



KAWAIAHAʻO CHURCH HOLIDAY FOOD & CRAFT FAIR

957 Punchbowl Street,
Honolulu, Hawaii 96813
Phone: (808) 469-3000 FAX: (808) 522-1341

*Saturday, November 26, 2022
(8:30 am to 3:00 pm)*



APPLICATION FOR EXHIBIT SPACE

Please print clearly or type all required information

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Bus. Tel: _____ Fax: _____ Other: _____

Contact Name: _____

Res Phone: _____ Cell Phone: _____

Email: _____

Website: _____

GE Tax Identification Number: _____

(Vendors are responsible to have their own GET License and must ensure it is in their possession on the day of the event)

General Merchandise/Category Information (Select all that apply)

Beauty & Bath

Painting Artist

Ceramics/Pottery

Photography

Clothing

Specialty Gifts

Fabric Items

Stationary

Foods

Woodcraft

Glassware

Needlework

Jewelry

Other

Personal Accessories

PLEASE DESCRIBE ITEMS BEING SOLD: _____

Food Vendors: DOH Permit Number: _____ Exp. Date: _____

BOOTH SPACE TERMS & CONDITIONS

1. Space awarded on a first come, first served and loyalty basis.
2. Booth Space assignment awards are determined at the discretion of Kawaiaha'o Church and shall be final.
3. **Set Up Times:**
 - Fri. 11/25/22 – 4:00 PM to 6:00 PM
 - Sat. 11/26/22 – 6:00 AM to 8:00 AM
4. **Break Down Times:**
 - Sat. 11/26/22 – 3:05 PM to 5:00 PM
5. Vendors are responsible for obtaining and bringing their own tent, tables, chairs and other equipment, including all necessary and required state & county licenses.
6. **TENT PEGS/STAKES ARE PROHIBITED. Any damages caused by Tent Pegs and Stakes will be charged to the vendor.**
7. Payment must be made at the time of the application. Applications submitted without payment will not be processed nor stamped as received until full payment is received.
8. All Fees with completed application for each booth space are due by the **4:00 PM, Friday, November 11, 2022** deadline. Late Registration Fee of \$25 will apply after November 11, 2022. Cancellation after November 11, 2022 is NON-REFUNDABLE.
9. **Donations and/or Fees WILL NOT be refundable after 4:00 PM, Friday, November 11, 2022.**
10. Returned checks will be assessed a \$35.00 service fee.

(The Church reserves the right to refuse any application.)

FEE SCHEDULE

Fee schedule is binding and non-refundable after 4:00 PM, Friday, November 11, 2022

<i>Type of Service</i>	<i>Fee</i>	<i>Sub Total</i>
Product Space 10 ft. X 10 ft.	\$100 Donation	
Food Space 10 ft. X 10 ft.	\$125 Donation	
10 ft. X 10 ft. Tent	Vendor's Responsibility	
Tables 6x3	\$10 each per day	
Chairs	\$5 each per day	
Late Registration Fee (After November 11, 2022)	\$25 Donation	
Please make total amount payable to "Kawaiaha'o Church"		TOTAL:

By signing this application, you agree to abide by the Terms & Conditions already set forth above and agree to indemnify Kawaiaha'o Church from liability for any personal injury, loss, damaged or stolen property while participating in this event.

Signature: _____ **Title:** _____

Please print name: _____ **Date:** _____

DATE/TIME APPLICATION RECEIVED:

FOR OFFICIAL USE ONLY
DO NOT WRITE IN THIS SPACE

Payment Receipt # _____

BOOTH ASSIGNMENT: _____

BY: _____/Date: _____

Confirmation Sent by: ____/Date: ____