

Worlds of Work (1)

TASK 1

SITUATION

You are taking part in a career guidance event at a training centre. The organisers have asked you to present your ideas about how people **choose their professions**.

MONOLOGUE

Give a short presentation on **Choosing a Career**.

1. Explain the factors that influence career choices according to Text 1.
2. Describe why education and personal interests are important when choosing a profession.

DIALOGUE

1. Do you think people should choose a job they enjoy or a job that offers financial security?
2. Discuss whether career guidance is important for young people.

Text 1

“Choosing a career is one of the most important decisions many people make in their lives. Several factors can influence this decision, including personal interests, education, financial opportunities, and family expectations. Some individuals choose careers based on their passions, while others prioritise stability and income. Career guidance programmes often help students explore different professional options and understand the skills required for various industries. As labour markets continue to evolve, flexibility and lifelong learning are becoming increasingly important for successful careers.”

Exam tips:

- Read the text and underline or **highlight** the important words you need to use in your presentation
- Spend 1-2 minutes thinking about the answers, creating full sentences in your mind
- Choose key words which help you remember what you want to say
- Write down notes with your keywords, not full sentences

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Worlds of Work (2)

SITUATION

You are speaking at a business seminar about **skills in the workplace**.

MONOLOGUE

Give a short presentation on **Essential Workplace Skills**.

1. Explain the key professional skills mentioned in Text 1.
2. Describe why communication and teamwork are important in modern workplaces.

DIALOGUE

1. Which skills do you think employers value most today?
2. Compare technical skills with interpersonal skills in professional environments.

Text 1

“Modern workplaces require employees to develop a wide range of skills. In addition to technical knowledge, employers often value communication skills, teamwork, problem-solving abilities, and adaptability. Employees who can collaborate effectively and respond to changing situations are often more successful in dynamic industries. Many companies therefore invest in professional training programmes to help workers develop these competencies. Continuous learning has become an essential part of career development.”

Exam tips:

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Worlds of Work (3)

SITUATION

You are participating in a discussion about **work-life balance**.

MONOLOGUE

Give a short presentation on **Balancing Work and Personal Life**.

1. Explain the concept of work-life balance according to Text 1.
2. Describe why maintaining this balance can be challenging.

DIALOGUE

1. Do you think modern work culture makes it difficult to maintain a healthy balance?
2. Discuss whether flexible working hours could improve employee wellbeing.

Text 1

“Work-life balance refers to the ability to manage professional responsibilities while maintaining personal wellbeing and family life. Many employees experience stress when work demands become overwhelming. Long working hours, tight deadlines, and constant digital communication can make it difficult to disconnect from professional responsibilities. Companies increasingly recognise the importance of employee wellbeing and may introduce flexible working hours, remote work options, or wellness programmes to support healthier working environments.”

Exam tips:

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Worlds of Work (4)

SITUATION

You are speaking at a technology conference about **remote work**.

MONOLOGUE

Give a short presentation on **Working Remotely**.

1. Explain how remote work has developed according to Text 1.
2. Compare remote work with traditional office work.

DIALOGUE

1. Do you think remote work will become more common in the future?
2. Discuss the advantages and disadvantages of working from home.

Text 1

“Remote work has become increasingly common due to digital communication technologies. Many employees now perform their professional tasks from home or other remote locations using online communication tools. This approach can reduce commuting time and provide greater flexibility for workers. However, remote work may also create challenges such as reduced social interaction with colleagues or difficulties separating work from personal life. Organisations therefore continue to explore effective ways to manage remote teams.”

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Worlds of Work (5)

SITUATION

You are giving a presentation at a training event about **teamwork in companies**.

MONOLOGUE

Give a short presentation on **Teamwork in the Workplace**.

1. Explain why teamwork is important in organisations according to Text 1.
2. Describe how collaboration can improve workplace performance.

DIALOGUE

1. Do you prefer working independently or as part of a team?
2. Discuss what makes a team successful.

Text 1

“Teamwork plays an essential role in many modern workplaces. Organisations often rely on collaborative teams to solve complex problems and complete projects efficiently. Effective teamwork requires communication, trust, and mutual respect between team members. When individuals contribute their different skills and perspectives, teams can often produce more creative and effective solutions. However, successful teamwork also requires clear leadership and well-defined responsibilities.”

