

**HIGHLAND PINES DOMESTIC WATER IMPROVEMENT DISTRICT  
GOVERNING BOARD MEETING  
JUNE 9, 2025  
PUBLIC SESSION MINUTES**

1. **CALL TO ORDER:** Board Chair McClintock called the meeting to order at approximately 4:17 p.m. The meeting was conducted in person.

2. **ROLL CALL OF BOARD MEMBERS:**

Sandra McClintock, Board Chair – Present  
Kent Eaton, Board Member – Present  
Carlos Padilla, Board Member – Absent  
Patti Ferguson, Board Member – Present  
William Kiel, Board Member – Present

All of whom were present, except Director Padilla, thus constituting a quorum.

Also attending the meeting was Elizabeth Riopel of Municipal Accounts & Consulting, LP (“MAC”).

3. **REPORTS AND CORRESPONDENCE:**

A. **Chair Report:** Board Chair McClintock presented her remarks to the public. The letter she wrote is attached as an appendix to this document.

4. **PUBLIC HEARINGS:**

A. **Public Hearing on FY 2025/2026 Budget:** At approximately 4:20 p.m., Director McClintock opened the public hearing. Director McClintock discussed the capital outlay items on the new budget. She noted the only significant change is raising the insurance expense from \$10,000 to \$15,000 to increase coverage for the District.

She reminded the public of the Board’s decision to absorb the cost of the City of Prescott’s yearly increase of water rates instead of passing it on to constituents. The Board has decided to continue this trend in the current year but may increase rates next fiscal year to close the gap. On average, the City of Prescott has raised rates between 2-3% per year.

**Public Hearing on FY 2025/2026 Rates and Fees:** At approximately 4:35 p.m., Director McClintock opened the public hearing. Director McClintock discussed the rates on the budget and how many gallons are used on average by homeowners.

Jerry Woodward and Greg McClintock made comments and discussion on the rates for high-volume usage. Director McClintock said there only a few high-volume users and said the Board works closely with Robb from Fann Environmental to monitor leaks and respond quickly.

There was discussion from the Board and public regarding analytics of water usage for the District. Director McClintock receives reports with macro data of District usage and can share this report with the Board.

**5. SPECIAL MEETING:**

- A. Discussion and possible action regarding FY 2025/2026 Final Budget:** Director Kiel motion to approve the proposed budget for the FY 2025/2026 as presented. Director McClintock seconded. The motion passed unanimously.
  - B. Discussion and possible action regarding FY 2025/2026 Final Rates and Fees:** Director Kiel motioned to approve the proposed rates and fees for the FY 2025/2026 as presented. Director McClintock seconded. The motion passed unanimously.
- 6. ADJOURNMENT:** There being no further discussion, Director Kiel made a motion to adjourn. Director McClintock seconded. The motion passed unanimously. The meeting was adjourned at 4:49 p.m.