***Fabulous Business by Jenevielle “FBBJ” Address: Worcester, MA Email:*** ***jenkemembin@gmail.com*** ***Phone: 469-300-1723***

***Service Binding Agreement “Contract,” to provide services***

**Purpose of this form:**

To create an agreement between the provider, “FBBJ” and clients, on services that will be provided.

**Type of Business:**

Event and Party Décor

**Rental Items:**

Party rental items and materials like chair covers, sashes, tablecloths, centerpieces, tent and more, will be rented out to clients during events. FBBJ will rent out these materials/items and will set up for events and take down after events.

**Provider’s Information:** Business Name: Fabulous Business by Jenevielle “FBBJ” First Name: \_Jenevielle\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name: \_Ayivor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_469-300-1723\_\_\_\_\_\_\_\_\_\_ Business Address: \_127 Ledgecrest Drive Worcester,\_MA\_01603\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: jenkemembin@gmail.com

**Client’s Information:** First Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_ Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Event date:**

**Event Address:**

**Rental Items**

Spandex Banquet & Folding Chair covers in numerous colors Sashes in numerous colors 132” White Round Tablecloths 120” White Round Tablecloths 90 X 132” White Rectangular Tablecloths Centerpieces for Baby showers, Birthdays, wedding and etc 10 X 30 White Heavy Duty outdoor Party Tent 14” X 108” Silver Satin Sheer Table Runner 14” X 108” Gold Satin Sheer Table Runner 14” X 108” Red Satin Sheer Table Runner 12” X 108” Wine Satin Table Runner 12” X 108” Gold Satin Table Runner 14” X 108” Burgundy Satin Sheer Table Runner 12” X 10” Wave Centerpiece Glass Mirror 16” Round Centerpiece Glass Mirror Balloon Columns, Polyester Photo Curtains, Backdrop Stand & birthday banner White Polyester Photo Curtain Panels, Backdrop Stand and Flowers/Balloon Garland 28” Chandelier Stands (2) 14ft X 29” Head Table Décor 17ft X 29” Head Table Décor

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item Name** | **Item Color** | **Number of Items** | **Item Price** | **Total amount** |  |
| **Spandex Chair covers** |  |  |  |  |  |
| **Sashes** |  |  |  |  |  |
| **132” Round White Tablecloths** |  |  |  |  |  |
| **120” Round White Tablecloths** |  |  |  |  |  |
| **90 X 132” Rectangular White Tablecloths** |  |  |  |  |  |
| **Centerpieces for Baby Showers** |  |  |  |  |  |
| **Centerpieces for Weddings** |  |  |  |  |  |
| **Centerpieces for Birthday Parties**  |  |  |  |  |  |
| **10 X 30 Heavy Duty Party Tent** |  |  |  |  |  |
| **14” X 108” Silver Satin Sheer Table Runner** |  |  |  |  |  |
| **14” X 108” Gold Satin Sheer Table Runner** |  |  |  |  |  |
| **14” X 108” Red Satin Sheer Table Runner** |  |  |  |  |  |
| **12” X 108” Wine Satin Table Runner** |  |  |  |  |  |
| **12” X 108” Gold Satin Table Runner** |  |  |  |  |  |
| **14” X 108” Burgundy Satin Sheer Table Runner** |  |  |  |  |  |
| **12” X 10” Wave Centerpiece Glass Mirror** |  |  |  |  |  |
| **16” Round Centerpiece Glass Mirrow** |  |  |  |  |  |
| **Balloon Columns, White Photo Curtains Panels and Birthday Banner** |  |  |  |  |  |
| **White Polyester Photo Curtain Panels, Backdrop Stand and Flowers/Balloon Garland** |  |  |  |  |  |
| **28” Chandelier Stands (2)** |  |  |  |  |  |
| **14ft X 29” Head Table Décor**  |  |  |  |  |  |
| **17ft X 29” Head Table Decor** |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total price of all items included** |  |  |  |  |  |

**Deposit:**

Client agrees to pay 50% deposit upon booking of the event, and will complete the remaining 50% payment no later than 48 hours before the event date. Please note that payments will not be accepted after the event date and time.

**Cancelation:**

Clients could cancel their booked event up to a week before the event date and will receive 100% of their payment made. If client cancels their booked event less than one week prior to the event date, the Provider “FBBJ,” will keep 50% of their payment made.

If the Client cancels because of a serious emergency that involves a serious illness, death in the family and etc, in less than 48 hours before the booked event date, he/she will receive 100% of their payment made provided they communicate with the provider accordingly, and in a timely manner.

**Provider’s cancelation due to Natural Causes and or Emergencies:**

The Provider will cancel outside events if there is rain, snow, tornado, and any other emergencies due to natural causes. The Provider will reschedule the event date with client. If client chooses not to reschedule the event, then in this case, the provider will refund100% of the payment made by the client. If the Provider has an emergency and is unable to provide services to clients, she will designate someone who will. If she is unable to designate someone to provide services, the provider will refund 100% of the payments made back to clients.

**Damages of Materials and Fees:**

The Provider will deliver materials rented, and will set them up for events. The provider will take them down after the events are over. If there are damages to the materials during the event duration, the client agrees to pay the following, to replace the materials. If the materials are not entirely damaged and only require minor repairs, then the prices will be deducted and calculated accordingly.

$3.00 and up, per chair Cover $2.00 and up per chair Sash $11:50 or 12.00 per Tablecloth $25 and up, per Centerpiece for Baby showers $30 and up, per Centerpiece for Birthday Parties $45 and up, per Centerpiece for Weddings $3.50 per Silver Satin Sheer Table Runner $3.50 per Gold Satin Sheer Table Runner $3.50 per Red Satin Sheer Table Runner $1.50 per Wine Satin Table Runner $3.50 per Burgundy Satin Sheer Table runner $5.00 per 12” Wave Centerpiece Glass Mirror $7.00 per 16” Round Centerpiece Glass Mirror $300 per Tent. $250 per tent without the windows and sides $100 per Backdrop photo stand, $50 per White Curtain panels $50 per 2 Balloon Column Stand kits and $15 per Birthday Banner $75 per Chandelier Stand

If the Event is over and the provider doesn’t pick up the materials within 24 hours and they get damaged, then the client is not responsible to pay for them.

**Signatures:**

**Provider:**

I have read and understood the content of this contract, and I agree to abide by it.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Client:**

I have read and understood the content of this contract, and I agree to abide by it.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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