

## 49er's Clubhouse Cleaning Checklist

**Kitchen:** Wipe clean and disinfect kitchen counters, range, and sink.  
Wipe clean refrigerator, microwave, and/or oven if used.  
If using coffee maker, please empty contents, wash and dry.  
Clean front door rungs of dirt and gravel sweep/vacuum/shake rug.

**Banquet Area:** Wipe clean and disinfect all surfaces of tables and chairs used.  
Remove all decorations and adhesive / tape if used.  
Sweep and mop all floors.

**Restrooms:** Wipe clean and disinfect bathroom sinks and toilets.  
Sweep and mop floors and empty garbage bins.

**Before you leave:** Unplug all lighting or other electrical sources.  
Ensure all light switches are turned off throughout the facilities.  
Return all thermostat and heat sources to original settings prior to departure.  
Ensure that you lock both the front and back before leaving.  
Clean any trash or cigarette butts on the clubhouse grounds.  
Haul away all garbage and belongings.

This applies to all parties using the facilities whether donated or rented. **A \$100.00 cleaning deposit** must be paid in advance and will be forfeited if cleaning has not been done to the satisfaction of the Clubhouse chair or if damage has been incurred. This deposit can be in the form of a separate check that can be voided upon final inspection of the clubhouse.

**If damages have occurred** as a result of any members of responsible party's event, ***signee must disclose to the Clubhouse chair immediately*** and (if able) document with photos of any damage and email to [the49erssaddleclub@gmail.com](mailto:the49erssaddleclub@gmail.com)

Thank you for planning your party at the Historic 49er's Saddle Club. The Oldest Saddle Club in Idaho:)