall be at Destination by the Government for all CLINs.

The following FAR clause is hereby incorporated by reference into this task order:

52.246-4, "Inspection of Services -- Fixed Price" (AUG 1996).

[Redacted text]

[Redacted text]

The Period of Performance of the following Option line Items are as follows:

[Redacted text]

[Redacted text]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The Period of Performance of the following Option items are as follows:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Section G - Contract Administration Data

G.1 Organizational Conflict of Interest (OCI)

(a) “Organizational Conflict of Interest” means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the government, or the person’s objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. “Person” as used herein includes corporations, partnerships, joint ventures, and other business enterprises.

(b) The contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid potential conflict of interest, and at the same time to avoid prejudicing the best interest of the government, the right of the contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d)(1) The contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the government any information provided to the contract by the government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the government on confidential basis by other persons. Further, the prohibition against release of government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(d)(2) The contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure or any party outside the government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(d)(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the contractor, any subcontractor, consultant, or employee of the contractor, any joint venture involving the contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the contractor. The terms of paragraph (f) of the Special Contractor Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The contractor further agrees that during the performance of this contract and for a period of three years after completion of performance of this contract, the contractor, any affiliate of the contractor, any subcontractor, consultant, or employee of the contractor, any joint venture involving the contractor, any entity into or with which it may subsequently merge or affiliate or any other successor or assign of the contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or as a subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any re-competition for those systems, components, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the contractor may, with the authorization of the cognizant

contracting officer, participate in a subsequent procurement for the same system, component, or service.

In other words, the contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest; it shall make immediate and full disclosure in writing to the contracting officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action, which the contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the contracting officer in making a determination on this matter. Notwithstanding this notification, the government may terminate the contract for the convenience of the government if determined to be in the best interest of the government.

(g) Notwithstanding paragraph (f) above, if the contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the contracting officer, the government may terminate this contract for default.

(h) If the contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the government may terminate this contract by default.

(i) The contracting officer's decision as to the existence or nonexistence of the actual or potential organization conflict of interest shall be final and is not subject to the clause of this contract entitled "DISPUTES" (FAR 52.233.1).

(j) Nothing in this requirement is intended to prohibit or preclude the contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the contractor from participating in any research and development. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The contractor shall promptly notify the contracting officer, in writing, if it has been tasked to evaluate or advise the government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the government's interest.

(l) The contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

G.2 Access to Proprietary Data or Computer Software

(a) Performance under this contract may require that the contractor have access to technical data, computer software, or other sensitive data of another party who asserts that such data or software is proprietary. If access to such data or software is required and needs to be provided, the contractor shall enter into a written agreement with such party prior to gaining access to such data or software. The agreement shall address, at a minimum, (1) access to, and use of, the proprietary data or software exclusively for the purposes of performance of the work required by this contract, and (2) safeguards to protect such data or software from unauthorized use or disclosure for so long as the data or software remains proprietary. A copy of the executed agreement shall be provided to the Contracting Officer.

(b) The contractor agrees to: (1) indoctrinate its personnel who will have access to the data as to the restrictions under which access is granted; (2) not disclose the data to another party or other contractor personnel except as authorized by the Contracting Officer, (3) not engage in any other action, venture, or employment wherein this information will be used, other than under this contract, in any manner inconsistent with the spirit and intent of this requirement, (4) not disclose the data to any other party, including, but not limited to, joint venture, affiliate, successor, or assign of the contractor; and (5) reproduce the restrictive stamp, marking, or legend on each use of the data whether in whole or in part.

(c) The restrictions on use and disclosure of the data and software described above also apply to such information received from the Government through any means to which the contractor has access in the performance of this contract that contains proprietary or other restrictive markings.

(d) The contractor agrees that it will promptly notify the Contracting Officer of any attempt by an individual, company or Government representative not directly involved in the effort to be performed under this contract to gain access to such proprietary or other restrictively marked materials.

(e) The contractor shall include this requirement in subcontracts of any tier which involve access to information covered by paragraph (a) substituting “subcontractor” for “contractor” where appropriate.

(f) Compliance with this requirement is a material requirement of this contract.

G.3 Post Award Conference

Within 30 days of the start of performance, the awardee shall host a Post Award Conference within 20 miles of the GCSS-MC Stafford, VA office to be attended by the Contracting Officer, COR , GCSS-MC personnel and contractor personnel to review the contract requirements including: 30-day transition plan, use of team members/subcontractors, security requirements, funding and quality control measures associated with the Performance Requirements Summary (PRS).

G.4 Exercise of Options

Option items are not dependent upon the prior exercise, concurrent exercise or subsequent exercise of any other option items. The PCO may unilaterally exercise the option line items either concurrently or separately with or without other option line items within the option exercise periods.

G. 5 Contracting Officer's Representative (COR)

The Contracting Officer has designated a Contracting Officer's Representative in accordance with DFARS 201.602-2 (2). The COR is not authorized to negotiate changes, direct the contractor, or obligate the Government. The COR for this task order is:

██████████

████████████████████

██████████

All Contract Data Requirements List (CDRL) deliverables are to be submitted to the COR, and the COR is responsible for tracking and acceptance.

