

RESOLUTION NO. 2021-10

A RESOLUTION OF THE HIGHLAND PINES DOMESTIC WATER IMPROVEMENT DISTRICT, YAVAPAI COUNTY, ARIZONA, ADOPTING THE BUDGET FOR FISCAL YEAR 2021/2022.

WHEREAS, the Board of Directors of the Highland Pines Domestic Water Improvement District is authorized pursuant to A.R.S. 48-954 to adopt a fiscal year budget for fiscal year 2021-2022; and

WHEREAS, the Board of Directors of the District set the date and the time for a public hearing to consider adopting the budget for June 10, 2021 at 5:00 pm; and

WHEREAS, in accordance with A.R.S. 42-17103, estimates of proposed expenditures and notice of the public hearing was published twice in the paper of general circulation; and

WHEREAS, a public hearing was held on June 10, 2021; and

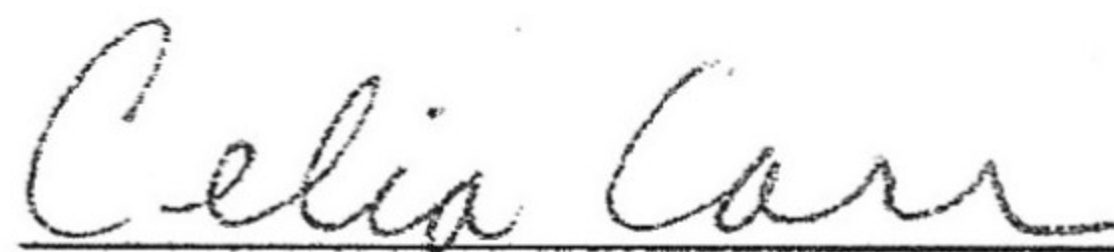
WHEREAS, a public hearing was held and public input sought on the possible adoption of the said 2021/2022 fiscal year budget.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HIGHLAND PINES DOMESTIC WATER IMPROVEMENT DISTRICT AS FOLLOWS:

THAT, the District hereby adopts the budget for Fiscal Year 2021/2022, as attached hereto as Exhibit "A"; and

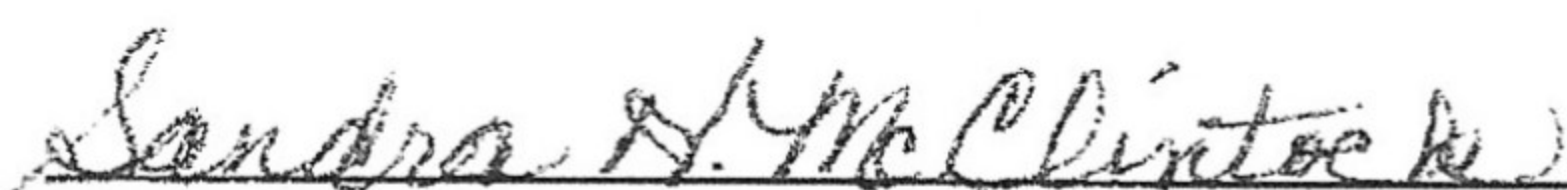
THAT, the budget shall be effective on July 1, 2021 and submitted to the Yavapai County Board of Supervisors and shall be posted on the District's website pursuant to A.R.S. 42-17103.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE HIGHLAND PINES DOMESTIC WATER IMPROVEMENT DISTRICT, Yavapai County, Arizona, this 10th day of June 2021.



Celia Carr, Chair
Highland Pines Domestic Water Improvement District

ATTEST:



Sandra McClintock, Vice Chair
Highland Pines Domestic Water Improvement District

Highland Pines DWID - GOF
Adopted Budget

Exhibit "A"

