

Meeting Minutes

Board of Directors of The Highland Pines Domestic Water Improvement District
June 17, 2019, 10:00 a.m. at
Improvement District Services, Inc.
3603 Crossings Drive, Prescott, AZ 86305

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Convene into Regular Meeting:

1. Call to Order and Introduction of Board Members and staff.
Celia Carr, Sandy McClintock and Pat Ferguson present. Robert Hafen and David Barnard absent.
2. Discussion and possible action to accept Robert Hafen's resignation from the Board of Directors.
Motion: made by Director McClintock to accept Robert Hafen's resignation, second by Director Ferguson.
Unanimous approval
3. Discussion and possible action regarding open position(s) on the Board, qualifications and terms of service.
Jennifer Bartos presented the qualification, responsibilities and duties of the Board.
4. Discussion and possible action regarding the Transmission Line and Madizell Project.
 - a. Background (DD) – Dave Dirren gave a presentation on the background of the project and financing. Transmission line/Water mainline \$1.7 million, Madizell line \$435,000, \$2.1 combined cost
 - b. Current Condition (Main Line/Madizell) (DD)
 - c. WIFA 35K Grant (DD)
 - d. Cost Estimates – Main (DD)
 - e. Funding Options (JB)
 - f. Ad Valorem Tax (JB)
 - g. Financial Impact on Water District Homeowners (JB)

The following property owners commented on the above issues: Lawana Blandon, David Richardson, Peter Tyson, Marcela Franklin, Mary Davidson, Ken Karcula, Holly Mineo, Iva Janda, Marty Borgot, Fred Ferguson, David Richardson, Peter Tyson, Bryan Crossley, Jerry Woodward, Cheryl Iridando, Marty Borgot, Mary Davidson, Barb Karkula, Janel Ridel

Motion: made by Director McClintock to close the regular meeting, second by Director Ferguson.
Unanimous Approval

Hearings:

Open Public Hearing on the Fiscal Year 2019/2020 Budget
Close Public Hearing on the Fiscal Year 2019/2020 Budget
Motion: made by Director McClintock to close the budget hearing, second by Director Ferguson.

Unanimous Approval

Open Public Hearing on the Fiscal Year 2019/2020 Rates & Fees

Close Public Hearing on the Fiscal Year 2019/2020 Rates & Fees

Motion: made by Director Ferguson to close the rate hearing, second by Director McClintock

Unanimous Approval

Motion: made by Director McClintock to convene into the special meeting, second by Director Ferguson.

Unanimous Approval

Convene into Special Meeting:

1. Action on the Fiscal Year 2019/2020 Final Budget and adoption of Resolution No. 2019-2.
Motion: made by Director McClintock to approve the final budget and adopt Resolution No. 2019-2, second by Director Ferguson.
Unanimous Approval
2. Action on the Fiscal Year 2019/2020 Rates and Fees and adoption of Resolution No. 2019-3.
Motion: made by Director McClintock to approve the final rates and adopt Resolution No. 2019-3, second by Director Ferguson.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.