

**Highland Pines Domestic Water Improvement District**

Municipal Accounts and Consulting, L.P.  
240 South Montezuma Street, Suite 202B  
Prescott, AZ 86303

**NOTICE OF MEETING  
July 18, 2022**

The Governing Board of the Highland Pines Domestic Water Improvement District will meet in regular session on Monday, July 18, 2022, at 10 a. m. in the offices of Municipal Accounts and Consulting, L.P. Board Members may participate via teleconference. Members of the public may only participate via telephone conference. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District’s attorney on matters as set forth in the Agenda.

**DUE TO COVID VIRUS CONCERNS, PARTICIPATION BY THE PUBLIC MAY BE LIMITED TO ATTENDANCE VIA TELECONFERENCE. THE PUBLIC TELECONFERENCE WILL BEGIN AT 10:00 A.M.**

**MEMBERS OF THE PUBLIC MAY JOIN THE TELECONFERENCE BY FOLLOWING THE INSTRUCTIONS BELOW:**

Instructions for joining the meeting via teleconference:

1. Dial 1 (978) 990-5000.
2. When prompted for the conference ID, enter 283052.
3. If you have difficulty accessing the teleconference, please call Municipal Accounts and Consulting at 928-800-5364.

**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL OF BOARD MEMBERS**
- 3. REFLECTION**
- 4. CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public now or during topic related agenda item. Those wishing to address the Highland Pines Domestic Water Improvement District Board need not request permission in advance. The District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

**5. BUSINESS**

- A.** Discussion and possible action re: Madizell/Main Water Line Infrastructure Construction Project Summary (timeline, construction challenges, remediations, costs). Participation with representatives from Sunrise Engineering, Fann Environmental, Mountain High Excavation and Municipal Accounts.

**6. APPROVAL OF MINUTES**

- A.** Executive Session Minutes of 5/24/2022.
- B.** Public Hearing and Special Meeting Minutes of June 10, 2022.

**7. REPORTS AND CORRESPONDENCE**

- A.** Chair Report – Celia Carr
  1. November 2021 to June 2022 Fann Monthly Operations Reports
  2. Pump Station Paint Update
  3. Election Update
  4. ARPA Update

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**B. Administrative Report – Natalie Galgano-Pinkley**

1. Discussion and possible action re: May/June 2022 Bookkeeper Report/Financials.

**8. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION**

Possible vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for legal advice and instructions pursuant to A.R.S. § 38-431.03(A)(4) re: a) Madizell/Main Water Line Infrastructure Construction Project, b) HPDWID Easement along Main Water Transmission Line, and c) HPDWID Manuals including Bylaws/Rules of Procedure, Policy/Procedures and District Ordinance.

**9. BUSINESS (CONTINUED)**

- A. Discussion and possible action re: Madizell/Main Water Line Infrastructure Construction Project.
- B. Discussion and possible action re: HPDWID Easement/As-Built/New Survey & Legal Description, Parcel 100-01-109P Inquiries) along Main Water Transmission Line.
- C. Discussion and possible action re: HPDWID Manual Summary and Assignments for Policy and Procedure Review/Update Workshops on 8/15 and 8/16/2022.

**10. FUTURE MEETING DATES**

- A. Date/Place/Time: The Highland Pines Domestic Water Improvement District Governing Board usually meets at 10:00 a.m. on the 2<sup>nd</sup> Thursday of the second month of every quarter. The HPDWID board meetings may be held remotely by conference call 978-990-5000, access code 283052 OR at Municipal Accounts and Consulting, 240 S. Montezuma, Suite 202B, Prescott, Arizona OR at the end of Rock Haven cul-de-sac (closest property address is 960 N. Rock Haven, Prescott) OR at the Prescott Public Library, 215 E. Goodwin Street, Prescott, Arizona.
- B. Upcoming Scheduled Meeting Dates:
  - Monday, 8/15/2202 District Business Meeting and Manual Workshop including Policy and Procedure Review/Updates (12 noon to 5 p.m.) at 1305 N. Madizell Drive.
  - Tuesday, 8/16/2202 District Business Meeting and Manual Workshop including Policy and Procedure Review/Updates (12 noon to 5 p.m.) at 1305 N. Madizell Drive.
  - Tuesday, 9/27/2022 (GIS Editor (Angelo Angeleri and Poppy Keegan) and Viewer (Celia Carr, Patti Ferguson and Dave Cook) training – EDUCATIONAL MEETING ONLY (1-3 p.m.) at 240 S. Montezuma, Suite 202B, Prescott.
  - October and/or December 2022 HPDWID District Business Meeting(s) – Date/Time TBD.

**11. ADJOURNMENT**

Notice of Meeting (Agenda) dated and posted 7/\_\_\_\_\_/2022 at \_\_\_\_\_, local time by Sandy McClintock, Board member. If any disabled person needs any type of accommodation, please notify the Highland Pines Domestic Water Improvement District at 928-800-5364 prior to the scheduled meeting time.