	Actuals FYE 6/2020	Adopted Budget FYE 6/2021	9 Month Actuals FYE 6/2021	12 Month Estimate FYE 6/2021	Adopted Budget FYE 6/2022
System Income					
14105 · Water - Customer Base Fee	\$213,134	\$213,900	\$160,765	\$214,353	\$257,224
Base Fee Vacant Lots	0	0	0	0	14,400
14110 · Water - Customer Service Rev	115,049	100,940	78,919	105,225	115,748
14120 · Back Charges	0	0	727	727	0
14130 · Activate/Transfer Fee	150	600	1,830	2,440	2,500
14140 · Connection Fees	1,300	1,500	500	500	0
14310 · Penalties & Interest	5,741	5,000	3,015	4,020	4,500
Total System Income	\$335,374	\$321,940	\$245,756	\$327,266	\$394,372
General Income					
14320 · Sales Tax - Water	\$8,219	\$6,500	\$0	\$0	\$0
14330 · Miscellaneous Income	47	0	158	211	240
14335 · Sale of Equipment	3,000	0	0	0	0
14350 · Real Estate Tax Collections	244,342	250,000	185,846	250,000	261,689
14355 · Personal Prop Tax Collections	3	10	2	2	2
14365 · Interest Earned on Checking	328	365	115	153	155
14366 · Interest Earned on Warrant Act.	5,068	4,500	1,730	2,307	2,400
14370 · Interest Earned on Temp. Invest	1,881	1,850	575	766	800
Total General Income	\$262,888	\$263,225	\$188,426	\$253,438	\$265,286
Total District Income	\$598,262	\$585,165	\$434,182	\$580,705	\$659,658
Debt Service Expense - Paid with System Income					
16631 · 2012 Loan Principal	\$28,134	\$28,881	\$21,590	\$28,881	\$28,881
16632 · 2012 Loan Interest	4,512	4,192	3,175	4,192	4,192
16633 · 2009 Loan Principal	6,655	6,855	5,122	6,855	6,855
16640 · 2021 Loan Principal	0	0	0	0	68,359
16641 · 2021 Loan Interest	0	0	0	0	4,965
16638 · Transmission Line Loan Expenses	0	250,000	5,913	10,000	0
16635 · WIFA R&R Reserve Fund 2009	1,757	1,757	1,757	1,757	1,757
16636 · WIFA R&R Reserve Fund 2012	7,869	7,869	7,869	7,869	7,869
16641 · WIFA R&R Reserve Fund 2021	0	0	0	0	22,420
16637 · WIFA Loan Admin Fees	8,145	7,518	5,698	7,518	38,015
Total Debt Service Expense	\$57,072	\$307,072	\$51,124	\$67,072	\$183,312
General Operating Expense					
Maintenance & Repair Expense					
16105 · Operations - Water	\$32,520	\$32,520	\$24,390	\$32,520	\$33,820
16106 · Operations - Water Additional	6,082	6,000	4,887	6,516	7,500
16107 · Operations Equip & Supplies	1,933	4,000	3,876	5,168	5,500
16120 · Maintenance & Repairs - Roads	11,290	5,000	0	0	2,500
16165 · Propane/Gas Expense	161	150	51	100	100
16230 · Maintenance & Repairs-Structure	2,525	2,750	0	0	1,500
16235 · Machinery (UTV)	1,050	0	0	0	0
16310 · Line, Meter & Valve Replacement	9,458	4,500	0	0	4,000
16350 · Engineering Fees	0	0	116	500	5,000
16351 · Engineering Fees - GIS System	0	0	0	0	43,500
Maintenance & Repair Expense	65,020	54,920	33,320	44,804	103,420
Administration Expense					
16115 · Administrative Fees	\$51,275	\$50,000	\$36,908	\$49,210	\$50,000
16116 · Admin - Activation Fees	3,625	3,500	800	1,066	1,250
16117 · Admin - Addtl Services	879	50	0	0	0
16118 · Admin - Collection Fees	11,315	1,500	534	712	925
16170 · Consumer Confidence Report	0	1,320	0	1,320	1,320
16250 · Registrations & Blue Stake	802	1,000	363	500	750
16260 · Online Payment Processing	53	100	350	467	500
16380 · Permit Expense	285	400	291	291	350
16390 · Telephone Expense	677	700	495	660	700
16330 · Legal Fees	36,911	45,000	40,213	45,000	45,000
16370 · Election Expense	0	0	0	0	500
16450 · Legal Notices & Other Publ.	394	500	45	300	400
16455 · Newsletter Expense	0	0	0	0	360
16460 · Printing & Office Supplies	1,548	500	890	1,186	1,200
16465 · Website Expense	2,238	1,000	64	250	300
16520 · Postage	537	500	278	371	400
16530 · Insurance & Surety Bond	5,967	6,000	0	6,405	6,500
16580 · Bank Service Charge	45	60	24	33	35
16600 · Director Fees of Office	2,175	2,400	3,000	4,500	4,500
Administration Expense	118,726	114,530	84,255	112,271	114,990

Highland Pines DWID - GOF
Adopted Budget

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	Actuals FYE 6/2020	Adopted Budget FYE 6/2021	9 Month Actuals FYE 6/2021	12 Month Estimate FYE 6/2021	Adopted Budget FYE 6/2022
Water Expense					
16125 · Purchase Water - City Prescott	\$74,125	\$95,000	\$61,989	\$82,652	\$84,600
16150 · Laboratory Expense - Water	667	950	803	1,071	1,450
16160 · Electricity Expense	12,415	14,000	9,583	12,778	14,000
16570 · Sales Tax Expense	6,697	7,000	0	0	0
Water Expense	93,903	116,950	72,375	96,500	100,050
Miscellaneous Expense					
16550 · Rural Water Association Fees	\$270	\$400	\$0	\$270	\$400
16560 · Miscellaneous Expense	7,623	500	818	1,091	500
16575 · Account Write Off	0	0	10,736	0	0
Miscellaneous Expense	7,893	900	11,554	1,361	900
Total Expense	\$342,614	\$594,372	\$252,628	\$322,008	\$502,672
Operating Surplus/(Deficit)	\$255,648	(\$9,207)	\$181,554	\$258,697	\$156,986
Other Income					
14901 · Use Reserve for Transmission Line Overage	\$0	\$110,207	\$0	\$0	\$111,606
Total Other Income	\$0	\$110,207	\$0	\$0	\$111,606
Other Expenses					
16700 · Contingency Expense	\$0	\$15,000	\$0	\$0	\$0
16705 · Emergency Reserve Fund	0	15,000	0	0	0
16715 · Easement Survey	0	0	0	0	10,000
17005 · Tank Leak Repairs	0	21,000	0	0	21,000
17010 · Transmission Project	46,131	50,000	18,033	25,000	237,592
Total Other Expenses	\$46,131	\$101,000	\$18,033	\$25,000	\$268,592
Net Operating Surplus/(Deficit)	\$209,517	\$0	\$163,521	\$233,697	(\$0)