Dear Director:

Beverly Hills Intermediate welcomes you to our campus for the 2020 UIL Middle School Concert and Sight Reading Evaluation. The dates are February 25 & 26.

Buses should enter the **Buses Only** lane on the ***north*** side of the school. It is best to approach the school from Beltway 8 from the south. Travel north on Beamer and turn right into the school bus lane. **Please allow extra time if you arrive between 7:30-8:30 AM or 3:15-4:00 PM due to heavy traffic around the school.**

*We will NOT be able to accommodate your orchestra in the Uncasing Room if you arrive more than 20 minutes before your scheduled Warm-up time. Please remain on your bus until the scheduled arrival time.

Upon arrival, please check in at the Contest Office. It is located in the conference room in the main office area. Please see the downloadable map from http://www.uilforms.com/regions/19/
A student host will meet you and your students and escort you to the Uncasing Room. Students should not tune or practice in the Uncasing Room. The additional noise may disrupt the Contest due to traffic entering and exiting the room. Students should remain in the uncasing room until you are cleared to travel to the Warm-up Room.

Please note that the contest is being held while school is in session and while we are excited about hosting, we would like to disrupt the regular school day as little as possible. If you would like to have your students listen to other groups, please make sure they are supervised and they act appropriately while in the auditorium. Students are not allowed to leave the contest area without adult supervision.

We plan to run on schedule. In order to do so, please expect to move to the Warm-up Room on time (perhaps early!). Please be prepared to leave the Warm-up Room 5 minutes early so you will be on stage at the appropriate time.

A tuner will be provided in the Warm-up Room and the Sight Reading room. *Please bring your own bass stools, rock stops and any other supplies you may need*. There will be no concessions (food).

Each school should submit Form 1 listing students who will be performing with the ensemble, whether or not the school district is permitting the academically ineligible students to participate. The Form 1 lists the names of the students the school district deems eligible to participate.

Contact us if there are questions or concerns: 713-740-0420 (school), 832-746-2909 (SS's cell), sshaffer@pasadenaisd.org , apayne@pasadenaisd.org

Good luck! Bring your scores (numbered) and your Form 1 (signed)!

Sincerely,

Ana Payne and Sandra Shaffer