

**HIGHLAND PINES DOMESTIC WATER  
IMPROVEMENT DISTRICT  
GOVERNING BOARD MEETING  
FEBRUARY 28, 2020**

**PUBLIC SESSION MINUTES**

**1. CALL TO ORDER:** Board Chairperson Celia Carr called the meeting to order at 1:00 PM.

**2. ROLL CALL OF BOARD MEMBERS:** Those present were Board Chairperson Celia Carr and Board members Dave Cook, Sandy McClintock, and Bryan Crossley. Patti Ferguson was absent. Also present was Attorney William R. Whittington. Ken and Barb Karkula were present as homeowners in the District. Celia thanked Fann Environmental for granting us the use of the room.

**3. APPROVAL OF MINUTES:** Sandy McClintock motioned to approve the minutes of February 13, 2020. Bryan Crossley seconded. The minutes were approved unanimously.

**4. CALL TO THE PUBLIC:** Bill Whittington explained that the Board can only answer questions that deal with matters on the agenda. There were no comments from the Public as the question could be answered during the discussion of selecting a new management firm.

**5. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION:** It was determined that we would go into executive session when or if we need to.

**6. BUSINESS**

**A. Discussion and possible action re: consideration of presentation from accounting, bookkeeping, and/or administrative service companies; possible selection of vendor to provide administrative services and/or accounting, payroll, billing, and bookkeeping services.**

The three vendors were present.

Bruce Eldredge of MDI Taxes & Accounting gave his presentation of what his company can do for us.

Cheryl Ibbotson of Wallace Utility Billing Services, LLC gave her presentation of what her company can do for us.

Natalie Galgano-Pinkley of Municipal Accounts & Consulting, L.P. gave her presentation of what her company can do for us.

A discussion was held on evaluating the three proposals. Chairperson Celia Carr thanked all three of them for pulling together their proposals. Chairperson Celia Carr had made a spreadsheet listing what they could do.

Bryan Crossley moved to select Municipal Accounts & Consulting, L.P. as our successor administrator to IDS with being subject to approval of the form of the contract. David Cook seconded. The motion was approved unanimously.

Chairperson Celia Carr thanked Bruce Eldredge and Cheryl Ibbotson for their participation.

**B. Discussion and possible action re: ratification of payment in the amount of \$152.50 to Residence Inn for Conference Room rental on 2/13/2020 for HPDWID Board Meeting.**

Motion was made by Sandy McClintock to pay the Residence Inn in the above amount. Seconded by Celia Carr. Motion was approved unanimously.

**C. Discussion and possible action re: removal of Jennifer Bartos and Diana King as signers on the HPDWID OneAZ Checking and Savings Accounts effective 03/31/2020 and the addition of two accounting and billing service company representative(s) after 04/01/2020; appoint Sandy McClintock as control person for the OneAZ accounts.**

Sandy McClintock moved to remove Jennifer Bartos and Diana King as signers on the OneAZ accounts and to add two accounting and billing service company representatives, as well as, appointing Sandy McClintock as the control person. Seconded by Bryan Crossley. The motion was approved unanimously.

Discussion was held on open meeting laws. If committees are formed, then they are also required to comply with open meeting laws.

The meeting was adjourned at 1:55 PM.