

5-Year PHA Plan (for All PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires: 03/31/2024

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.																																
A.1	PHA Name: <u>Somersworth Housing Authority</u> PHA Code: <u>NH006</u> PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>01/01/2025</u> The Five-Year Period of the Plan (i.e. 2019-2023): <u>01/01/2025-12/31/2029</u> PHA Plan Submission Type: <u>5-Year Plan Submission</u> X Revised 5-Year Plan Submission Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. Somersworth Housing Authority's central office is located at: 25 Bartlett Ave, Ste A, Somersworth, NH 03878 and has available in the front lobby, the 5 Year Plan, Attachments, Public Hearing information, all Housing Policies, Income Eligibility Limits Chart, Commissioner Directory, Commissioner Meeting Minutes, Fair Market Rent Limits, Landlord participation listing, available apartment listings as advertised by private owners who wish to participate in the Housing Choice Voucher Program, Equal Opportunity Postings, TDD Phone relay information, Language Choice Poster, Section 3 Labor information postings, all for public viewing. ☐ PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below.) <table><thead><tr><th rowspan="2">Participating PHAs</th><th rowspan="2">PHA Code</th><th rowspan="2">Program(s) in the Consortia</th><th rowspan="2">Program(s) not in the Consortia</th><th colspan="2">No. of Units in Each Program</th></tr><tr><th>PH</th><th>HCV</th></tr></thead><tbody><tr><td>Somersworth Housing Authority</td><td>NH006</td><td>HCV/PBV Program</td><td></td><td>0 (169 units removed at RAD closing 03/17/2021)</td><td>187</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Somersworth Housing Authority	NH006	HCV/PBV Program		0 (169 units removed at RAD closing 03/17/2021)	187																		
Participating PHAs	PHA Code					Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program																									
		PH	HCV																														
Somersworth Housing Authority	NH006	HCV/PBV Program		0 (169 units removed at RAD closing 03/17/2021)	187																												

B.	Plan Elements. Required for <u>all</u> PHAs completing this form.
B.1	Mission. State the PHA's mission for serving the needs of low-income, very low-income, and extremely low-income families in the PHA's jurisdiction for the next five years. To provide safe, clean, independent and affordable housing to eligible families, elderly and disabled person(s) without discrimination and facilitate resident connections to our community resource network.
B.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the next five years. The SHA's goals and objectives would be to decrease vacancy loss concerning unit turnovers; effectively use revenue to improve/maintain housing developments; continue good customer service; improve security presence through use of security cameras; continue affirmative marketing to provide affordable, suitable and accessible housing to all families interested in housing opportunities; to continue 'listening tours' to expand resident/management relations; expand family and elderly/disabled resident support programs into underutilized community office space. (SHA has participated in the Rental Assistance Demonstration that converted the entire Public Housing portfolio. Substantial construction began after the 03/17/2021 HUD RAD closing to upgrade its housing stock through necessary rehabilitation improvements such as installing new boilers, windows, roofs, insulation, piping, wiring, etc., for energy efficient cost saving measures and tenant comfort. Final construction closing with existing tenants and approx. 50 new applicants moving into the completely renovated units occurred in mid-2023.)
B.3	Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. Somersworth Housing Authority has continued to meet the goals and objectives by supplying affordable housing to low-income families, elderly and disabled persons. See #B.2
B.4	Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities, objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. Somersworth Housing Authority complies with HUD's goals to protect victims of domestic violence, sating violence, sexual assault or stalking, available equally to all individuals regardless of sex, gender identity, or sexual orientation. All applicants at application time and current tenants are informed of SHAs Notice of Occupancy rights under the VAWA. SHA supplies applicants and tenants with outreach resources containing agencies with contact numbers to further protect their rights and safety.
C.	Other Document and/or Certification Requirements.
C.1	Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan. The Somersworth Housing Authority definition of significant amendment or substantial deviations is as follows: - Any change to the SHA Mission Statement, Goals and Objectives - Changes of a significant nature to the rent or admissions policies, or the organization of the waiting list not required by federal regulatory requirements to effect a change in the HCV/PBV Administrative Plan NOTE: SHA significant amendment for CY2025 through CY2029 is the adoption of its updated HCV/PBV Administration Plan that incorporated the Housing Opportunity through Modernization Act of 2016 (HOTMA) for implementation effective either January 2025 or the final effective date as mandated by HUD. NOTE: SHA will implement the following cost saving measures: 1) cease issuing vouchers and absorb any port-ins. 2) deny requests from HCV participants to move to a higher cost area or a higher cost unit, defined as requiring a higher subsidy amount. 3) would only deny a move within SHA jurisdiction if it was a voluntary move. A participants move would not be denied if the move was required due to unaddressed HQS violations, owner re-occupancy of the unit or if required by reasonable accommodation.
C.2	Resident Advisory Board (RAB) Comments. (D) Did the RAB(s) have comments to the 5-Year PHA Plan? No (b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.

C.3	Certification by State or Local Officials. Form HUD-50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i> , must be submitted by the PHA as an electronic attachment to the PHA Plan. (submitted to PH Portal October 2024)
C.4	Required Submission for HUD FO Review. (a) Did the public challenge any elements of the Plan? No (b) If yes, include Challenged Elements.
D.	Affirmatively Furthering Fair Housing (AFFH).

D.1

Affirmatively Furthering Fair Housing. (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)

Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

Fair Housing Goal: Effectively market the availability of housing opportunities

Describe fair housing strategies and actions to achieve the goal.

SHA will identify the targeted market population and advertise to such groups through newspapers, SHA website and outreach to other public and private community agencies.

Fair Housing Goal: Focus marketing materials for groups not likely to apply

Describe fair housing strategies and actions to achieve the goal.

SHA will include materials and any applicable documents in other languages and alternate formats for people with disabilities, to assist in applying for housing.

Fair Housing Goal: Offer accessibility of applicants to apply

Describe fair housing strategies and actions to achieve the goal.

SHA will enhance our website to allow easier access to apply for housing for those who have limited transportation.

Instructions for Preparation of Form HUD-50075-5Y - 5-Year PHA Plan for All PHAs

A. PHA Information. All PHAs must complete this section. (24 CFR § 903.4)

A.1 Include the full **PHA Name**, **PHA Code**, **PHA Fiscal Year Beginning** (MM/YYYY), **Five-Year Period** that the Plan covers, i.e. 2019-2023, **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. Plan Elements.

B.1 Mission. State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. (24 CFR § 903.6(a)(1))

B.2 Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. (24 CFR § 903.6(b)(1))

B.3 Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5- Year Plan. (24 CFR § 903.6(b)(2))

B.4 Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. (24 CFR § 903.6(a)(3))

C. Other Document and/or Certification Requirements.

C.1 Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the 'Sample PHA Plan Amendment' found in Notice PIH-2012-32, REV 2.

C.2 Resident Advisory Board (RAB) comments.

(a) Did the public or RAB have comments?

(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR § 903.17(b), 24 CFR § 903.19)

C.3 Certification by State or Local Officials.

Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan.

C.4 Required Submission for HUD FO Review.

Challenged Elements.

(a) Did the public challenge any elements of the Plan?

(b) If yes, include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

D. Affirmatively Furthering Fair Housing.

(Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)

D.1 Affirmatively Furthering Fair Housing. The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing" Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D.; nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average 1.64 hours per year per response or 8.2 hours per response every five years, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.