

## **BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

### **Agenda**

January 23, 2023

Notice is hereby given that a regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on **Monday, January 23, 2023, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order;
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item.

### **ADMINISTRATIVE**

3. Approve and accept statements and oaths of office for reappointed commissioners;
4. Action regarding election of officers for Board;
5. Action regarding renewing Treasurer's bond;

### **REPORTS**

6. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report;
  - (c) approval of quarterly investment report for 4<sup>th</sup> quarter of 2022; and
  - (d) current year budget amendments as necessary;
7. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls;
8. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls;
9. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls;

**DISCUSSION/ACTION ITEMS**

- 10. Review and consider approval of the December 19, 2022, regular meeting minutes;
- 11. Approve publication of notice of administrative office location;
- 12. Review training requirements and compliance status for each commissioner;
- 13. Discuss and consider submitting required annual report to the Division of Emergency Management;
- 14. Discuss and consider submitting annual Special Purpose District Report to the Texas Comptroller;
- 15. Discuss and consider terms for agreement for District to assist City of Burnet with funding to replace Fire Engine 3;
- 16. Discuss and consider updates from Subcommittee on District’s fire code;
- 17. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action;
- 18. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; and
- 19. Discuss agenda, time, and date for next meeting.

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**A packet containing all supportive documentation for this agenda is available for inspection at the offices of The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. and 5:00 p.m.**

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Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

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Burnet County Emergency Services District No. 7 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Roy Hallmark, Secretary for Burnet County Emergency Services District No. 7 at (512) 756-3359 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including, but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.