



Dear Directors,

We would like to welcome you to Channelview High School for the 2022 UIL Band Concert and Sight-reading Evaluation to be held on March 8th & 9th.

**Below are the guidelines that are different from previous years, so please read thoroughly.**

- Anyone entering campus, that is not a participant, must have a school ID. This includes non-performing directors and administrators.
- Participating students and directors are encouraged to follow their district policies about masks and social distancing.
- Our policy is that participating directors and students are NOT required to wear masks while actively involved in the evaluation.
- Masks must be worn at all times by all non-performing individuals while on campus.
- Band directors are responsible for their own social distancing in holding, on stage and in sight reading. You may social distance as much or as little as you do on your own campus.
- Sight reading procedures will return to previous ways. There will be one set of folders that everyone will use.
- There will be no congregating in the UIL office by directors or staff. Please take all group discussions outdoors. Please share this with your other directors and administrators.

Our school is located on the corner of Sheldon Rd. and Crockett. The best way to arrive at the school is to take Beltway 8 to I-10 East. Exit I-10 East onto Sheldon Rd. which is the very next exit. Turn left, or North, onto Sheldon Rd. After Woodforest Blvd (a stop light), you will pass our administration building and stadium. The very next light is Crockett. Turn right onto Crockett. Take the third left turn which will take you into the student parking lot. The student drop off area is by the front of the new Performing Arts Complex at door #46.

The equipment trucks will unload in the loading dock area. The loading dock area is located in the front of the school between the PAC and Band Hall at door #51. After your buses have dropped off students, we ask them to park at the far end of the student parking lot until it is time to load again. Please see the map for directions because it is completely different from previous years.

Students, directors, administrators, judges and audience members will need to park in the visitor lot and enter into the building through door #46. These are the glass doors right outside the contest office. You will be met by student representatives from Channelview High School. The band guides will direct you to a waiting area with restrooms available. Because of traffic flows and potential noise, please instruct your students not to leave the group or a guide.

Upon arrival, each director should check in with the contest office located in the ticket booth right as you enter campus. Remember to have all of your judge's scores numbered and be sure to write the school name on the front of each. **DON'T FORGET YOUR FORM 1.** *Here is a letter from Dr. Bradley Kent about the form 1 procedures.*

Dear Executive Secretaries,

Please continue with requiring Form 1s for concert and sight-reading evaluation. Each school district should include on the Form 1 the students who will be performing with the ensemble – whether or not the school district is permitting the academically ineligible students to participate. Therefore, the Form 1 contains the names of the students that the school district says are eligible to participate.

Bradley N Kent, D.M.A.

Student monitors will be assigned to your group upon arrival and lead you through the contest process. Please leave your cases on the bus or truck as there will be no storage available. We also strongly encourage you to have your students dressed upon arrival as we do not provide dressing rooms.

There will be a sufficient number of chairs and stands for each group on the stage and sight-reading rooms. A Harmony Director, Peterson tuner, and McAdams metronome will be available on stage for warmup.

**Equipment available on stage:**

1. Bass Drum
2. Four Timpani
3. Chimes
4. Xylophone
5. Marimba
6. Bells
7. Gong
8. Piano

**NOTE: The piano is a concert grand, so please plan your stage setup correctly.**

**Equipment for Sight-Reading will be provided as necessary (bass drum, timpani and bells).**

- All Non-Varsity Level .5: Snare, Bass, Bells, Crash Cymbals
- 2C and 3C Varsity Level 1: Snare, Bass, Bells, Timpani, Crash Cymbals, Triangle

**NOTE: We will not furnish mallets, sticks, cymbals, snare drums or any accessories.**

We will do our best to keep this contest on schedule, so please follow your student guides or hosts directions or warnings. We will have a stage crew to set up your band but we suggest that you have another director available to fine tune your setup. Please instruct your percussion section to set up for the performance. If your stage setup changes from a version you sent, please fax/email one to me and Ben as soon as possible.

Doors to the auditorium will be closed during each performance. The administration of Channelview High School would like all directors to remember that classes are still in session. Please do not allow students to explore CHS or allow them to leave the group. **Students must remain quiet in the Fine Arts Hallways due to the close proximity of the three performance areas.**

Please keep in contact with your transportation providers. We will keep the contest moving as smoothly as possible to ensure an accurate schedule. Upon completion of sight-reading, your group will be led outside to our student drop off area. Please make sure your drivers are aware of the approximate time you will be exiting so that they may have the buses lined up and ready. Please be aware that CHS monitors will not be allowed to watch students without a director. Plan for another director or parent chaperone to monitor your students when you will not be available.

**VERY IMPORTANT: If your performance time is between 7-8 am or 2-3 pm, please allow extra time for traffic around our school at these times. If possible, you may consider arriving a little early to have ample time to adjust to the new surroundings.**

We wish to do everything in our power to ensure that you and your students have an educational and successful experience here at Channelview High School. If at any time before, during or after your performance you have an issue, please do not hesitate to let me know. We wish you the best of luck during your performances.

Thank you,

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