

Highland Pines Domestic Water Improvement District

Municipal Accounts and Consulting, L.P.
240 South Montezuma Street, Suite 202B
Prescott, AZ 86303

**NOTICE OF MEETING
October 17, 2022**

The Governing Board of the Highland Pines Domestic Water Improvement District will meet in regular session on Monday, October 17, 2022, at 10 a. m. in the offices of Municipal Accounts and Consulting, L.P. Board Members may participate via teleconference. Members of the public may only participate via telephone conference. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District’s attorney on matters as set forth in the Agenda.

DUE TO COVID VIRUS CONCERNS, PARTICIPATION BY THE PUBLIC MAY BE LIMITED TO ATTENDANCE VIA TELECONFERENCE. THE PUBLIC TELECONFERENCE WILL BEGIN AT 10:00 A.M.

MEMBERS OF THE PUBLIC MAY JOIN THE TELECONFERENCE BY FOLLOWING THE INSTRUCTIONS BELOW:

Instructions for joining the meeting via teleconference:

1. Dial 1 (978) 990-5000.
2. When prompted for the conference ID, enter 283052.
3. If you have difficulty accessing the teleconference, please call Municipal Accounts and Consulting at 928-800-5364.

AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. REFLECTION

4. APPROVAL OF MINUTES

- A. Regular Session Meeting of 8/15/2022.
- B. Regular Session Meeting of 8/16/2022.

5. REPORTS AND CORRESPONDENCE

A. Chair Report – Celia Carr

1. June, July, August, September 2022 Fann MOR Reports and Invoices
2. Election Update
3. ARPA Update/Training
4. Plaque Installation
5. November HPDWID Newsletter

B. Administrative Report – Natalie Galgano-Pinkley

1. Discussion and possible action re: July/August/September 2022 Bookkeeper Report/Financials.

6. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public now or during topic related agenda item. Those wishing to address the Highland Pines Domestic Water Improvement District Board need not request permission in advance. The District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

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7. BUSINESS

- A. Discussion and possible action re: HPDWID GIS System and Follow Up with Jarom Hlebasko **11 am**.
- B. Discussion and possible action re: HPDWID Main Water Line Construction Project, Pump Failures, and Survey/Easement.
- C. Discussion and possible action re: ARPA Award and Project Manager Selection (Dave Dirren available by conference call to answer questions re: to Sunrise ARPA Project Proposal).
- D. Discussion and possible action re: Application/Ratification WIFA Loan Project Scope Change.
- E. Discussion and possible action re: HPDWID Manuals (including but not limited to By-Laws and Rules of Procedure, Emergency Preparedness/Water Conservation, Policy and Procedures and Forms).
- F. Discussion and possible action re: Girl Scout Proportionate Share Payment of Main Water Line Construction Project Options and Updated 2021 Girl Scout Contract (Sandy).
- G. Discussion and possible action re: Pump Station Proposal including but not limited to investigation and actions regarding “slumpage”, replacement/storage of new pumps in Pump House #3 and rebuilding storage shed near Pump House #3) (Angelo).
- H. Discussion and possible action re: Pump House Construction Work Reimbursement to Greg McClintock.
- I. Discussion and possible action re: Fire Hydrant Scope of Work Proposal (Angelo).
- J. Discussion and possible action re: Water Bill Negotiations including 1337 Skyline.
- K. Discussion and possible action re: BPCWS Legal Work and Invoice Amounts.
- L. Discussion and possible action re: Annexation Requests and Policy (i.e., posting on website).

8. FUTURE MEETING DATES

Date/Place/Time: The Highland Pines Domestic Water Improvement District Governing Board usually meets at 10:00 a.m. on the 2nd Monday of the month every other month beginning in February. The HPDWID board meetings will be held at Municipal Accounts and Consulting, 240 S. Montezuma, Suite 202B, Prescott, Arizona OR at the Prescott Public Library, 215 E. Goodwin Street, Prescott, Arizona or at the end of Rock Haven cul-de-sac (closest property address is 960 N. Rock Haven).

- A. Upcoming Scheduled Meeting Dates:
 - **Monday, 12/12/2022 (10 am to 12 noon).**
 - **2023 Meeting Dates (10 am to 12 noon).**
 - **2/13/23**
 - a. Annexation Request Parcel 100-01-146G
 - **4/10/23 (Tentative Budget, Rates & Fees)**
 - **6/12/23 (Public Hearing and Special Meeting, 4:30 pm at Rock Haven)**
 - **8/14/23**
 - **10/9/23**
 - **12/11/23**

9. ADJOURNMENT

Notice of Meeting (Agenda) dated and posted 10/_____/2022 at _____, local time by Dave Cook, Board member. If any disabled person needs any type of accommodation, please notify the Highland Pines Domestic Water Improvement District at 928-800-5364 prior to the scheduled meeting time.