

Highland Pines Domestic Water Improvement District

Municipal Accounts and Consulting, L.P.

125 North Granite Street

Prescott, AZ 86301

NOTICE OF MEETING

October 20, 2025

AGENDA

The Governing Board of the Highland Pines Domestic Water Improvement District will meet in regular session on Monday, October 20th at 10:00 a.m. at the home of Patti Ferguson located at 1005 N. Zuni Lane Prescott, AZ 86305. Please enter the circular driveway from the left to ensure ease of exit. Members of the public may participate via telephone conference as well. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the Agenda. Participation by the public is welcome via teleconference.

The meeting room will be accessible to the public at 9:45 a.m. The public teleconference will begin at 10:00 a.m. Members of the public may join the teleconference by following the instructions below:

Zoom Meeting ID: 876 7896 0906

Zoom Passcode: 988606

Link to videoconference:

<https://municipalaccounts.zoom.us/j/87678960906?pwd=Ict3PbOuoO6mpi2460NrmOkppn8YBY.1>

Call in Number for Teleconference: +1 408 638 0968

If any disabled person needs any type of accommodation to attend board meetings, please notify the Highland Pines Domestic Water Improvement District at 928-800-5364 prior to the scheduled meeting time.

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. APPROVAL OF MINUTES

- a. Regular Session Meeting Minutes of 8/25/2025.
- b. Executive Session Meeting Minutes of 8/25/2025.

4. BUSINESS

- a. Bookkeeper's Report – Elizabeth Riopel
- b. Board Chairman's Report – Sandy McClintock (update on annexation timing and other District issues).
- c. Discussion and possible action regarding delinquent customers.
- d. Update and possible action regarding Valley View.
- e. Update and possible action regarding Lower Water Tank.
- f. Discussion and possible action regarding a property within the District with no meter and appears to have an underground water storage tank.
- g. Discussion and possible action regarding policy and procedural manual; updated procurement policy.
- h. Vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for legal advice to give instructions to legal counsel re: delinquent customers.

5. FUTURE MEETING DATES

- Monday, Dec 15, 2025, at 10AM.

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6. ADJOURNMENT

7. NOTICE OF MEETING (AGENDA)

Notice of Meeting (Agenda) dated and posted 10/17/2025 10 a.m. local time by Elizabeth Riopel on the HPDWID website (www.hpdwid.com).