(a) *Definitions.* As used in this clause—

“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

“Payment request” and “receiving report” are defined in the clause at [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(b) *Electronic invoicing.* The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for

Award Management at <https://www.sam.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) *Document type.* The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items—

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

Combo

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the

Contracting Officer.

N/A

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial item financing, submit a commercial item financing request.

(2) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

(3) *Document routing*. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0338
Issue by DoDAAC	M67854 with extension GCSS
Admin DoDAAC	S2101A
Inspect by DoDAAC	M67854
Ship To Code	N/A
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	M67854 with extension GCSS
Service Acceptor (DoDAAC)	M67854 with extension GCSS
Accept at Other DoDAAC	N/A
LPO DoDAAC	N/A
DCAA Auditor DoDAAC	N/A
Other DoDAAC(s)	N/A
Contract Number	M67854-17-F-3002

(4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following activity's WAWF point contact.

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

PGI 204.7108 Payment instructions.

(a) *Scope.* This section applies to contracts and orders that are funded by multiple accounting classification citations and—

(1) Include deliverable line items or deliverable subline items (see FAR 4.1005-1) that are funded by multiple accounting classification citations;

(2) Contain cost-reimbursement or time-and-materials/labor-hour line items; or

(3) Authorize financing payments.

(b) For contracts and orders covered by this subpart—

(1) The contracting officer shall insert the table at (b)(2), or a link to the table at (b)(2) (https://www.acq.osd.mil/dpap/dars/pgi/pgi_/current/PGI204_71.htm#payment_instructions) in Section G of the contract, or equivalent, including contracts with incrementally line items. When some, but not all, of the fixed price line items in a contract are subject to contract financing payments, the contracting officer shall clearly identify to which line items the payment clause(s) included in Section I apply.

(2) The payment office shall allocate and record the amounts paid to the accounting classification citations in the contract using the below based on the type of payment request submitted (see DFARS [252.232-7006](#)) and the type of effort.

Contract/Order Payment Clause	Type of Payment Request	Supply	Service	Construction	Payment Office Allocation Method	Applicable to the following CLINS
52.216-7 Allowable Cost and Payment	Cost Voucher	X	X	N/A	Line item specific proration. If there is more than one ACRN within a deliverable line or deliverable subline item, the funds will be allocated in the same proportion as the amount of funding currently unliquidated for each ACRN on the deliverable line or deliverable subline item for which payment is requested.	9000AA, 9000AB, 9000AC, 9000AD, 9000AE
52.232-1 Payments	Invoice (Fixed Price)	N/A	X	N/A	Line Item specific by fiscal year. If there is more than one ACRN within a deliverable line or deliverable subline item, the funds will be allocated using the oldest funds. In the event of a deliverable line or deliverable subline item with two ACRNs with the same fiscal year, those amounts will be prorated to the available unliquidated funds for that year.	8000 - 8010 8100 - 8110 8200 - 8210 8300 - 8310 8400 - 8410

(c) Reserved.

(d) The numbered payment instructions ((d)(1) through (11)) are replaced by the table at paragraph (b)(2) of this section.

(12) *Other*. If none of the payment instructions identified in paragraph (b)(2) of this section are appropriate (i.e., multiple lot progress

payments), the contracting officer may insert other payment instructions, provided the other payment instructions—

(i) Provide a significantly better reflection of how funds will be expended in support of contract performance; and

(ii) Are agreed to by the payment office and the contract administration office. A copy of the agreement will be kept in the contract file.

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[REDACTED]

[REDACTED]

BASE Funding [REDACTED]

Cumulative Funding [REDACTED]

MOD P00001

[REDACTED]

[REDACTED]

[REDACTED]

MOD P00001 Funding [REDACTED]

Cumulative Funding [REDACTED]

MOD P00002

[REDACTED]

[REDACTED]

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[REDACTED]

MOD P00002 Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD P00003

[REDACTED]
[REDACTED]
[REDACTED]

MOD P00003 Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD P00004 Funding [REDACTED]
Cumulative Funding [REDACTED]

Accounting Data

CLIN/SLIN	PR Number	Amount
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M6785417F3002P00005

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		
[REDACTED]		
[REDACTED]		

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		
[REDACTED]		
[REDACTED]		

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		

Accounting Data

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] Funding: [REDACTED]
Cumulative Funding: [REDACTED]

M6785417F3002P00006

[REDACTED]

[REDACTED]

[REDACTED]

Accounting Data

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] :

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Accounting Data

Standard Document #:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Accounting Data

[REDACTED]

MOD Funding: [REDACTED]

Cumulative Funding: [REDACTED]

Section H - Special Contract Requirements

NMCARS 5237.102-90 Enterprise Wide Contractor Manpower Reporting Application (ECMRA)

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Program Management support via a secure data collection site.

Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address

<https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Program Management support via a secure data collection site.

Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address

<https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

Section I - Contract Clauses

52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 90 days prior to completion; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before contract completion. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

Note: No written notice is required if the option is exercised more than 30 days before completion.

52.232-18 AVAILABILITY OF FUNDS. (APR 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

The following clauses are being incorporated by reference:

52.219-30 Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program.

52.233-3 Protest After Award

52.249-14 Excusable Delays

252.227-7013 Rights in Technical Data - Noncommercial Items.

252.227-7015 Technical Data - Commercial Items.

252.227-7037 Validation of Restrictive Markings on Technical Data.

252.239-7001 Information Assurance Contractor Training and Certification

