

Meeting Minutes

Board of Directors of The Highland Pines Domestic Water Improvement District
June 27, 2014 6:00 p.m. at
Fire Station #52, 1601 Happy Valley Road, Prescott, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.

Call to Order – Julie Holst, Terry Ferris, Jim Kullas, and Gary Roysdon present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Karen Davis, Administrator, and Dakota King of Improvement District Services, Inc.; Tom and Sandra Augello, Jerry Woodward, and Janis Roysdon, Highland Pines property owners.

Hearings:

Open Public Hearing on the Fiscal Year 2014/2015 Budget
Chairperson Holst explained the budget to the audience. Vice-Chairman Kullas explained the capital improvement projects and their finalization.

No public comment.

Close Public Hearing on the Fiscal Year 2014/2015 Budget

Open Public Hearing on District Fees and Rates

No public comment.

Close Public Hearing on District Fees and Rates

Open Public Hearing on District Ordinance 2014-1

No public comment.

Close Public Hearing on District Ordinance 2014-1

Convene into Special Meeting:

1. Action on the Fiscal Year 2014/2015 Final Budget and possible adoption of Resolution No. 2014-1.
Motion: made by Director Roysdon to adopt the final budget and adopt Resolution No. 2014-1, second by Director Ferris.
Unanimous Approval
2. Action on Fiscal Year 2014/2015 District Fees & Rates and possible adoption of Resolution No. 2014-2.
Motion: made by Director Roysdon to adopt the final budget and adopt Resolution No. 2014-2, second by Vice-Chairman Kullas.
Unanimous Approval
3. Action on adoption of District Ordinance 2014-1.
Motion: made by Director Roysdon to adopt District Ordinance 2014-1, second by Director Ferris.
Unanimous Approval

Convene into Regular Meeting:

1. Discussion and possible action to approve 8 hours of extra time for Fann Environmental, for weeding, clean up and painting at pump station 3.
Motion: made by Director Roysdon to approve 8 hours of extra time for Fann Environmental, second by Vice-Chairman Kullas.
3 votes yes – Ferris abstained.
2. Discussion and possible action to approve an intergovernmental agreement with Yavapai County for Election Services.
Motion: made by Director Roysdon to approve an intergovernmental agreement with Yavapai County for Election Services, second by Director Ferris.
Unanimous Approval
3. Discussion and possible action regarding administrative issues to include:
 - a) Approve meeting minutes of May 21, 2014;
Motion: made by Director Ferris to approve the meeting minutes of May 21, 2014, second by Director Roysdon.
Unanimous Approval
 - b) Approve warrants written in May, 2014.
Motion: made by Vice-Chairman Kullas to approve the warrants for May 2014, second by Director Ferris.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Russell Lane raised concerns regarding a measurable amount of water loss.