

Dear Director:

Beverly Hills Intermediate welcomes you to our campus for the 2021 UIL Middle School Concert and Sight-Reading Evaluation. The dates are March 4-5, 2021.

Buses should enter the **Buses Only** lane on the *north* side of the school. It is best to approach the school from Beltway 8 from the south. Travel north on Beamer and turn right into the school bus lane. **Please allow extra time if you arrive between 7:30-8:30 AM or 3:15-4:00 PM due to heavy traffic around the school.**

Please remain on your bus until a host meets you. Buses must wait with their group until they have completed their performance.

Students need to unpack at the bus and leave all belongings not needed for performance on the bus. There will be no waiting or uncasing area for participants.

\*Weather may alter this plan and we will adjust accordingly.

All students and directors will wear a mask and maintain social distancing while on campus. No outside visitors will be allowed in the auditorium except school administrators.

Directors will check in at the Contest Office located directly inside the door, outside the stage doors.

Warm-up, Concert and Sight Reading will all take place on stage. Other rooms do not allow enough space to socially distance. Chairs and stands (32/32) will be set on stage and it is suggested they are not moved throughout the Evaluation. If the director wants a different set-up, they will be responsible for moving chairs and stands and return the stage to the original set-up after the Evaluation.

You will have 30 minutes for the Warm-up period. The end of Warm-up and the beginning of the Concert will be announced to the director. At the conclusion of the Concert, the Sight Reading period will begin. A set of Sight Reading music will be provided for each ensemble. Chairs and stands will be disinfected by custodial staff after each performance. The total stage time designated for each group is one hour and 15 minutes.

A tuner will be provided on stage to use for tuning during the Warm-up period. *Please bring your own bass stools, rock stops and any other supplies you may need.*

Each school should submit Form 1 listing students who will be performing with the ensemble, whether or not the school district is permitting the academically ineligible students to participate. The Form 1 lists the names of the students the school district deems eligible to participate.

Contact us if there are questions or concerns: 713-740-0420 (school), 832-746-2909 (SS's cell), [sshaffer@pasadenaisd.org](mailto:sshaffer@pasadenaisd.org), [apayne@pasadenaisd.org](mailto:apayne@pasadenaisd.org)

**Good luck! Bring your scores (numbered) and your Form 1 (signed)!**

Sincerely,

Ana Payne and Sandra Shaffer