Exam tips:

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Worlds of Work (6)

SITUATION

You are participating in a business discussion about **global employment trends**.

MONOLOGUE

Give a short presentation on **Globalisation and Employment**.

1. Explain how globalisation influences job markets according to Text 1.
2. Describe the opportunities and challenges globalisation creates for workers.

DIALOGUE

1. Do you think globalisation has improved employment opportunities?
2. Discuss whether international companies benefit local economies.

Text 1

“Globalisation has significantly influenced modern labour markets. Companies increasingly operate internationally and often collaborate with partners across different countries. This development has created new opportunities for employment in global industries. At the same time, global competition can create challenges for workers in some sectors. As a result, employees often need to develop international communication skills and adapt to changing professional environments.”

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Worlds of Work (7)

SITUATION

You are speaking at a seminar about **professional development**.

MONOLOGUE

Give a short presentation on **Lifelong Learning in Careers**.

1. Explain why lifelong learning is important according to Text 1.
2. Describe how professional training supports career development.

DIALOGUE

1. Do you think people should continue learning throughout their careers?
2. Discuss whether companies should invest more in employee training.

Text 1

“Lifelong learning has become an important concept in modern professional life. Technological innovation and changing industries require workers to continuously update their skills and knowledge. Professional training programmes, workshops, and online courses allow employees to remain competitive in the labour market. Individuals who actively develop new competencies often have better opportunities for career advancement.”

Exam tips:

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Worlds of Work (8)

SITUATION

You are presenting at a career conference about **entrepreneurship**.

MONOLOGUE

Give a short presentation on **Starting a Business**.

1. Explain the concept of entrepreneurship described in Text 1.
2. Describe the advantages and risks of starting a business.

DIALOGUE

1. Do you think entrepreneurship is becoming more popular today?
2. Discuss whether self-employment offers more freedom than traditional employment.

Text 1

“Entrepreneurship refers to the process of starting and developing a business. Entrepreneurs often create innovative products or services and take financial risks to build their companies. Successful entrepreneurs must demonstrate creativity, leadership, and resilience. While entrepreneurship can offer independence and potential financial rewards, it also involves uncertainty and responsibility. Many governments support entrepreneurial initiatives through training programmes and financial assistance.”

Exam tips:

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Worlds of Work (9)

SITUATION

You are speaking at a labour policy conference about **working conditions**.

MONOLOGUE

Give a short presentation on **Working Conditions and Employee Rights**.

1. Explain the importance of fair working conditions according to Text 1.
2. Describe how labour regulations protect employees.

DIALOGUE

1. Do you think employees today have better working conditions than in the past?
2. Discuss whether governments should regulate working hours.

Text 1

“Fair working conditions are essential for employee wellbeing and productivity. Labour laws often regulate working hours, workplace safety, and minimum wages to protect employees. These regulations aim to create safe and fair working environments. Many organisations also introduce policies that support employee wellbeing, including health programmes and flexible working arrangements. Ensuring fair working conditions benefits both employees and employers by creating stable and productive workplaces.”

Exam tips:

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Worlds of Work (10)

SITUATION

You are participating in a discussion about **the future of work**.

MONOLOGUE

Give a short presentation on **Future Workplace Trends**.

1. Describe possible future developments in work mentioned in Text 1.
2. Explain how technology may change professional environments.

DIALOGUE

1. How do you think work will change in the next twenty years?
2. Discuss whether automation will create new jobs or reduce employment opportunities.

Text 1

“The future of work is expected to change significantly as technology continues to develop. Automation, artificial intelligence, and digital communication tools are transforming many industries. Some traditional jobs may disappear, while new professions are likely to emerge. Experts suggest that adaptability, creativity, and problem-solving skills will become increasingly valuable in future labour markets. Education and training systems will therefore need to prepare workers for rapidly changing professional environments.”

Exam tips:

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