

## NOTICE OF MEETING

The Governing Board of the Highland Pines Domestic Water Improvement District will meet in regular session on Monday, July 12, 2021, at 10:00 am. This will be a remote meeting; the conference call in number is 978-990-5000 and the access code is 283052. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### AGENDA

**1. CALL TO ORDER**

**2. ROLL CALL OF BOARD MEMBERS**

**3. APPROVAL OF MINUTES**

A. Regular Session of June 24, 2021.

**4. CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public now or during topic related agenda item. Those wishing to address the Highland Pines Domestic Water Improvement District Board need not request permission in advance. The District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

**5. REPORTS AND CORRESPONDENCE**

A. Chair Report – Celia Carr

1. June 2021 Fann Monthly Operations Report
2. July 2021 HPDWID Newsletter

B. Administrative Report – Natalie Galgano-Pinkley

1. Discussion and possible action re: June 2021 Bookkeeper Report/Financials

**6. BUSINESS**

A. Discussion and possible action re: Selection of Contractor for Main Infrastructure Project and review of Construction Timeline; authorization for preparation and execution of contract.

B. Discussion and possible action re: Sunrise Engineering GIS Contract Reviewed by Legal.

C. Discussion and possible action re: Approval of Financial Statement FY 2020-2021.

D. Discussion and possible action re: Requirement of two signatures on HPDWID checks.

E. Discussion and possible action re: Attendance and reimbursement for BOD participation in Rural Water Association of Arizona Fall Conference 8/24 – 8/26/2021 at Prescott Resort and Conference Center.

**7. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION**

Possible vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for legal advice and instructions to legal counsel and pursuant to A.R.S. § 38-431.03(A)(4) re: HPDWID Girl Scout Camp Agreement and request to Amend Boundaries of the Donaldson property (parcel 100-01-030A).

**8. BUSINESS**

- A. Discussion and possible action re: HPDWID Girl Scout Camp Agreement.
- B. Discussion and possible action re: Parcel 100-01-030A (Donaldson property) request to amend boundaries of HPDWID and possible approval of Resolution relating to same.

**9. FUTURE MEETING DATES**

A. Date/Place/Time: The Highland Pines Domestic Water Improvement District Governing Board usually meets at 10:00 a.m. on the 2<sup>nd</sup> Thursday of the second month of every quarter. The HPDWID board meetings may be held at the Prescott Public Library, 215 E. Goodwin Street, Prescott, Arizona OR at Municipal Accounts and Consulting, 240 S. Montezuma, Suite 202B, Prescott, Arizona OR at the end of Rock Haven cul-de-sac (closest property address is 960 N. Rock Haven, Prescott) OR remotely by conference call 978-990-5000, access code 283052.

B. 2021 Scheduled Meeting Dates:

- 8/12/21 at 10 am for
  - a. NFP Insurance Policy Presentation by Bill Weber
  - b. Renewal of Fann Contract
  - c. Approve Call of Election
  - d. Selection of HPDWID Board Chair, Vice-chair, Treasurer and two members at large.
- 11/11/21 at 10 am.

**10. ADJOURNMENT**

Notice of Meeting (Agenda) dated and posted 7/\_\_\_\_\_/2021 at \_\_\_\_\_, local time by Sandy Mc Clintock, Board member.

If any disabled person needs any type of accommodation, please notify the Highland Pines Domestic Water Improvement District at 928-800-5364 prior to the scheduled meeting time.