



Parent

Handbook

SUMMER PROGRAM STUDENT HANDBOOK

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Academic Camp for Enrichment: ACE

Purpose: To provide students' exposure to the upcoming year's grade level standards, through the curriculum.

Mission: Our goal is to provide a safe learning environment where the students will be exposed to the upcoming years' standards. We understand the importance of providing a rigorous curriculum that will help students to obtain knowledge and skills that will enhance their academic performance, while introducing them to different forms of art. We will foster personal growth in each child through arts, recreation, fun activities, friendships, and play. Our campers will increase their self-esteem and self-confidence, learn from new experiences, form new friendships and create memories that will last a lifetime!

Vision: Our vision is to produce a world where children are critical thinkers and leaders. They will learn and grow through exploration and creativity. In addition, they will be actively involved in their community and learn how to bring about change in themselves and the world. We aim to empower and motivate children to strive for excellence.

Morning Block: Math, Reading and Writing Enrichment

Afternoon Block: Arts, Recreation, and Entrepreneurship

Check-in/Check-out Procedures Check-in

Check –in

Report to Camp Ace anytime between 8:00 AM and 9:00 AM on the Monday through Friday.

After the camper is checked-in, morning review and breakfast will be served.

If you anticipate arriving after 9:00 AM, please inform the program director the day before due to off campus activities.

Check-out

Camp closes at 3 PM daily, after 3 PM a fee of \$1.00 per minute will be charged until 3:30 PM. The fee must be paid at the time of pick-up. After which, proper authorities will be called. Please adhere to the policies of the camp. Only individuals listed on the application are allowed to checkout your child. Proper identification must be presented at the time of checkout (Driver's License or state identification). This person must sign your child(ren) out.

Breakfast, Lunch and Snack will be served daily.

General Information

Parents and campers are expected to be familiar with our policies concerning health and safety, supervision, and rules and expectations. Please assist us in providing a fun, yet safe environment for all campers.

Medication

(All medications will be registered and kept in the office.)

Prescribed Medication: Prescription Medication form must be signed by a physician and submitted at camp check-in with each prescription drug that the camper brings to camp. The camp director will not give any medications to campers without this signed documentation. Medications should be in original containers and placed inside a Ziploc bag along with clear instructions for administration. Note: Medications are not to be transferred between campers. Improper use of prescription and non-prescription drugs is a major infraction – that will result in dismissal from camp (No-refund). All medications must be in the ORIGINAL LABELED CONTAINER. **We highly recommend that medications taken by your child during the regular school year (ADD, ADHD, antidepressants, etc.) be given during the summer camp due to its intense academic rigor. Over-the-Counter Medications (Non-prescription) Please DO NOT bring any type of over-the counter (OTC) medications. Medications must be approved by parent/guardian before the camp director can give any medications to campers.

Sick Campers

If a camper is deemed too sick by the camp directors to remain at Camp ACE, parents or guardians will be asked to pick up the camper in a timely manner.

Dining

Breakfast, lunch and snacks are provided during the week of camp. Meals always include a main entrée along with a variety of side dishes. If allergies are not reported at least one week before the beginning of camp, it will be difficult to have appropriate food on hand. Please inform the Camp Directors of any allergy and/ or if there is a need to receive an alternative meal option.

Mobile Phones (Parents Please Read!)

We know that parents and campers value the ability to be able to call each other at a moment's notice. Although we do not prohibit mobile phones, all phone features including talk, text messaging, and cameras are not to be used during any instructional or activity time unless approved by the instructor or camp director. Camp ACE is not responsible for phone or text content, usage, or phone bills incurred while attending any activity, including loaning phones to friends or placing calls. Camp ACE is not responsible for any lost, stolen, or damaged phones. If your child brings a mobile phone to camp, they are held fully responsible for it.

Alcohol and Drug Policy

Camp ACE strictly enforces a NO TOLERANCE drug and alcohol policy. Any camper or staff member caught in possession of or under the influence of alcohol or illegal drugs will be dismissed from the program immediately.

What to Bring & What NOT to Bring Items to Bring

- Towel (Large) Ages 5 and 6 for down time.
- Notebook, pens, pencils
- Quarters (daily) for vending and concessions
- Reusable water bottle
- Sunscreen

Clothes to Bring

- One pair of closed toe shoes. (Sneakers)
- Painting oversize tee-shirt

Camper Code of Conduct

Camp ACE and its campers, faculty, and staff strive for a high standard of excellence. All participants are expected to be exemplary representatives and families by demonstrating responsible behavior both on and off campus. You are considered Camp ACE family during your participation in a Camp ACE summer camp, and therefore accountable to us and each other. If you know that other campers are not living up to the Code of Conduct and are thereby endangering themselves, others or the summer program as a whole, speak with them and remind them of their responsibility to follow the Code of Conduct. If fellow campers fail to follow the Code of Conduct, you are expected to report the misconduct to a staff member.

Below you will find the Camp ACE Code of Conduct and Discipline Code.

Camp ACE campers will...

- Exemplify excellent academic standards.
- Always be on time to class and prepared to learn with appropriate materials and a positive attitude.
- Demonstrate outstanding leadership.

