

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

February 26, 2024

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, February 26, 2024, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:32 p.m. Present were Commissioners John Smallwood, Roy Hallmark, Brenda Goble and Randy Hartman. Absent was Commissioner Clayton Smith. Also present were members of the Burnet Volunteer Fire Department, Lampasas Volunteer Fire Department, and the City of Burnet Fire Department.**
2. Public Comment on Agenda Items: **None.**

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:
John Smallwood moved to approve the financial report and payment of monthly bills and invoices. Roy Hallmark seconded, and the motion passed unanimously.
 - (c) current year budget amendments as necessary: **None.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Chief Casey Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Tim Weinrich.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **No report was presented.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the January 22, 2024, regular meeting minutes: **Brenda Goble moved to approve the regular January meeting minutes, John Smallwood seconded, and the motion passed unanimously.**
8. Discuss and approve annual report submitted to the Division of Emergency Management through SAFE-D portal: **Brenda Goble moved to approve the submitted report, John Smallwood seconded, and the motion passed unanimously.**

9. Discuss and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement: **No action taken.**
10. Discuss and consider updates from Subcommittee on District's fire code: **No action taken.**
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **Chief Casey Daniels discussed the station that is planned for the north side of the County.**
12. Public Comment: **None.**
13. Discuss agenda, time, and date for next meeting: **The next regular meeting is scheduled for 5:30 p.m. on Monday, March 25th, and an item addressing the dispatch process for the Lampasas department will be on the agenda for discussion by the Board.**

/s/ Roy Hallmark
Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

March 25, 2024