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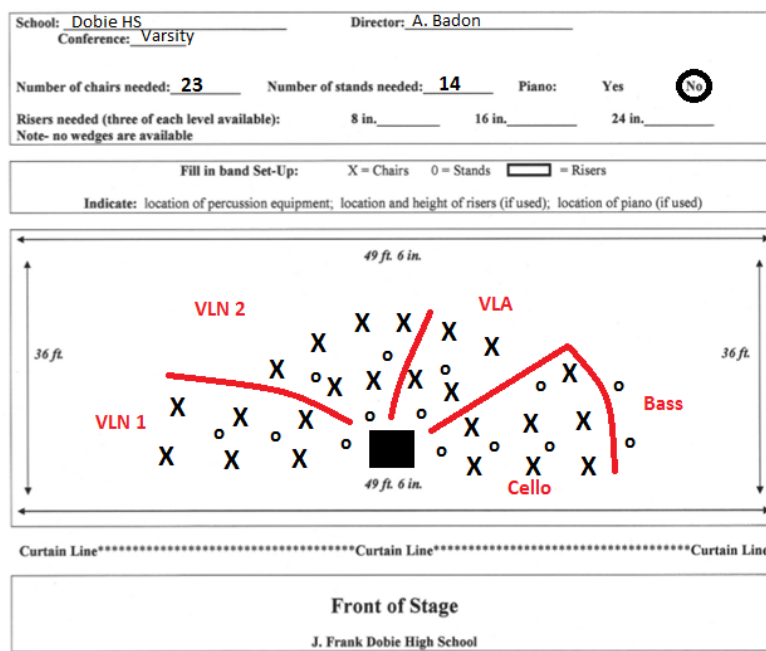
February 1st, 2019

Dear Directors,

J. Frank Dobie High School welcomes you to our campus for the 2019 UIL High School Orchestra Concert and Sight Reading Contest on February 28th and March 1st. On the Region 19 website, you will find a map to Dobie High School, a map of Dobie High school indicating areas used for the contest, and our contest setup chart. (<https://region19uilmusic.com/hs%2Fms-orchestra>)

Please help us speed things up in the Sight Reading room by providing accurate seating charts **with labeled sections** so that our student helpers can get the correct Sight Reading folders on your stands. Setup Charts should be submitted to our contest chairman BenGollehon@gmail.com.

Example:



Buses should enter on the south side of the school, past Moore Elementary (just past the Dobie marquee sign). Head all the way to the back of the school, turning right at the second stop sign. Upon pulling up to the Auditorium entrance, our student greeters will meet your bus and escort your group to your assigned uncasing area. Your group will have the same student greeter for the entire contest process. Directors will need to report to the contest office in order to check in and drop off scores, and if needed, turn in up-to-date seating charts and Form 1's. The contest office is located in the band's small ensemble room.

In the Warm-Up Room, on Stage, and in Sight-Reading, you will have a podium and a chair/stand setup matching your seating chart. Additionally, the warm up room will have a McAdams metronome/tuner. You will need to bring your own bass stools, rock stops, and any other equipment you wish to use.

Our student workers will set up the Warm-Up Room, Stage, and Sight-Reading Room for you; guide your group from space to space; confirm your performance order for the pre-concert announcement; get you the right parts in the sight-reading room; keep track of your time in Warm Up and Sight Reading rooms; and if any issues arise they cannot address, find a host or contest official.

A few points of considerations:

- You will conclude your time in the Warm-Up Room 5 minutes before your performance time, in order for the group following you to begin their warm up on time.
- Our stage piano is a concert grand. If your performance requires piano, plan your stage setup with this size in mind.
- If you are bringing a Full Orchestra and are wanting to borrow any large percussion for your performance, please contact Dobie High School's percussion specialist Clay McNeill CMcneill@pasadenaisd.org and Head Band Director Kevin Erickson KERickson@pasadenaisd.org. **Our Band Department is willing to provide large percussion item if your needs have been coordinated a week prior to the contest.** The Dobie Band Department will not furnish mallets, sticks, cymbals, snare drums, or other small accessories. Please take note that if you are bring a Full Orchestra Dobie High School will not provide risers for your ensemble's setup.
- If coming or going between 7-8 AM, or 2-3 PM, allow extra time for school traffic during our arrival and dismissal. Please be aware there is ongoing road construction along the Beltway 8 frontage road, and this is currently slowing down traffic.
- Please let us know if your group needs to remain at Dobie for any extended amount of time before or after your performance. We will do what we can to accommodate you. We understand that bus schedules can be inflexible at certain times in certain districts.
- Students listening to the performances of other schools must have parents or directors with them while in the auditorium. All audience members are expected to remain completely silent during performances and while judges are writing comments.
- If you have parent chaperones who will be left with students – apart from the director – while you are here during school hours, they will need to sign in with our front office and receive a visitors' badge.

At the conclusion of your Sight Reading performance, our student workers will take your students back to their assigned casing area while you go to the Contest Office to collect your orchestra's results and sign out with Mr. Gollehon.

If you have need of any special accommodations, please email any of us as far in advance as possible and we will try to be as helpful as possible.

We anticipate a smooth contest which will run on time and we are looking forward to hosting you.

Best of luck to you and your students during these final days of contest preparation.

Musically yours,

The Dobie High School Orchestra Directors