



Office Use Only  
Rebate:

Month/Year:

## Residential HVAC with PTCS™ Rebate Application

Complete application and sign/date. All information is required to process rebate(s). Contractor must complete *both* pages of this application; Contractor and Consumer signatures are required.

**Before installation:** submit application with Heat Load Calculations & Balance Point Worksheet or PTCS Heat Pump Sizing Calculator & the AHRI certificate.

**After installation:** submit final invoice(s) and required PTCS forms and PTCS registry approval #.

CONSUMER INFORMATION									
Account #		Phone		Date					
First Name		Last Name							
Installation Address									
City		State		Zip					
Mailing Address (if different)		Contact Email							
City		State		Zip					
HOME INFORMATION									
Residence Type	<input type="checkbox"/> Site Built Home ( <i>up to 4-plex</i> )		<input type="checkbox"/> Manufactured Home		Year Built				
Foundation Type	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Full Basement	<input type="checkbox"/> Half Basement		Existing Central AC	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Previous Heating/Cooling System	<input type="checkbox"/> Electric Heat Pump		<input type="checkbox"/> Forced Air Electric		<input type="checkbox"/> Forced Air Gas	<input type="checkbox"/> Other			
	<input type="checkbox"/> Electric Zonal		<input type="checkbox"/> Forced Air Oil		<input type="checkbox"/> New Construction				
<b>Check Here if PTCS Duct Sealed or Prescriptive Duct Sealed</b> <input type="checkbox"/>									
<ul style="list-style-type: none"> <li>Only homes with ducts that are connected to electric heat are eligible</li> <li>Prescriptive Duct Sealing measures are treated as PTCS measures for all documentation and Quality Assurance purposes</li> <li>Must be installed by a PTCS Certified or BPA approved Prescriptive Technician</li> <li>Approved PTCS registry number must be included with this form</li> </ul>									
NEW EQUIPMENT INFORMATION - <i>Heat Pumps must be new, PTCS installed, AHRI tested and certified to qualify.</i>									
Installation Date				Manufacturer					
Outdoor Model #				Indoor Model #					
AHRI #		HSPF		SEER		Size in Tons		Variable Speed Unit	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Compressor Stages	_____ or <input type="checkbox"/> Inverter Driven		Thermostat Type	<input type="checkbox"/> Programmable <input type="checkbox"/> Non-Programmable		<input type="checkbox"/> Intelligent Recovery*			
*Outdoor thermostat must be installed if not installing Intelligent Recovery Thermostat									
CONTRACTOR INFORMATION									
Company Name				Contact Name					
Business Phone				Business Fax or Email					
Address									
City		State		Zip					

**To qualify for incentives, heat pump and duct sealing must be installed and certified by an active, approved PTCS certified HVAC contractor.**

By signing below, I verify that I am certified as an active PTCS contractor listed on the PTCS registry. The equipment I installed is new, AHRI tested and certified, and I have installed and tested and/or sealed this heat pump and/or duct system to meet PTCS standards for system sizing to heating load, duct tightness, refrigerant charge and air flow.

**CONTRACTOR SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

<b>CIRCLE REBATE AMOUNT FOR NEW EQUIPMENT</b>			
<b>Residence Type</b>	<b>Measure</b>	<b>Rebate Amount</b>	<b>Minimum Installation Requirements</b>
Existing Site Built and Manufactured Homes	Heat Pump Conversion from existing Forced Air Electric Furnace only to New Heat Pump	\$1,400	New HSPF 9.0 and 14 SEER minimum Heat Pumps. Must be installed according to PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. * An additional rebate is available if PTCS or Prescriptive Duct Sealing is required.
Existing Site Built and Manufactured Homes	Heat Pump Conversion from existing Forced Air Electric Furnace only to a New <b>Variable Speed</b> Heat Pump	\$1,600	New HSPF 9.0 and 14 SEER minimum Heat Pumps. Must be installed according to PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. * An additional rebate is available if PTCS or Prescriptive Duct Sealing is required.
New & Existing Site Built -- Existing Manufactured Homes	Air Source Heat Pump Upgrade <u>OR</u> Add to System with non-electric heating system (i.e., gas/oil/propane/wood) <u>OR</u> Upgrade from Zonal Electric Resistance w/out duct seal	\$500	New HSPF 9.0 and 14 SEER minimum Heat Pumps. Must be installed according to PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. PTCS. * An additional rebate is available if PTCS or Prescriptive Duct Sealing is required
New & Existing Site Built -- Existing Manufactured Homes	<b>New Variable Speed</b> Air Source Heat Pump Upgrade <u>OR</u> Add to System with non-electric heating system (i.e., gas/oil/propane/wood) <u>OR</u> Upgrade from Zonal Electric Resistance w/out duct seal	\$700	New HSPF 9.0 and 14 SEER minimum Heat Pumps. Must be installed according to PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. PTCS. * An additional rebate is available if PTCS or Prescriptive Duct Sealing is required
New & Existing Site Built & Existing Manufactured Homes	Heat Pump Commissioning & Controls	\$300	New HSPF 7.7 and 13 SEER minimum Heat Pumps. Must be installed according to PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. PTCS Duct Sealing is not required. This measure <b>can not be claimed with any other heat pump measure.</b>
Existing Site Built Homes	PTCS Duct Sealing or Prescriptive Duct Sealing	\$250	Existing Forced Air Electric Furnace or Heat Pump. Must be installed according to PTCS or BPA approved Prescriptive Duct Sealing standards by a BPA certified installer
Existing Manufactured Homes	PTCS Duct Sealing or Prescriptive Duct Sealing	\$200	Existing Forced Air Electric Furnace or Heat Pump. Must be installed according to PTCS or BPA approved Prescriptive Duct Sealing standards by a BPA certified installer
<b>Rebate will not exceed 70% of installation cost.</b>			

