

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

June 24, 2024

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, June 24, 2024, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: Meeting was called to order by John Smallwood at 5:25 p.m. Present were Commissioners John Smallwood, Clayton Smith, Roy Hallmark and Brenda Goble. Randy Hartman arrived late, at approximately 5:45 p.m. Also present were members of the Burnet Volunteer Fire Department, Lampasas Volunteer Fire Department, and the City of Burnet Fire Department.
2. Public Comment on Agenda Items: None.

REPORTS

3. Receive monthly report from the Treasurer and consider: Brenda Goble presented the treasurer's report.
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:

John Smallwood moved to approve the monthly financial report and payment of monthly bills and invoices. Clayton Smith seconded the motion and it passed unanimously.
 - (c) current year budget amendments as necessary: None.
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: Report presented by Chief Casey Daniels.
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: Report presented by Tim Weinrich.
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: Report presented by Curtis Murphy.

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the May 20, 2024, regular meeting minutes: John Smallwood moved to approve the minutes with a correction as discussed, Brenda Goble seconded, and the motion passed unanimously.

8. Discuss and consider adopting the tax and budget planning calendar for 2024 and authorize payment for tax process publications: **Brenda Goble moved to adopt the tax planning calendar, John Smallwood seconded, and the motion passed unanimously.**
9. Review adopted investment policy and investment strategies and consider approval of resolution confirming annual review: **Brenda Goble to review the current investment policy; item was tabled and not addressed.**
10. Discuss status and approval of District's financial audit, and ratify District's filing same with the Burnet County Commissioners Court: **Roy Hallmark moved to approve the audit and ratify filing with Commissioners Court, John Smallwood seconded, and the motion passed unanimously.**
11. Discuss changes to Texas Commission on Fire Protection Regulations and consider associated action: **Justin Fowler with TCFP was present and provided a brief report on the requirements under the Commission's regulations. No action taken.**
12. Discuss financing for new brush truck to be acquired by the Burnet Volunteer Fire Department and consider authorizing action on same: **After discussion, Brenda Goble moved to authorize and approve the acquisition of a brush truck by the Burnet VFD for an amount not to exceed \$50,000, Clayton Smith seconded the motion, and it passed unanimously.**
13. Discuss status of contract with Lampasas Volunteer Fire Department: **Clayton Smith moved for the creation of a sub-committee to review the District's contract with Lampasas VFD, with Clayton Smith and John Smallwood to be the members of the sub-committee. John Smallwood seconded the motion and it passed unanimously.**
14. Discuss and consider action to adopt a District Mission Statement: **Discussion held with no action taken.**
15. Discuss and consider updates from Subcommittee on District's fire code: **Discussion held; no action taken.**
16. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **No action taken.**
17. Public Comment: **None.**
18. Discuss agenda, time, and date for next meeting: **The Board's next regular meeting is scheduled for 5:30 p.m. on Monday, July 22nd.**

/s/ Roy Hallmark
Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7