



Office Use Only
Rebate:

Month/Year:

Non-Residential Ductless Heat Pump Rebate Application

Complete form and sign/date below. All information is required to process rebate(s).
Incomplete forms will be returned to the applicant. This will delay rebate processing.
An AHRI must accompany this form at the time of pre-approval.

CONSUMER INFORMATION					
Account No.		Date of Installation		Date	
Company Name on Account		Contact Name			
Site Address		Contact Phone			
City		State		Zip	
Mailing Address (if Different from Site Address)		Contact Email			
City		State		Zip	

PROJECT INFORMATION

For additional equipment, use an additional form.

Project Information	DHP 1	DHP 2
Project Type (Please check one)	<input type="checkbox"/> DHP Retrofit <input type="checkbox"/> DHP Upgrade	<input type="checkbox"/> DHP Retrofit <input type="checkbox"/> DHP Upgrade
For DHP Retrofits, what was primary heating system type? (Please check one)	<input type="checkbox"/> Electric Zonal <input type="checkbox"/> Electric Forced Air Furnace	<input type="checkbox"/> Electric Zonal <input type="checkbox"/> Electric Forced Air Furnace
For DHP Upgrades, what was primary heating system type? (Please check one)	<input type="checkbox"/> DHP <input type="checkbox"/> N/A (New Construction or Major Renovation)	<input type="checkbox"/> DHP <input type="checkbox"/> N/A (New Construction or Major Renovation)
Manufacturer		
Model		
AHRI Number		
Outdoor Cooling Capacity (tons)		
Installed cost (per attached invoice)		
Order/purchase date (per attached invoice)		

The installed DHP must:

- Be on the BPA Qualified Products List <https://www.bpa.gov/EE/Sectors/Commercial/Pages/HVAC-Program.aspx>
- Have an outdoor condenser rating that meets BPA's efficiency requirements outlined in the table below:

Indoor Unit Type	Efficiency Requirement	Rebate
Non-ducted	11.0 HSPF*	\$1,000.00 for retrofit \$300.00 for upgrade
Ducted or Mixed	10.0 HSPF*	

*The minimum HSPF applies to both single and multi-head systems.

**Rebate(s) will not exceed 70% of total installed cost.
To ensure availability of funds, project must be pre-approved.**

Upon signing this agreement, the consumer acknowledges the following:

Rebate offer(s) may be changed or discontinued at any time by Columbia Basin Electric Cooperative (CBEC). CBEC disclaims any warranty, whether expressed or implied, regarding the energy efficient upgrade(s) listed on this application for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the energy efficient upgrade(s) must be installed to CBEC specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the business owner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Oregon Construction Contractors Board. CBEC strongly recommends validating qualifications before work begins.

I understand the above and certify that I am a consumer of CBEC, that the energy efficient upgrade(s) are installed at the address indicated and that this address is within the CBEC service territory.

CONSUMER SIGNATURE _____ DATE _____

Mail original completed rebate application, final invoice and final AHRI for project to:

**Columbia Basin Electric Cooperative
Attn: Energy Efficiency Rebates
5625 NE Elam Young Parkway #100
Hillsboro, OR 97124
FAX: 1-503-344-6942
Rebates@esgroupllc.com**

Rebate Applications are due within six (6) months of purchase to qualify.

Allow 8 to 10 weeks for rebate processing, after the receipt of the final invoice and paperwork.

Call 1-888-883-9879 to learn about additional energy efficiency programs.

Participation in this energy efficiency program allows Columbia Basin Electric Cooperative to use your electrical energy consumption history for energy savings research. Your consumption history may be shared anonymously with Bonneville Power Administration for energy savings verification and research.



NON-RESIDENTIAL DHP REBATE PROGRAM

Steps to Participation

1. GETTING STARTED

- Contact Columbia Basin Electric Cooperative (CBEC) Efficiency Services (rebates@esgroupllc.com) regarding a potential non-residential ductless heat pump (DHP) retrofit or DHP system upgrade.
- Forward the Non-Residential rebate application & AHRI certificate to rebates@esgroupllc.com.
- The payment is \$1,000 per ton for retrofit or \$300 per ton for the DHP upgrade.
- To calculate the rebate sum, add the outdoor unit cooling capacity from all DHP's installed, then round to the nearest whole ton or round the outdoor unit cooling capacity of each individual outdoor unit to the nearest whole ton, then add all rounded tons.

2. PRE-INSTALLATION CONDITIONS

- **DHP – Retrofit:** The DHP replaces the existing zonal or forced-air electric-resistance heating system with a DHP. No other heating sources are eligible.
- **DHP – Upgrade:** The space is part of a building addition, new construction or major renovation project. If the space was previously conditioned by an air source, ground source or DHP that is no longer working and the space is conditioned by backup zonal or forced air electric resistance heat, the site is still eligible for a DHP.
- The installed DHP must be listed on the DHP Qualified projects list (QPL) located (<https://www.bpa.gov/EE/Sectors/Commercial/Pages/HVAC-Program.aspx>).
- The DHP outdoor condenser must be have 11.0 HSPF for Non-Ducted & 10.0 HSPF for Ducted or Mixed systems.
- An AHRI certificate must accompany the pre-approval paperwork to calculate the rebate amount.

3. PROJECT PRE-APPROVAL

- Columbia Basin Electric Cooperative (CBEC) Efficiency Services sends the pre-approval to the contractor. Project are pre-approved for a six-month timeframe.
- If the DHP installation is not completed within the six-month timeframe the contractor or customer must reapply for the rebate. There is no guarantee that the rebate funds will be available or that the rebate amount will remain the same. Rebate(s) are available on a first come, first serve basis and are subject to availability of funds.

4. DOCUMENTS REQUIRED TO PROCESS YOUR REBATE(S)!

- The contractor final invoice(s) including equipment order or purchase date and the installed cost.
- The equipment model on the invoice must match the AHRI certificate.
- Completed Non-Residential DHP rebate application with the date of installation.

Documents can be mailed to the address on the rebate application, faxed to 1-503-344-6942 or emailed to rebates@esgroupllc.com.

5. RECEIVE YOUR REBATE

You can expect to receive your rebate 8 to 10 weeks after the final inspection and receipt of all required documentation. Rebate(s) will not exceed 70% of the total installed cost.

All work must meet Bonneville Power Administration (BPA) and Columbia Basin Electric Cooperative program and installation requirements.

For additional questions, call 1-888-883-9879.