**Upon signing this agreement, the consumer acknowledges the following:**  
 Rebate offer(s) may be changed or discontinued at any time by Columbia Basin Electric Cooperative (CBEC). CBEC disclaims any warranty, whether expressed or implied, regarding the measure(s) listed above for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use. I understand that the measure(s) must be installed to CBEC specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the homeowner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Oregon Construction Contractors Board. CBEC strongly recommends validating qualifications before work begins. I understand the above and certify that I am a consumer of CBEC, that the measure(s) are installed at the address indicated and that this address is within CBEC service territory.

**CONSUMER SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Mail or fax completed application and copies of all required documentation to:**

**Columbia Basin Electric Cooperative**  
**Attn: Energy Efficiency Rebates**  
**5625 NE Elam Young Parkway #100**  
**Hillsboro, OR 97124**  
**FAX: 1-503-344-6942**  
**rebates@esgroupllc.com**

**After the receipt of all required final documentation, please allow 8 to 10 weeks for rebate processing. Call 1-888-883-9879 to learn about additional energy efficiency programs.**

*Participation in this energy efficiency program allows Columbia Basin Electric Cooperative to use your electrical energy consumption history for energy savings research. Your consumption history may be shared anonymously with Bonneville Power Administration for energy savings verification and research.*



# RESIDENTIAL PTCS HVAC HEAT PUMP & PTCS DUCT SEAL

## Steps to Participation

### GETTING STARTED

To be eligible for the PTCS Heat Pump or PTCS Duct Seal rebate, the application must be pre-approved by Columbia Basin Electric Cooperative (CBEC) prior to installation. Installer must be listed on the [ptcs.bpa.gov/FindContractor.aspx](https://ptcs.bpa.gov/FindContractor.aspx). Please follow this procedure to qualify for the rebate:

#### 1. CONSUMER & CONTRACTOR

- Consumer fills out consumer information and signs the HVAC rebate application.
- Contractor completes New Equipment Information and Contractor Information on rebate application, provides the Balance Point Worksheet & Manual J or the PTCS system sizing calculator (for heat pumps only) and the AHRI certificate.
- Please contact [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com) if you would like a copy of the PTCS system sizing calculator.

#### 2. PROJECT PRE-APPROVAL

- Contractor submits forms to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com) or FAX 503-344-6942 for **pre-approval**. During the pre-approval process, the consumer account and HVAC information is verified.
- Upon receipt of the pre-approval from CBEC, you may begin the project. The project must be completed in six months.
- If the work is not completed within the six months of the pre-approval, the consumer or contractor must reapply for rebate(s). There is no guarantee that funds will be available after the six-month approval or that the incentive rebate amount will remain the same.

#### 3. POST-INSTALLATION

- After installation the contractor submits all required documents to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com).
- The PTCS heat pump and/or PTCS duct seal must be approved in the PTCS registry before the rebate will be processed.
- A post-installation inspection may be required.

#### 4. DOCUMENTS REQUIRED TO PROCESS YOUR REBATE(S)!

##### For PTCS Heat Pumps:

- CBEC Residential HVAC with PTCS rebate application signed by both consumer & contractor
- Heat Load Calculations (manual J) & the Balance Point Worksheet or the PTCS system sizing calculator
- PTCS Heat Pump Form
- PTCS Heat Pump Registry Approval
- PTCS Commission & Controls can not be combined with any other Heat Pump measure
- AHRI form
- Final Invoice

##### For PTCS Duct Seals:

- CBEC Residential HVAC with PTCS rebate application signed by both consumer & contractor
- PTCS Duct Seal Form
- PTCS Duct Seal Registry Approval
- Final Invoice

#### 5. RECEIVE YOUR REBATE

You can expect to receive your rebate 8 to 10 weeks after the receipt of all required final documentation.

All work must meet Bonneville Power Administration (BPA) and Columbia Basin Electric Cooperative program installation requirements.

For additional questions, call 888-883-9879.