

ECCLESTON QUALITY CARE LTD

Disclosure and Barring Service (DBS) REQUIREMENTS

Please note that you must provide original documents listed in Group 1 and 2 below, where our staff will take copies and give the original back to you.

If you provide one document from Group 1 list, then you need to provide two more from group 2 list.

If you provide two from the Group 1 list, you will need to provide one more from the Group 2 list.

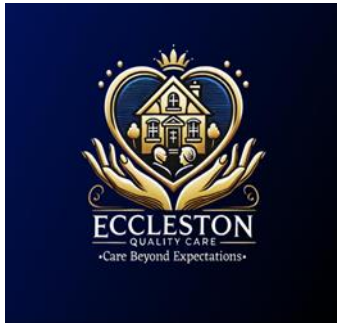
For those who do not have any from the Group 1 list, they need to provide any 5 documents from the Group 2 list. Utility Bills must not be more than 3 months old.

GROUP 1

- A Passport
- UK Driving Licence
- Original UK Birth Certificate
- Valid Photo Identity Card (EU Countries)

GROUP 2

- Marriage Certificate
- Non-UK Birth Certificate
- P45/P60
- Bank Statement



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- Any Utility Bill
- Valid TV Licence
- Credit Statement
- Store Card Statement
- Mortgage Statement
- Valid Insurance Certificate
- Correspondence/document From Benefit Agency, Local Authority, Inland Revenue
- Financial Statement (e.g. Pension. Endowment)
- Valid Vehicle Registration Document
- Mail Order Catalogue Statement
- Court Summons
- NHS Card
- Addressed Payslip
- National Insurance
- Exam Certificate
- Child Benefit Book
- Connexions Card
- Certificate of British Nationality
- Work Permit

You will also have to pay a fee of £54.00. for DBS. Once the application form is sent to the DBS department, it normally takes between 4-6 weeks to process, and the certificate will be sent directly to