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Rti application form in english download pdf

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Application fee: Rs.10						
Application form for seeking information under The Right to Information Act, 2005						
[Date] [Date] [Date] [Date]						
The Public Information Officer.						
Address: _____ _____ _____						
Sir, I hereby request you to provide following information under Right to Information Act, 2005 in respect of your center.						
Particulars of information required (All fields are mandatory):						
(i) Subject matter of information:	(ii) The period to which the information relates:					
<input type="text"/>	<input type="text"/> From: [Date] <input type="text"/> To: [Date]					
(iii) Description of the information required: (Details may be attached separately on A4 size paper, if required)						
<input type="text"/>						
(iv) Whether information is required by: Post (the actual period charges shall be indicated for additional fees) <input type="checkbox"/> Ordinary <input type="checkbox"/> Registered <input type="checkbox"/> Speed <input type="checkbox"/> In Person						
(v) Purpose for which the information is required: <input type="text"/>						
I hereby declare and confirm that I am an Indian citizen and as such I am entitled to seek information under RTI Act, 2005. I have attached copy of my PAN card/ Voter's card/ Passport/ Ration card/ Driving license in support of my citizenship. If any information/ declaration turns out to be incorrect or false, I shall be liable for consequences apart from losing right to receive information.						
Signature of the applicant Place: _____ Date: _____						
Full name of the applicant (Fill in Block letters): Surname _____ First Name _____ Second Name _____						
Address: <table border="1"><tr><td>House No./Bldg. Name</td></tr><tr><td>Street Name/Area</td></tr><tr><td>City & Pin Code</td></tr><tr><td>Telephone</td></tr><tr><td>E-mail</td></tr></table>		House No./Bldg. Name	Street Name/Area	City & Pin Code	Telephone	E-mail
House No./Bldg. Name						
Street Name/Area						
City & Pin Code						
Telephone						
E-mail						

Rti full form in english. What is rti application form. How to write rti application in english.

Application Forms Appeal under Section 19(1) of the Right to Information Act, 2005 16 March 2020 | Size: 12kb, Format: .pdf Appeal by Third Party under Section 19(2) of the Right to Information Act, 2005 16 March 2020 | Size: 12kb, Format: .pdf An RTI Application Form is a letter through which an Indian citizen can request information from the offices and departments of the state and central governments, also known as "Public Authority". This can be used for any kind of information which is supposed to be in public knowledge.

ANNEXURE A RTI APPLICATION FORM (RIGHT TO INFORMATION ACT - 2005)	
1. To: _____	2. RTI Application Officer _____
3. Application Fee Amount: _____	4. Application Fee Amount: _____
5. Requested Sir/ Subject: Request for Information under Right to Information Act, 2005. 6. Date: _____	
7. Name of the citizen/ resident of _____	
8. Whether information is required by post or in person: In case by post (Ordinary, Registered, Speed): _____	
9. Whether applicant belongs to Category of Poverty Line (PL): If yes, attach a photo copy of certificate: _____	
Date: _____	Signature of the Applicant: _____

An RTI Application specifies the information sought from the department and the period for which the information is required.

1. Subject matter of the application: _____	2. Date: _____
3. Address of the department: _____	4. Name of the Public Information Officer: _____
5. Name of the citizen/ resident of _____	6. Date: _____
7. Whether information is required by post or in person: In case by post (Ordinary, Registered, Speed): _____	8. Whether applicant belongs to Category of Poverty Line (PL): If yes, attach a photo copy of certificate: _____
9. Signature of the Applicant: _____	

This letter can be used to seek information from the Central Government to Local Governments and any such public offices. This includes: 1. Disclosure on their organization, functions and structures; 2. Powers and duties of its officers and employees; 3. Financial information. The right to information is regulated under the Right to Information Act, 2005 (RTI Act). The Public Authority includes bodies of self-government established under the constitution or under any law or government notification. It also includes other entities (for instance Non-Government Organizations) owned, controlled or substantially financed by the government. Under the RTI Act, Public Authorities (government officials) are required to disclose various aspects of their structure and functions. The Right to Information under the RTI Act includes the right to: Inspect works, documents, records. Take notes, extracts or certified copies of documents or records. Take certified samples of material. Obtain information in the form of printouts, tapes, videos, or any other electronic mode. Some information, however, is restricted information and cannot be disclosed under the RTI Act. Restricted Information includes: The information, disclosure of which would adversely affect the sovereignty and integrity of India, the security, strategic, scientific or economic interests of the state, relation with foreign State or lead to incitement of an offence. The information which has been expressly forbidden to be published by any court of law or tribunal or the disclosure of which may constitute contempt of court (disobedient to the court). The information including commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of the third party, unless the competent authority satisfied that larger public interest warrants the disclosure of such information. The information which would impede or affect the process of investigation, apprehension or prosecution of offenders. The personal information, which has no relationship to any public activity or interest or which would cause unwarranted invasion of the privacy of the individual. An Indian citizen can only use this Application Letter to request any information from the public offices and departments in India. Any citizen of India has the right to get the information sought within 30 days from the date of application, but the period can be extended in exceptional situations. If the information sought is voluminous or the inspection is required, then the Applicant through this letter can apply for allowing a time slot for inspection of the public documents.

How to use this document? This document includes the mandatory information such as details of the department, the information sought, supporting documents, details of the Applicant and so on. The information/documents sought must be clear and specific to avoid any delay or confusion. After filling this letter, the Applicant shall sign the document. The Application can be submitted to the concerned department either through an online or an offline method. The name and address of the concerned Authority can be found at their respective websites. RTI Application fee may be in the range of Rs 10/- to Rs 100/- (subject to states and UT's). A copy of the Application can be kept by the Applicant for any future reference. If the RTI Application is submitted directly at the office, it is better to take acknowledgement from the concerned officer. Applicable Law For more information, the Right to Information Act, 2005 can be referred to. How to modify the template?

You fill out a form. The document is created before your eyes as you respond to the questions. At the end, you receive it in Word and PDF formats. You can modify it and reuse it. RTI Application formDated: _____ ToThe Public Information Officer, National Institute of Animal Nutrition and Physiology, Adugodi, Bangalore - 560 030, IndiaSub: Request for information under RTI Act Dead Sir, I _____ S/O/D/O _____ resident of _____, Mobile No. _____ wish to seek information under the RTI Act, 2005. I, hereby, declare that I am a Citizen of India and information sought in this application will be used in the best of the Public Interest. The particular details of Information/Documents asked for is given below:- 1.2. I have deposited the required RTI Fee amount of Rs. 10/- (Rupees Ten only) towards application fee Indian Postal Order favouring ICAR UNIT - NIANP, Payable at Bangalore. Further, I also undertake to pay any additional fees/charges (if applicable) as prescribed under the RTI Act. Kindly provide the information as soon as possible and within time frame as stipulated under RTI Act, 2005. Place: Name and signature of the applicant Date: Address: _____