## Fire safety policy

The purpose of this policy is to outline the procedures in place to protect children, staff,

and other persons from harm to their health, safety, and welfare through the minimising

of risks arising in the setting.

Our provision is a suitable, clean, and safe place for children to be cared for, where they can grow and learn. We meet all statutory requirements about fire safety and fulfil the criteria for meeting the relevant Early Years Foundation Stage Safeguarding and Welfare Requirements.

Fire Safety Precautions

* All staff are aware of the location of all fire exits, the fire assembly point and where fire safety equipment is stored. Particular attention is paid to distinguishing between the various types of fire extinguisher and their methods of operation.
* Children will be made aware of the fire safety procedures during their settling in period and on regular occasions from then on. All children will be made aware of the location of fire exits and the fire assembly point.
* Fire doors and fire exits are clearly marked, are not obstructed at any times, and are easily opened from the inside.
* Fire exits are always closed but never locked, during the session.
* The Fire Marshalls are responsible for arranging termly fire drills and tests.
* All fire drills, fire incidents and equipment checks will be recorded.
* The fire Marshall will explain fire safety procedures to new staff, students and volunteers, as part of the induction process.
* An annual fire risk assessment is carried out.
* Fire extinguishers are in place and are appropriate and a fire blanket is in place in the kitchen.
* All electrical equipment is checked by a qualified electrician annually.
* All fire safety equipment is checked annually.

Fire Prevention

The Preschool will take all steps possible to prevent fires from occurring. As such, all staff are responsible for:

* Ensuring that power points are not overloaded with adaptors.
* Ensuring that the setting’s Smokin policy is always observed.
* Checking for frayed or trailing wires.
* Checking that fuses are replaced safely.
* Unplugging all equipment before leaving the premises.
* Storing any potentially flammable materials safely.

In the event of a fire

A member of staff will raise the alarm immediately and the emergency services will be called at the earliest possible opportunity.

Using the mobile phone and cameras any persons in the church will be alerted.

All children will immediately be escorted out of the building and to the assembly point in the car park. If the assembly point is not safe, then we will go across the road to our safe place (9 Florence St.) No attempt will be made to collect personal belongings, or to re-enter the building after evacuation.

The register will be taken and all children, staff and visitors accounted for. If any person is missing from the register, the emergency services will be informed immediately.

Ofsted will be notified about any significant changes or events.

Designated Fire Marshalls are Michelle Howell and Donna Roberts

Signed on behalf of the pre-school Chris Jones

Adopted 28.02.25

Reviewed 05.08.25