- Exhibit respectful behavior toward self and others.
- Comply with camp rules, regulations, and expectations.
- Cooperate with and respect all staff members.
- Refrain from excessive gossip which hurts others feelings and attacks someone's character.
- Remain on CAMP ACE premises unless written authorization has been granted from a parent or guardian.
- Be expected to dress appropriately for all occasions. (No sagging pants, no T-shirts with profanity or inappropriate gestures, revealing tops, short skirts or shorts.)

Drugs, Alcohol, and Tobacco Anyone found with alcohol, illegal drugs, or tobacco products in his/her possession will be dismissed from camp immediately.

Firearms, Explosives, and Weapons The possession or use of firearms, knives, paint-ball guns, slingshots, explosives, fireworks, candles, incense, or similar items is strictly prohibited and will result in immediate dismissal from camp.

Rules for using the Camp ACE network Accepted rules of conduct include, but are not limited to the following:

1. Be polite. Always use appropriate language; profanity, vulgarities, or other inappropriate language is prohibited.
2. Be secure. Do not share personal information with others on public Internet sites. Do not share your password.
3. Be safe. Do not post pictures (video or still) or audio clips of other campers without permission from the camper and their parent or guardian.
4. Respect intellectual property. Copyrighted materials including software and music files may not be used, shared or downloaded without permission of the owner.
5. No fighting, hitting, or kicking other campers. Any act of violence is prohibited.

1st infraction- Warning/ Parent Contact

2nd infraction- Suspension 1-3 days

3rd infraction- Dismissal from the program

ACE(Academic Camp for Enrichment)

Sample Summer 2022 Daily Schedule

8:00-7:30	Breakfast
8:30-8:00	Attendance/Journal time
8:00-9:00	Reading Workshop
9:00-10:00	Writing Workshop
10:00-10:15	Morning Snack
10:15-11:15	Math Workshop
11:15-12:00	Lunch
12:00-1:00	Arts and Craft activity
1:00-2:00	Work on Service Project
2:00-3:00	Evening snack, play time, & dismissal

Tentative Camp Activity Schedule- Subject to Change

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Opening party	Water Play Build a Bear	Balloon Toss Sports of All Sorts	Ice Cream Social Create a Hat	Water Play Face Painting	
	Build a kite day!	Water Play Decorate Flip Flops	Puzzle Day Sports of All Sorts	Ice Cream Social Popcorn Party	Water Play Grow a plant day!	Parent's Night Out- \$30.00
	Pajama Party	Water Play Puppet Show	Chalk on Sidewalk Sports of All Sorts	Ice Cream Social Lemonade Stand	Water Play Homemade Pizza Pay	Field Trip on Wheels \$50.00 for 4 hours Parent's Day Out
	Drive in Movie Paper Airplane Contest	Water Play Picnic in the Park Play Dough Fun	Make Frisbees Sports of All Sorts	Ice Cream Social Make Masks	Water Play Fun Photo Booth Dance Off	Parent's Night Out \$30.00
	Pajama Party	Water Play Make popsicles	Bubbles Day Sports of All Sorts	Ice Cream Social Kool-Aid snow cones day!	Water Play Donut Party	Field Trip on Wheels \$50.00 for 4 hours Parent's Day Out
	Make a Cereal Necklace	Water Play Journal Making	Root Beer Floats Sports of All Sorts	Ice Cream Social Finger Painting Banana Splits	Last Day of Camp Water Play Field Day	Post Planning Conference Showcase

Additional Activities:

Entrepreneurship Skills

Web Design

Graphic Work

Public Speaking

Sports of All Sports

Balloon Toss

Cut-up the Tee Day

Family Feud

Race Candy

Candy Dots with Kool-Aid and candy mixture

Create a robot

Legos Play

Water Play Day

Sewing

Tutu Skirts

Create a hat

Ice Cream Social- ICS

Sports of all sorts- SOAS

Build a Bear

Build an Instrument

Make-up Day

Cheer Day

Become a Model

Sumba

Weight training

Parent's Night Out

Field Day

Camp Run

Dance

Drama and Theatre

Business Plans

Business Cards

Marketing Day

Face Painting

Finger Painting

Paint a pair of jeans day

Cake walk

Bake sale

Dance off

American Idol

Rice Crispers Day

Grill a hot dog day

Make a pie day

Play dough fun

Make fragrances

Create a board game

Taco Day

Bake Sale

Chalk on side walk

Decorate Flip Flops Day

Create a journal

Fly a kite day

Feet Painting

Lemonade Stand

Chalk on Sidewalk

Homemade Pizza on Grill

Drive in movie (projector)

Picnic in the park

Root Beer Floats

Puppet Show

Make Frisbees

Make Kites

Make masks

Make Laus-Flower and A Straw

Make a puzzle

Pajama Party

Fun Photo Booth

Plant Flowers

Bird Feeder

Paper Airplane Contest

Make Popsicles

Homemade Spa Day

Banana Split

Loaded Fires Day

Bubbles Day

Kool-Aid Snow Cones

Popcorn Party

Donut Day

Cereal Necklace

Card-making

Journal making