



Somersworth Housing Authority



Central Office: 25 Bartlett Ave Suite A, P.O. Box 31, Somersworth, N.H. 03878
Phone (603) 692-2864 Fax (603) 692-2877 TDD (800) 545-1833 Ext 113

REDUCTION IN FAMILY SIZE CERTIFICATION

On (date) _____ you reported that a family member had moved out of your household.

Please complete the questions below.

Name of the family member(s) who moved: _____

• What is the date of the move? _____

• What is this person's forwarding address?

Required Information, Cannot remove this person without an address

Also we require this person to provide 2 (two) forms of ID showing this new address*

(Street) _____ (Apt #) _____

(City) _____, (State) _____ (Zip) _____

• Will the household receive any monetary support from this person(s)? Yes **OR** No

○ If yes, what amount? \$ _____ How often? (circle) Weekly Monthly Yearly

I, _____, living at (Street) _____

_____, (city) _____, (State) _____

certify that the above information is true and complete and that the person(s) listed above no longer reside at this address **& will be removed from the lease**. I understand that if this person(s) desires to return to the household, I must request and obtain approval (in advance) from the owner and management of Somersworth Housing Authority before this person can be added to the household.

Signature of Head of Household

Date

PENALTIES FOR MISUSING THIS CONSENT FORM:

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD, the SHA and any owner (or any employee of HUD, the SHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to purposes cited above. Any person, who knowingly or willfully requests, obtains or disclosed any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the SHA or the owner responsible for the unauthorized disclosure or improper use.