**VISITORS POLICY**

* All visitors will be asked to show ID.
* All visitors must sign in and out of the visitor’s book.
* All visitors will be asked to place their mobile phone in the provided box.
* Visitors will be supervised at all times and never left alone with the children.
* Please also refer to our Pandemic Policy

This policy was adopted at a meeting of the pre-school held on 08.10.18.

Signed on behalf of the pre-school Gary Cox

Reviewed: 02.06.09, 06.10.10, 22.08.11, 11.03.14, 31.08.15, 04.08.16, 30.08.17, 12.08.18, 08.08.19, 20.07.20, 08.08.21, 17.08.22, 15.08.23