

Cotswolds HOA Board Guidelines

Cotswold HOA Board Purpose:

We encourage and support an association of neighbors who voluntarily work together to increase property values and promote the spirit of respect, caring, community, family, and friends. Our mission is to enhance our quality of life by maintaining our common areas and upholding our Covenants, Declarations and By-laws.

Cotswold HOA Board and Committee Make-up:

Number of Voting Board Members

The number of voting members on the board shall be set at the ratio of 1 board member per 40 member homes. (# of homes x 2.5% = # of voting board members)

Cotswolds and the Oaks have 294 homes which sets the number of voting board members to 7. In the event that the number of neighborhood homes requires an even number of board members, in the case of an official vote, the President shall abstain such that an odd number of votes may produce an actionable outcome. Multiple members from a single HOA member residence may be voting members of the board if elected. In such a case only 1 member from each household may vote in an official board vote. (The spirit of this condition is to ensure that no single residence carries more weight than another when voting.)

Committee Board Members

At the Board's discretion, additional non-voting board members may be added to the HOA Board to head committees or as a knowledge specialist in an area of need. These committee members shall be considered at the beginning of each new year.

Committee Members

At any time, any HOA member has the right to create, volunteer with, or assist with a committee as needed to serve the Cotswolds HOA Members. These are non-voting, non-board positions and as such do not require neighborhood voting to participate.

Cotswold Board Member Responsibility

Board members shall act in a way that supports the board purpose and spirit, which is to the advantage of all association members and not to the advantage of one self.

Board members shall be engaged in the efforts of the board and shall regularly attend board meetings. If a board member should stop participating or miss 3 or more meetings in a calendar year, the remaining board members may vote to decide if a replacement board member may better to serve the association.

Board members shall support the defined spirit of the board and foster respect, caring and community. Should board members have concerns about a board member's behavior these concerns shall be communicated to the board president or vice-president. Should more than 2 board members express concerns in this way, the president or vice-president shall first meet with the offending board member to see if the situation can be remedied. If not, the president or vice-president has the ability to call for a board vote to replace the offending member.

Mid-Term replacement of Board Members

From time to time a board member may not be able to complete their three-year term due to a change in family circumstance, health, or job change. If possible, the board member should notify the remaining board of this change and provide 60 days' notice so that a new board member can be nominated and elected by the association.

In cases where there is already a non-voting board member on the board, as elected by the association, that member may fill the empty voting position without a formal association vote.